

**BLOCHMAN UNION SCHOOL DISTRICT  
ADDENDUM NO. 1  
RFP NO. 2021/22-1  
STUDENT TRANSPORTATION SERVICES**

**Data of Addendum: May 6, 2022**

**Insurance Requirements, page 6, (changes are in red type):**

Successful Proposer shall acquire and maintain at his/her own expense all insurance described below. All insurance shall remain in full force and effect until final project completion and acceptance, as determined by the District. Within ten (10) calendar days of award of contract, Successful Proposer must furnish the District with the Certificates of Insurance proving coverage. Failure to furnish the required certificates and endorsements within the time allowed will result in withdrawal of award. A sample Certificate of Insurance is provided in *Attachment 7*.

1. **Commercial General Liability** Insurance for injuries including accidental death, combined single limit per occurrence in an amount not less than:  
\$5,000,000.00 each occurrence.
2. **Automobile Liability** combined single limit \$5,000,000.00
3. **Umbrella Liability** insurance in an amount not less than: ~~\$20,000,000.00~~  
~~\$5,000,000~~
4. **Sexual Abuse & Molestation Liability** single limit per occurrence in an amount not less than: \$1,000,000.00 each occurrence ~~and~~  
~~\$10,000,000.00 aggregate.~~

Certificate and insurance policies shall include the following **clauses**:

5. **“This policy shall not be cancelled or reduced in required limits of liability or amounts of insurance until notice has been mailed to the District. Date of cancellation or reduction may not be less than thirty (30) days after the date of mailing notice.”**
6. Certificates of Insurance shall state in particular: those insured, extent of insurance, location and operations to which insurance applies, expiration date, and cancellation and reduction notice.
7. Certificates of Insurance shall contain a waiver of subrogation naming the District as an additional insured under the policy description and that such insurance policy shall be primary to any

insurance or self-insurance maintained by the District. Endorsement must note: “**The Blochman Union School District, Board Members, Officers, Officials, Employees, Authorized Representatives, Agents and Volunteers are named as additional insured**”.

**Contract Term and Multi-Year Extensions, page 10** (changes are in red type)

The initial term of the contract shall be Two (2) years. The contract period shall begin after a fully executed signed agreement is in place, with the BUSD. The contract may be renewed for five (5), one-year (1) renewal terms, from the expiration date of the initial term. Annual renewal of this contract must be by mutual consent expressed in writing. The total potential contract term is ~~six (6) years~~. **seven (7) years**.

**Field Trips – Other Bussing Activities, page 20** (changes are in red type)

The Contractor will, during the period of the contract agreement, provide transportation for students or authorized personnel as may be required by the District on field trips, excursions, athletic activities, or other purposes designated by the District. The Contractor shall assign athletic trips, field trips or other activity trips in conjunction with regular routes to minimize costs to the District whenever practicable. Where not practical to do so, these trips will be assigned based on availability of equipment and least cost to the District. **The District does not have a set field trip schedule. Please provide an hourly rate for field trips, the minimum number of hours required to reserve a bus, and the minimum amount of advance notice the Contractor requires for booking a field trip.**

**Invoicing, page 23** (changes are in red type)

Unless otherwise approved by the District, invoicing shall be provided monthly and must containing the following information:

1. Invoice should reflect total cost for each program, Gen Ed, athletics, any after school activities.
- ~~2. Attendant cost~~
3. Field trips to be invoiced separately and arranged by date
4. Invoices to be submitted monthly to [dbarnes@blochmanusd.org](mailto:dbarnes@blochmanusd.org), cc: [blochman@blochmanusd.org](mailto:blochman@blochmanusd.org).

**ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME**