

Blochman Union School District
Benjamin Foxen School * 4949 Foxen Canyon Road
Santa Maria, CA 93454 * (805) 937-1148

BOARD OF TRUSTEES AGENDA

Tuesday, January 9, 2024

Library

5:30 p.m. – Regular Session

Any materials required by law to be made available to the public prior to a meeting of the Board of Education of the District can be inspected at the above address during normal business hours. Individuals who require special accommodations including, but not limited to, American Sign Language interpreter, accessible seating or documentation in accessible formats should contact the superintendent or designee within a reasonable time before the meeting date.

Governing Board Members

Shannon Clay, President

Kelly Salas-Ernst, Clerk

Thomas Gibbons, Trustee

Daniella Pearce, Trustee

Jeania Reasner, Trustee

- I. **PUBLIC SESSION: 5:30 p.m. Call to Order and Flag Salute**
- II. **Welcome Guests**
- III. **Reports**
 - A. **Charter School Reports**
 - i. **Family Partnership Charter School**
 - ii. **Trivium Charter School**
 - iii. **Trivium Charter School: Adventure**
 - iv. **Trivium Charter School: Voyage**
 - B. **Teacher Reports**
 - C. **Superintendent/Principal's Report**
- IV. **ITEMS SCHEDULED FOR INFORMATION - none**
- V. **ITEMS SCHEDULED FOR DISCUSSION**
 - A. **LCAP**
 - i. **Review 2023 California School Dashboard report**
 - B. **Facilities**
 - i. **General maintenance**

VI. CONSENT AGENDA ITEMS

A. Approval of Minutes

i. Minutes of December 12, 2023 Regular Meeting

***** IT IS RECOMMENDED THAT the Board of Education approve the Minutes as presented:**

MOVED:

SECOND:

VOTE:

Shannon Clay:

Jeania Reasner:

Daniella Pearce:

Kelly Salas-Ernst:

Thomas Gibbons:

B. Approval of Monthly Warrants – December, 2023

i. Payroll	\$222,020.75
ii. Commercial Warrants	\$388,846.01
iii. Revolving Fund	\$ 0.00
TOTAL	\$610,866.76

***** IT IS RECOMMENDED THAT the Board of Education approve the Warrants as presented:**

MOVED:

SECOND:

VOTE:

Shannon Clay:

Jeania Reasner:

Daniella Pearce:

Kelly Salas-Ernst:

Thomas Gibbons:

C. Approval of the following Trivium Charter School reports:

- i. Trivium Charter School 2023/2024 First Interim report**
- ii. Trivium Charter School: Adventure 2023/2024 First Interim report**
- iii. Trivium Charter School: Voyage 2023/2024 First Interim report**

***** IT IS RECOMMENDED THAT the Board of Education approve the Trivium Charter School reports as presented:**

MOVED:

SECOND:

VOTE:

Shannon Clay:

Jeania Reasner:

Daniella Pearce:

Kelly Salas-Ernst:

Thomas Gibbons:

D. Approval of Family Partnership Charter School's reports:

- i. Family Partnership Charter School 2023/2024 First Interim report**
- ii. Family Partnership Charter School 2022/2023 Audit Report**

***** IT IS RECOMMENDED THAT the Board of Education approve the Family Partnership Charter School's reports as presented:**

MOVED:

SECOND:

VOTE:

Shannon Clay:

Jeania Reasner:

Daniella Pearce:

Kelly Salas-Ernst:

Thomas Gibbons:

VII. ITEMS SCHEDULED FOR ACTION

A. Approval of December 2023 Benjamin Foxen Elementary Attendance Report

***** IT IS RECOMMENDED THAT the Board of Education take action to approve the attendance report as presented:**

MOVED:

SECOND:

VOTE:

Shannon Clay:

Jeania Reasner:

Daniella Pearce:

Kelly Salas-Ernst:

Thomas Gibbons:

B. Approval of Blochman Union School District's 2023/2024 P-1 Attendance Report

***** IT IS RECOMMENDED THAT the Board of Education take action to approve Blochman Union School District's 2023/2024 P-1 Attendance Report as presented:**

MOVED:

SECOND:

VOTE:

Shannon Clay:

Jeania Reasner:

Daniella Pearce:

Kelly Salas-Ernst:

Thomas Gibbons:

C. Approval of Blochman Union School District's 2023/2024 Consolidated Application

***** IT IS RECOMMENDED THAT the Board of Education take action to approve Blochman Union School District's 2023/2024 Consolidated Application as presented:**

MOVED:

SECOND:

VOTE:

Shannon Clay:

Jeania Reasner:

Daniella Pearce:

Kelly Salas-Ernst:

Thomas Gibbons:

D. Approval of the following revised board policies and administrative regulations: BP0460, AR0460, BP0500, BP0520, AR1220, BP1431, BP3400,

AR3400, BP5131.2, AR5131.2, AR5141.21, BP6142.8, AR6142.8, BP6170.1,
BB9321, E(1)9321, E(2) 9321

***** IT IS RECOMMENDED THAT the Board of Education take action to approve the revised board policies and administrative regulations as presented:**

MOVED:

SECOND:

VOTE:

Shannon Clay:

Jeania Reasner:

Daniella Pearce:

Kelly Salas-Ernst:

Thomas Gibbons:

VIII. PUBLIC COMMENTS

PUBLIC COMMENTS ARE WELCOME

The Blochman Union School District will receive public comments about items not appearing on today's agenda, as well as other matters within the subject matter jurisdiction of the Board. All such comments will be received during the Public Comments section of the agenda. Individuals who address the Board are limited to three (3) minutes to speak on any item and a total of 10 minutes on all items for their presentation. The Board may limit the total time for all public comment to 30 minutes. Persons needing additional time are requested to submit the information in writing.

For comments concerning matters not on the agenda, open meeting laws and fairness to other residents who may have an interest in your topic prohibit the Board from taking action or engaging in extended discussion of your concerns. The Board may direct staff to meet at a later date with speakers who have specific concerns or needs. The Board may also direct that an issue be placed on a future agenda for discussion and consideration. This permits the Board and staff members to prepare and receive necessary information and for the public to be aware that a topic is being formally considered. We appreciate your cooperation.

IX. MISCELLANEOUS AGENDA ITEMS

A. Items Proposed for Future Action or Discussion

B. Blochman Union School District Board Member Items

C. Items not on the Agenda

**D. Next Scheduled Board Meeting: February 13, 2024; open session at 5:30 p.m.,
Library**

X. CLOSED SESSION: The board will consider and may act on the following during closed session:

A. Certificated and Classified Personnel Actions

i. The board will be asked to review and approve hiring, transfers, promotion, evaluations, terminations, and resignations.

XI. RECONVENE IN OPEN SESSION

A. Report of action taken during closed session.

XII. Adjourn

TIME: _____

MOVED:

SECOND:

VOTE:

Shannon Clay:

Jeania Reasner:

Daniella Pearce:

Kelly Salas-Ernst:

Thomas Gibbons:

V - A - i

Blochman Union Elementary

Explore the performance of Blochman Union Elementary under California's Accountability System.

Chronic Absenteeism



Green

Suspension Rate



Red

English Learner Progress



No Performance Color

Graduation Rate



No Performance Color

College/Career



No Performance Level

English Language Arts



Yellow

Mathematics



Orange

Basics: Teachers, Instructional Materials, Facilities

STANDARD MET

Implementation of Academic Standards

STANDARD MET

Parent and Family Engagement

STANDARD MET

Local Climate Survey

STANDARD MET

Access to a Broad Course of Study

STANDARD MET

District Details

Optional Narrative Summary

Completed By Blochman Union Elementary

Benjamin Foxen Elementary School prides itself on offering a rigorous academic program as well as a safe environment in which children can thrive. We are proud of the fact that we have been able to maintain a positive school climate, all students have access to the standards-aligned instructional materials, and our facilities are well-maintained.

NAME

Blochman Union Elementary

ADDRESS

4949 Foxen Canyon Road
Santa Maria, CA 93454-9666

WEBSITE

<http://blochmanusd.org>

GRADES SERVED

K-12

population.

Enrollment

189

Socioeconomically
Disadvantaged

48.7%

English Learners

9%

Foster Youth

0%

BLOCHMAN UNION ELEMENTARY

Academic Performance

View Student Assessment Results and other aspects of school performance.

LEARN MORE

English Language Arts



Yellow

5.3 points above standard

Declined 19.3 Points ▼

EQUITY REPORT
Number of Student Groups in Each Level



LEARN MORE

Mathematics

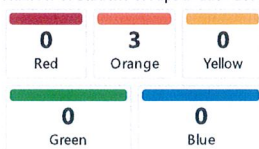


Orange

50.9 points below standard

Declined 27 Points ▼

EQUITY REPORT
Number of Student Groups in Each Level



LEARN MORE

English Learner
Progress



No Performance Color

Less than 11 students -
data not displayed for
privacy

LEARN MORE

College/Career



No Performance Level

Less than 11 students -
data not displayed for
privacy

Local Indicators

LEARN MORE

Implementation of
Academic Standards

STANDARD MET

Academic Engagement

See information that shows how well schools are engaging students in their learning.

[LEARN MORE](#)

Chronic Absenteeism



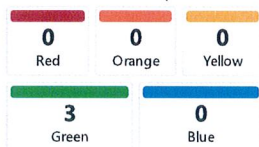
Green

7% chronically absent

Declined 5.2% ▼

EQUITY REPORT

Number of Student Groups in Each Level



[LEARN MORE](#)

Graduation Rate



No Performance Color

Less than 11 students -
data not displayed for
privacy

Local Indicators

[LEARN MORE](#)

Access to a Broad Course of Study

STANDARD MET

BLOCHMAN UNION ELEMENTARY

Conditions & Climate

View data related to how well schools are providing a healthy, safe and welcoming environment.

[LEARN MORE](#)

Suspension Rate



Red

4.5% suspended at least
one day

Number of Student Groups in Each Level



Local Indicators

LEARN MORE

**Basics: Teachers,
Instructional Materials,
Facilities**

STANDARD MET

LEARN MORE

**Parent and Family
Engagement**

STANDARD MET

LEARN MORE

Local Climate Survey

STANDARD MET

VI - A - i

BOARD OF TRUSTEES MINUTES

Tuesday, December 12, 2023

Library

5:30 p.m. – Regular Session

A regular meeting of the Board of Education of the Blochman Union School District was held at the Benjamin Foxen Elementary School Library on December 12, 2023.

Members present: Shannon Clay, Thomas Gibbons, Jeania Reasner, Kelly Salas-Ernst. Absent: Daniella Pearce.

- I. **PUBLIC SESSION:** Mrs. Clay called the meeting to order at 5:30 p.m., led the flag salute, and welcomed guests.
- II. **Reports**
 - A. **Charter School Reports**
 - i. **Family Partnership Charter School** – none.
 - ii. **Trivium Charter Schools** – Trisha Vais reported that they have approximately 900 students. They hosted a laser tag event that was well attended and very fun. Pajama day is next week. Their special education population is increasing. State testing scores were good, with the scores from Voyage being very high. In January, they will start a student support class for students failing classes. Charter schools have received another renewal extension until June 2028.
 - B. **Teacher Reports** – none.
 - C. **Superintendent/Principal's Report** – Mr. Brown reported that current enrollment is 197. The second trimester just began. On Friday there will be a celebration as a reward for students encouraging their parents to complete the parent survey. There will be two intersessions: December 19-23 and January 3 – 5. Winter break is December 16 – January 8. Basketball is just getting started. There are 13 games scheduled. Thank you to Sara Edwards for volunteering to coach the girls and to David Dominguez and Alberto Balbona for coaching the boys' team.
- III. **ITEMS SCHEDULED FOR INFORMATION**
 - A. **Facilities update** – Golden State Water Company is ready to move the pipes for the fire hydrant. We will need to install a backflow. The pipes will now come from the street.
 - B. **Facilities use** - none
- IV. **ITEMS SCHEDULED FOR DISCUSSION** - none.
- V. **CONSENT AGENDA ITEMS**
 - A. **Approval of Minutes**
 - i. **Minutes of November 14, 2023 Regular Meeting**

***** IT IS RECOMMENDED THAT the Board of Education approve the minutes as presented:**

MOVED:	Jeania Reasner	SECOND:	Thomas Gibbons
VOTE:			
Shannon Clay:	Aye	Jeania Reasner:	Aye
Daniella Pearce:	Absent	Kelly Salas-Ernst:	Aye
Thomas Gibbons:	Aye		

B. Approval of Monthly Warrants – November 2023

i. Commercial Warrants	\$114,746.08
ii. Payroll	\$209,296.71
iii. Revolving Fund	\$ 0.00
TOTAL	\$324,042.79

IT IS RECOMMENDED THAT the Board of Education approve the Warrants as presented:

MOVED:	Jeania Reasner	SECOND:	Thomas Gibbons
VOTE:			
Shannon Clay:	Aye	Jeania Reasner:	Aye
Daniella Pearce:	Absent	Kelly Salas-Ernst:	Aye
Thomas Gibbons:	Aye		

C. Approval of Trivium Charter Schools 2022/23 audit report

***** IT IS RECOMMENDED THAT the Board of Education approve Trivium Charter Schools 2022/23 audit report as presented:**

MOVED:	Kelly Salas-Ernst	SECOND:	Thomas Gibbons
VOTE:			
Shannon Clay:	Aye	Jeania Reasner:	Aye
Daniella Pearce:	Absent	Kelly Salas-Ernst:	Aye
Thomas Gibbons:	Aye		

VI. ITEMS SCHEDULED FOR ACTION

A. Approval of the Governing Board meeting schedule for 2024

*****IT IS RECOMMENDED THAT the Board of Education take action to approve the 2024 Governing Board meeting schedule as presented:**

MOVED:	Jeania Reasner	SECOND:	Kelly Salas-Ernst
VOTE:			
Shannon Clay:	Aye	Jeania Reasner:	Aye
Daniella Pearce:	Absent	Kelly Salas-Ernst:	Aye
Thomas Gibbons:	Aye		

B. Election of the 2024 School Board President.

Jeania Reasner nominates Shannon Clay for Board President

*****The Board elects Shannon Clay as the 2024 School Board President.**

MOVED:	Kelly Salas-Ernst	SECOND:	Jeania Reasner
VOTE:			
Shannon Clay:	Abstain	Jeania Reasner:	Aye
Daniella Pearce:	Absent	Kelly Salas-Ernst:	Aye
Thomas Gibbons:	Aye		

C. Election of the 2024 School Board Clerk/Secretary

Jeania Reasner nominates Kelly Salas-Ernst for School Board Clerk/Secretary

*****The Board elects Kelly Salas-Ernst as the 2024 School Board Clerk/Secretary.**

MOVED:	Jeania Reasner	SECOND:	Shannon Clay
VOTE:			
Shannon Clay:	Aye	Jeania Reasner:	Aye
Daniella Pearce:	Absent	Kelly Salas-Ernst:	Aye
Thomas Gibbons:	Aye		

D. Election of the 2024 School Board Representative to the County Committee on School District Organization.

Kelly Salas-Ernst nominates Daniella Pearce.

*****The Board elects Daniella Pearce as the 2024 School Board Representative to the County Committee on School District Organization.**

MOVED:	Shannon Clay	SECOND:	Jeania Reasner
VOTE:			
Shannon Clay:	Aye	Jeania Reasner:	Aye
Daniella Pearce:	Absent	Kelly Salas-Ernst:	Aye
Thomas Gibbons:	Aye		

E. Approval of district personnel for Release of Commercial and Payroll warrants:

- i. Doug Brown, Superintendent**
- ii. Nancy Shafer, Interim Business Manager**
- iii. Deanna Barnes, Accounting Assistant II**
- iv. Kimberly Troeger, School Secretary**

*****IT IS RECOMMENDED THAT the Board of Education take action to approve the district personnel for release of commercial and payroll warrants as presented:**

MOVED:	Jeania Reasner	SECOND:	Kelly Salas-Ernst
VOTE:			
Shannon Clay:	Aye	Jeania Reasner:	Aye
Daniella Pearce:	Absent	Kelly Salas-Ernst:	Aye
Thomas Gibbons:	Aye		

F. Approval of the district personnel to act as District Agents:

- i. Doug Brown, Superintendent
- ii. Nancy Shafer, Interim Business Manager

*****IT IS RECOMMENDED THAT the Board of Education take action to approve the district personnel to act at district agents as presented:**

MOVED:	Jeania Reasner	SECOND:	Kelly Salas-Ernst
VOTE:			
Shannon Clay:	Aye	Jeania Reasner:	Aye
Daniella Pearce:	Absent	Kelly Salas-Ernst:	Aye
Thomas Gibbons:	Aye		

G. Approval of the Resolution of the Governing Board Delegating the Authority to Make Cash and Budget Transfers.

*****IT IS RECOMMENDED THAT the Board of Education take action to approve the Resolution Delegating the Authority to Make Cash and Budget Transfers as presented:**

MOVED:	Kelly Salas-Ernst	SECOND:	Jeania Reasner
VOTE:			
Shannon Clay:	Aye	Jeania Reasner:	Aye
Daniella Pearce:	Absent	Kelly Salas-Ernst:	Aye
Thomas Gibbons:	Aye		

H. Approval of Benjamin Foxen Elementary School November 2023 Attendance Report.

***** IT IS RECOMMENDED THAT the Board of Education approve the Benjamin Foxen Elementary School November 2023 Attendance Report as presented:**

MOVED:	Jeania Reasner	SECOND:	Thomas Gibbons
VOTE:			
Shannon Clay:	Aye	Jeania Reasner:	Aye
Daniella Pearce:	Absent	Kelly Salas-Ernst:	Aye
Thomas Gibbons:	Aye		

I. Approval of Blochman Union School District's 2022/2023 audit report.

*****IT IS RECOMMENDED THAT the Board of Education take action to approve Blochman Union School District's 2022/2023 audit report as presented:**

MOVED:	Jeania Reasner	SECOND:	Thomas Gibbons
VOTE:			
Shannon Clay:	Aye	Jeania Reasner:	Aye
Daniella Pearce:	Absent	Kelly Salas-Ernst:	Aye
Thomas Gibbons:	Aye		

J. Approval of the Blochman Union School District’s 2023/2024 Comprehensive School Safety Plan.

***** IT IS RECOMMENDED THAT the Board of Education take action to approve the Blochman Union School District’s 2023/2024 Comprehensive School Safety Plan as presented:**

MOVED:	Jeania Reasner	SECOND:	Thomas Gibbons
VOTE:			
Shannon Clay:	Aye	Jeania Reasner:	Aye
Daniella Pearce:	Absent	Kelly Salas-Ernst:	Aye
Thomas Gibbons:	Aye		

K. Approval of revised board policies:

- a. BP0410; BP1312.2; AR1312.2; E1312.2-E1; BP 1312.3; AR 1312.3; AR1312.4; E(1)1312.4; E(2)1312.4; BP5145.3; BP6143; AR6143; BP6161.1; AR6161.1; E(1)6161.1; BP6161.11; BP6163.1

*****IT IS RECOMMENDED THAT the Board of Education take action to approve the revised board policies as presented:**

MOVED:	Jeania Reasner	SECOND:	Thomas Gibbons
VOTE:			
Shannon Clay:	Aye	Jeania Reasner:	Aye
Daniella Pearce:	Absent	Kelly Salas-Ernst:	Aye
Thomas Gibbons:	Aye		

L. Approval of Blochman Union School District’s 2023/2024 First Interim report.

*****IT IS RECOMMENDED THAT the Board of Education take action to approve Blochman Union School District’s 2023/2024 First Interim report as presented:**

MOVED:	Jeania Reasner	SECOND:	Kelly Salas-Ernst
VOTE:			
Shannon Clay:	Aye	Jeania Reasner:	Aye
Daniella Pearce:	Absent	Kelly Salas-Ernst:	Aye
Thomas Gibbons:	Aye		

M. Approval of donations:

- a. Golden State Water Company; \$300; to purchase food gift cards for students

***** IT IS RECOMMENDED THAT the Board of Education take action to approve the donations as presented:**

MOVED:	Jeania Reasner	SECOND:	Thomas Gibbons
VOTE:			
Shannon Clay:	Aye	Jeania Reasner:	Aye
Daniella Pearce:	Absent	Kelly Salas-Ernst:	Aye
Thomas Gibbons:	Aye		

VII. PUBLIC COMMENTS - none.

VIII. MISCELLANEOUS AGENDA ITEMS

- A. Items Proposed for Future Action or Discussion – none.**
- B. Blochman Union School District Board Member Items – The board members wished everyone a Merry Christmas and Happy New Year.**
- C. Items not on the Agenda – none.**
- D. The next regular board meeting will be held on January 9, 2024, open session at 5:30 p.m., Library.**

X. CLOSED SESSION: The board adjourned to closed session at 5:54 p.m., where they will consider and may act on the following:

A. Certificated and Classified Personnel Actions

- i. The board will be asked to review and approve hiring, transfers, promotion, evaluations, terminations, and resignations.**
- ii. Liability claim pursuant to California Government Code Section 54956.95**
 - a. Claimant: EG**
 - b. Name of agency claimed against: Blochman Union School District**

XI. RECONVENE IN OPEN SESSION – The board reconvened in open session at 6:09 p.m.

- A. Report of action taken during closed session** – Mrs. Salas-Ernst and Mr. Brown reported the following:
- i. EG is making a liability claim.**
 - ii. The public agency the claim was made against is Blochman Union School District.**
 - iii. The board rejected the claim.**
 - iv. The vote for rejecting the claim is as follows:**
 - 1. Ayes – Shannon Clay, Thomas Gibbons, Kelly Salas-Ernst, Jeania Reasner**
 - 2. Nos: - None**
 - 3. Abstain – None**
 - 4. Absent – Daniella Pearce**

XII. Adjourn

TIME: 6:09 p.m.

MOVED:	Jeania Reasner	SECOND:	Thomas Gibbons
VOTE:			
Shannon Clay:	Aye	Jeania Reasner:	Aye
Daniella Pearce:	Absent	Kelly Salas-Ernst:	Aye
Thomas Gibbons:	Aye		

VI – B

AII – C

Payroll Summary by Org

Pay Date 12/08/2023 through 12/28/2023

EARNINGS by Earnings Code		Income	Adjustments	TAXES			Employer	Total	Subject Grosses
Regular		156,860.26		Federal Withholding	12,280.57			12,280.57	139,231.35
				State Withholding	3,927.78			3,927.78	139,231.35
				Social Security	3,484.85		3,484.85	6,969.70	56,207.26
				Medicare	2,216.83		2,216.83	4,433.66	152,884.75
				SUI			76.46	76.46	152,884.75
				Workers' Comp			1,195.57	1,195.57	152,884.75
TOTAL		156,860.26		SUBTOTAL	21,910.03		6,973.71	28,883.74	

EARNINGS by Group		Adjustments	
	Income		
Base Pay	154,639.88		
Miscellaneous	699.18		
Stipends	1,521.20		
TOTAL	156,860.26		
		REDUCTIONS	
		PERS	627.95
		PERS / 62	4,395.90
		STRS / 60	7,310.96
		STRS / 62	1,318.59
		Benefits	3,678.72
		Misc	296.79
		SUBTOTAL	17,628.91
		Employer	2,393.39
		Total	3,021.34
		Subject Grosses	8,970.71
			54,948.78
			71,326.43
			12,921.00
			4,138.91
			296.79
		SUBTOTAL	51,234.09

EARNINGS		Person Type	Female Employees	DEDUCTIONS			Total	Subject Grosses
Certificated	17	103,014.32	12		Benefits	14,581.60	14,581.60	
Classified	16	53,845.94	10		Misc	1,003.28	11,003.28	7.00
					Summer Savings	10,336.27	10,336.27	74,690.84
					Taxes	433.50	433.50	48,167.78
TOTAL	33	156,860.26	22		SUBTOTAL	11,773.05	36,354.65	
					TOTALS	51,311.99	116,472.48	

Cancel/Reissue for Process Date 12/08/2023 thru 12/28/2023

Vendor Checks	11,300.07	4	Reissued		
Vendor Liabilities	105,172.41	24	Cancel Checks		
	<u>116,472.48</u>	<u>28</u>	Void ACH		
BALANCING DATA			NET		
Gross Earnings	156,860.26	105,548.27	Direct Deposits	105,548.27	33
District Liability	65,160.49	51,311.99	Checks		
	<u>222,020.75</u>	<u>65,160.49</u>	Partial Net ACH		
		<u>222,020.75</u>	Negative Net		
			Check Holds		
			Zero Net		
			TOTAL	105,548.27	33

Selection Grouped by Org, Filtered by (Org = 2, Starting Pay Date = 12/1/2023, Ending Pay Date = 12/31/2023)

Checks Dated 12/01/2023 through 12/31/2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
01-770066	12/04/2023	Troeger, Kimberly J	01-4300		72.66
01-770067	12/04/2023	Vecente, Alan E	13-4710		21.98
01-770068	12/04/2023	805 Dairy Distributing LLC	13-4710		380.00
01-770069	12/04/2023	ALD TELECOM	01-5910		17.00
01-770070	12/04/2023	American Star Tours	01-5800		1,990.00
01-770071	12/04/2023	Blochman Union School District	01-5800		197.00
01-770072	12/04/2023	Central Coast Aquarium	01-5800		100.00
01-770073	12/04/2023	Diani Building Corp.	01-6200		15,762.21
01-770074	12/04/2023	Edna's Bakery	13-4710		106.25
01-770075	12/04/2023	FAMILY PARTNERSHIP CHARTER	01-8096		42,798.00
01-770076	12/04/2023	Frontier Communications	01-5910		2,290.00
01-770077	12/04/2023	HOME DEPOT CREDIT SERVICES	01-4300		374.55
01-770078	12/04/2023	Insight Public Sector SLED	01-4300		2,614.84
01-770079	12/04/2023	Jordanos Food Service Division	13-4300	621.03	
			13-4710	3,589.05	4,210.08
01-770080	12/04/2023	McGraw-Hill School Education	01-4100		612.60
01-770081	12/04/2023	Mission Linen Supply Inc.	01-4300		208.40
01-770082	12/04/2023	Nancy B Shafer, CPA	01-5800		8,190.00
01-770083	12/04/2023	O'Connor Pest Control	01-5800		85.00
01-770084	12/04/2023	Pacific Gas & Electric	01-5520		11.18
01-770085	12/04/2023	Procare Janitorial Supply	01-4300		815.79
01-770086	12/04/2023	Smith's Alarms & Elect Inc.	01-5800		120.00
01-770087	12/04/2023	Tao Rossini, APC	01-6200		95.00
01-770088	12/04/2023	Trivium Charter School	01-8096		95,430.00
01-770089	12/04/2023	Valley Fresh Produce	13-4710		508.35
01-771253	12/11/2023	Dekorte, Holly J	01-4300		14.82
01-771254	12/11/2023	805 Dairy Distributing LLC	13-4710		416.30
01-771255	12/11/2023	Advanced Wireless	01-5910		287.54
01-771256	12/11/2023	Amazon Capital Services	01-4300		556.00
01-771257	12/11/2023	American Star Tours	01-5800		19,488.00
01-771258	12/11/2023	Best, Best & Krieger LLP	01-5830		199.00
01-771259	12/11/2023	Coast Networx, Inc.	01-5800		50.00
01-771260	12/11/2023	Edna's Bakery	13-4710		125.05
01-771261	12/11/2023	Frontier Communications	01-5910		176.24
01-771262	12/11/2023	Go To Communications, Inc.	01-5910		497.13
01-771263	12/11/2023	Jordanos Food Service Division	13-4300	585.55	
			13-4710	2,062.07	2,647.62
01-771264	12/11/2023	Mission Linen Supply Inc.	01-4300		96.81
01-771265	12/11/2023	Mobile Volt Professionals	01-5800		2,795.75
01-771266	12/11/2023	Sisc III Insurance	67-5450		19,608.60
01-771267	12/11/2023	US OMNI & TSACG Compliance	01-5800		50.00
01-771268	12/11/2023	Valley Fresh Produce	01-4300	29.30	
			13-4710	210.10	239.40
01-771269	12/11/2023	WM CORPORATE SERVICES, INC.	01-5570		1,311.84
01-772537	12/18/2023	Arnold, Joni G	01-4100		67.58
01-772538	12/18/2023	19six Architects	01-6200		16,451.25

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 12/01/2023 through 12/31/2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
01-772539	12/18/2023	805 Dairy Distributing LLC	13-4710		340.00
01-772540	12/18/2023	Amazon Capital Services	01-4300		162.50
01-772541	12/18/2023	American Star Tours	01-5800		300.00
01-772542	12/18/2023	Blochman Union School District	01-5800		60.00
01-772543	12/18/2023	BrainPOP	01-4300		302.50
01-772544	12/18/2023	Culligan San Paso	01-4300		195.44
01-772545	12/18/2023	Edna's Bakery	13-4710		135.40
01-772546	12/18/2023	FAMILY PARTNERSHIP CHARTER	01-8096		42,798.00
01-772547	12/18/2023	Golden State Water Company	01-5530		280.67
01-772548	12/18/2023	Mission Linen Supply Inc.	01-4300		234.95
01-772549	12/18/2023	Moss Levy & Hartzheim	01-5810		945.00
01-772550	12/18/2023	O'Connor Pest Control	01-5800		85.00
01-772551	12/18/2023	Pacific Gas & Electric	01-5520		357.18
01-772552	12/18/2023	Santa Barbara County Education	01-5300		150.00
01-772553	12/18/2023	SoCalGas	01-5510		444.69
01-772554	12/18/2023	Staples	01-4300		488.40
01-772555	12/18/2023	Trivium Charter School	01-8096		95,430.00
01-772556	12/18/2023	US Bank Corporate Payments	01-4300	962.01	
			01-5200	275.00	
			01-5800	575.64	
			13-4300	63.56	
			13-4710	585.53	2,461.74
01-772557	12/18/2023	Valley Fresh Produce	13-4710		783.10
01-772558	12/18/2023	Verizon Wireless	01-5910		197.18
01-772559	12/18/2023	XEROX FINANCIAL SERVICES	01-5630		604.44
Total Number of Checks			64		388,846.01

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	52	358,704.09
13	Cafeteria Spec Rev Fund	13	10,533.32
67	Self-Insurance Fund 1	1	19,608.60
Total Number of Checks		64	388,846.01
Less Unpaid Tax Liability			.00
Net (Check Amount)			388,846.01

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

BLOCHMAN REVOLVING FUND
Expenses by Vendor Detail

December 2023

Type	Date	Num	Memo	Account	Cir	Split	Amount	Balance
TOTAL								0.00

VI – C

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
First Interim Report Certification**

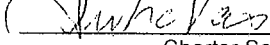
Charter School Name: Trivium Charter
(continued) _____
CDS #: 42-69112-0124255
Charter Approving Entity: Blochman Union Elementary
County: Santa Barbara
Charter #: 1319
Fiscal Year: 2023/24

CERTIFICATION OF FINANCIAL CONDITION

- ☒ **POSITIVE CERTIFICATION**
As the Charter School Official, I certify that based upon current projections this charter will meet its financial obligations for the current fiscal year and subsequent two fiscal years.
- ☐ **QUALIFIED CERTIFICATION**
As the Charter School Official, I certify that based upon current projections this charter may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.
- ☐ **NEGATIVE CERTIFICATION**
As the Charter School Official, I certify that based upon current projections this charter will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

To the entity that approved the charter school:

(☒) 2023/24 CHARTER SCHOOL FIRST INTERIM FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to *Education Code* Section 47604.33.

Signed: 
Charter School Official
(Original signature required)

Date: 12/7/23

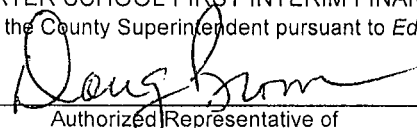
Print

Name: Trisha Vais

Title: Executive Director

To the County Superintendent of Schools:

(☒) 2023/24 CHARTER SCHOOL FIRST INTERIM FINANCIAL REPORT -- ALTERNATIVE FORM: This report is hereby filed with the County Superintendent pursuant to *Education Code* Section 47604.33.

Signed: 
Authorized Representative of
Charter Approving Entity
(Original signature required)

Date: 12.12.2023

Print

Doug Brown

Title: Superintendent

For additional information on the First Interim Report, please contact:

For Approving Entity:

Nancy Shafer
Name
Interim Business Manager
Title
805-937-1148 x113
Phone
blochman@blochmanusd.org
E-mail

For Charter School:

Aaron Guibord
Name
CSMC - Consultant
Title
805-390-1813
Phone
aguibord@csmcinc.com
E-mail

This report has been verified for mathematical accuracy by the County Superintendent of Schools, pursuant to *Education Code* Section 47604.33.

District Advisor

Date

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
First Interim Report - Summary**

Charter School Name: Trivium Charter
(continued)
CDS #: 42-69112-0124255
Charter Approving Entity: Blochman Union Elementary
County: Santa Barbara
Charter #: 1319
Fiscal Year: 2023/24

					1st Interim vs. Adopted Budget Increase, (Decrease)	
Description	Object Code	7/1 Adopted Budget (X)	Actuals thru 10/31 (Y)	1st Interim Budget (Z)	\$ Difference (Z) vs. (X)	% Change (Z) vs. (X)
A. REVENUES						
1. LCFF Revenue Sources						
State Aid - Current Year	8011	2,317,160.00	709,574.41	2,158,818.01	(158,341.99)	-6.83%
Education Protection Account State Aid - Current Year	8012	985,194.00	240,097.00	981,358.99	(3,835.01)	-0.39%
State Aid - Prior Years	8019	-	-	-	-	-
Transfer of Charter Schools In Lieu of Property Taxes	8096	458,464.82	114,167.10	447,671.52	(10,793.30)	-2.35%
Other LCFF Transfers	8091, 8097	-	-	-	-	-
Total, LCFF Sources		3,760,818.82	1,063,838.51	3,587,848.52	(172,970.30)	-4.60%
2. Federal Revenues						
No Child Left Behind/Every Student Succeeds Act	8290	27,252.00	-	27,252.00	-	0.00%
Special Education - Federal	8181, 8182	40,125.00	-	41,730.00	1,605.00	4.00%
Child Nutrition - Federal	8220	-	-	-	-	-
Donated Food Commodities	8221	-	-	-	-	-
Other Federal Revenues	8110, 8260-8299	94,028.00	-	95,414.00	1,386.00	1.47%
Total, Federal Revenues		161,405.00	-	164,396.00	2,991.00	1.85%
3. Other State Revenues						
Special Education - State	StateRevSE	292,840.00	75,011.92	293,198.00	358.00	0.12%
All Other State Revenues	StateRevAO	101,529.31	13,602.10	326,779.27	225,249.96	221.86%
Total, Other State Revenues		394,369.31	88,614.02	619,977.27	225,607.96	57.21%
4. Other Local Revenues						
All Other Local Revenues	LocalRevAO	-	5,148.56	3,313.56	3,313.56	New
Total, Local Revenues		-	5,148.56	3,313.56	3,313.56	New
5. TOTAL REVENUES		4,316,593.13	1,157,601.09	4,375,535.35	58,942.22	1.37%
B. EXPENDITURES						
1. Certificated Salaries						
Certificated Teachers' Salaries	1100	1,611,058.00	474,843.52	1,529,975.30	(81,082.70)	-5.03%
Certificated Pupil Support Salaries	1200	134,025.10	79,668.65	302,900.39	168,875.29	126.00%
Certificated Supervisors' and Administrators' Salaries	1300	179,080.00	52,366.50	183,149.94	4,069.94	2.27%
Other Certificated Salaries	1900	-	-	-	-	-
Total, Certificated Salaries		1,924,163.10	606,878.67	2,016,025.63	91,862.53	4.77%
2. Non-certificated Salaries						
Non-certificated Instructional Aides' Salaries	2100	241,645.70	98,513.53	293,691.93	52,046.23	21.54%
Non-certificated Support Salaries	2200	-	1,897.56	-	-	-
Non-certificated Supervisors' and Administrators' Sal.	2300	133,177.80	43,377.49	141,695.37	8,517.57	6.40%
Clerical and Office Salaries	2400	146,238.80	40,672.07	162,448.47	16,209.67	11.08%
Other Non-certificated Salaries	2900	-	-	-	-	-
Total, Non-certificated Salaries		521,062.30	184,460.65	597,835.77	76,773.47	14.73%
3. Employee Benefits						
STRS	3101-3102	367,515.15	109,180.81	361,185.87	(6,329.28)	-1.72%
PERS	3201-3202	-	-	-	-	-
OASDI / Medicare / Alternative	3301-3302	67,761.63	20,800.94	74,966.53	7,204.90	10.63%
Health and Welfare Benefits	3401-3402	196,979.35	114,710.76	205,485.49	8,506.14	4.32%
Unemployment Insurance	3501-3502	36,774.00	1,511.81	40,405.59	3,631.59	9.88%
Workers' Compensation Insurance	3601-3602	51,349.73	7,008.22	54,890.77	3,541.04	6.90%
OPEB, Allocated	3701-3702	-	-	-	-	-
OPEB, Active Employees	3751-3752	-	-	-	-	-
Other Employee Benefits	3901-3902	-	3,038.97	-	-	-
Total, Employee Benefits		720,379.87	256,251.51	736,934.25	16,554.38	2.30%

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
First Interim Report - Summary**

Charter School Name: Trivium Charter
(continued)
CDS #: 42-69112-0124255
Charter Approving Entity: Blochman Union Elementary
County: Santa Barbara
Charter #: 1319
Fiscal Year: 2023/24

					1st Interim vs. Adopted Budget Increase, (Decrease)	
Description	Object Code	7/1 Adopted Budget (X)	Actuals thru 10/31 (Y)	1st Interim Budget (Z)	\$ Difference (Z) vs. (X)	% Change (Z) vs. (X)
4. Books and Supplies						
Approved Textbooks and Core Curricula Materials	4100	100,000.00	72,338.40	85,000.00	(15,000.00)	-15.00%
Books and Other Reference Materials	4200	2,500.00	306.53	2,499.99	(0.01)	0.00%
Materials and Supplies	4300	50,500.00	21,430.28	50,999.95	499.95	0.99%
Noncapitalized Equipment	4400	120,500.00	53,257.78	120,499.94	(0.06)	0.00%
Food	4700	10,000.00	1,901.99	9,999.99	(0.01)	0.00%
Total, Books and Supplies		283,500.00	149,234.98	268,999.87	(14,500.13)	-5.11%
5. Services and Other Operating Expenditures						
Subagreements for Services	5100	-	-	-	-	-
Travel and Conferences	5200	54,000.00	6,566.78	48,999.94	(5,000.06)	-9.26%
Dues and Memberships	5300	8,300.00	4,185.88	8,300.00	-	0.00%
Insurance	5400	14,858.36	14,786.96	14,858.37	0.01	0.00%
Operations and Housekeeping Services	5500	4,000.00	1,264.66	3,999.98	(0.02)	0.00%
Rentals, Leases, Repairs, and Noncap. Improvements	5600	151,758.38	72,769.18	151,758.34	(0.04)	0.00%
Transfers of Direct Costs	5700-5799	-	-	-	-	-
Professional/Consulting Services and Operating Expend.	5800	494,924.56	149,500.94	510,085.46	15,160.90	3.06%
Communications	5900	12,000.00	6,419.88	11,999.97	(0.03)	0.00%
Total, Services and Other Operating Expenditures		739,841.31	255,494.28	750,002.06	10,160.75	1.37%
6. Capital Outlay (Objects 6100-6170, 6200-6500 modified accrual basis only)						
Land and Land Improvements	6100-6170	-	-	-	-	-
Buildings and Improvements of Buildings	6200	-	-	-	-	-
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	-	-	-	-	-
Equipment	6400	-	-	-	-	-
Equipment Replacement	6500	-	-	-	-	-
Depreciation Expense (for accrual basis only)	6900	-	-	-	-	-
Amorization Expense-Lease Assets	6910	-	-	-	-	-
Total, Capital Outlay		-	-	-	-	-
7. Other Outgo						
Tuition to Other Schools	7110-7143	-	-	-	-	-
Transfers of Pass-through Revenues to Other LEAs	7211-7213	-	-	-	-	-
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	-	-	-	-	-
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	-	-	-	-	-
All Other Transfers	7281-7299	-	-	-	-	-
Transfers of Indirect Costs	7300-7399	-	-	-	-	-
Debt Service:						
Interest	7438	-	-	-	-	-
Principal (for modified accrual basis only)	7439	-	-	-	-	-
Total, Other Outgo		-	-	-	-	-
8. TOTAL EXPENDITURES		4,188,946.58	1,452,320.09	4,369,797.58	180,851.00	4.32%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		127,646.55	(294,719.00)	5,737.77	(121,908.78)	-95.50%

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
First Interim Report - Summary**

Charter School Name: Trivium Charter
(continued)
CDS #: 42-69112-0124255
Charter Approving Entity: Blochman Union Elementary
County: Santa Barbara
Charter #: 1319
Fiscal Year: 2023/24

					1st Interim vs. Adopted Budget Increase, (Decrease)	
Description	Object Code	7/1 Adopted Budget (X)	Actuals thru 10/31 (Y)	1st Interim Budget (Z)	\$ Difference (Z) vs. (X)	% Change (Z) vs. (X)
D. OTHER FINANCING SOURCES / USES						
1. Other Sources	8930-8979	-	-	-	-	
2. Less: Other Uses	7630-7699	-	-	-	-	
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	-	-	-	-	
4. TOTAL OTHER FINANCING SOURCES / USES		-	-	-	-	
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		127,646.55	(294,719.00)	5,737.77	(121,908.78)	-95.50%
F. FUND BALANCE, RESERVES						
1. Beginning Fund Balance						
a. As of July 1	9791	162,578.71	162,578.71	162,578.71	-	0.00%
b. Adjustments to Beginning Balance	9793, 9795	-	11,296.16	11,296.16	11,296.16	New
c. Adjusted Beginning Balance		162,578.71	173,874.87	173,874.87		
2. Ending Fund Balance, June 30 (E + F.1.c.)		290,225.26	(120,844.13)	179,612.64		
Components of Ending Fund Balance :						
a. Nonspendable						
Revolving Cash (equals object 9130)	9711	-	-	-	-	
Stores (equals object 9320)	9712	-	-	-	-	
Prepaid Expenditures (equals object 9330)	9713	-	-	-	-	
All Others	9719	-	-	-	-	
b. Restricted	9740	-	-	-	-	
c. Committed						
Stabilization Arrangements	9750	-	-	-	-	
Other Commitments	9760	-	-	-	-	
d. Assigned						
Other Assignments	9780	-	-	-	-	
e. Unassigned/Unappropriated						
Reserve for Economic Uncertainties	9789	-	-	-	-	
Unassigned/Unappropriated Amount	9790	290,225.26	(120,844.13)	179,612.64	(110,612.62)	-38.11%

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
First Interim Report Certification**

Charter School Name: Trivium Charter School
(continued) ADVENTURE
CDS #: 42-69112-0137877
Charter Approving Entity: Blochman Union Elementary
County: Santa Barbara
Charter #: 1994
Fiscal Year: 2023/24

CERTIFICATION OF FINANCIAL CONDITION

- ☒ **POSITIVE CERTIFICATION**
As the Charter School Official, I certify that based upon current projections this charter will meet its financial obligations for the current fiscal year and subsequent two fiscal years.
- ☐ **QUALIFIED CERTIFICATION**
As the Charter School Official, I certify that based upon current projections this charter may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.
- ☐ **NEGATIVE CERTIFICATION**
As the Charter School Official, I certify that based upon current projections this charter will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

To the entity that approved the charter school:

(☒) 2023/24 CHARTER SCHOOL FIRST INTERIM FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to *Education Code* Section 47604.33.

Signed: _____

Charter School Official
(Original signature required)

Date: 12/7/23

Print

Name: Trisha Vais

Title: Executive Director

To the County Superintendent of Schools:

(☒) 2023/24 CHARTER SCHOOL FIRST INTERIM FINANCIAL REPORT -- ALTERNATIVE FORM: This report is hereby filed with the County Superintendent pursuant to *Education Code* Section 47604.33.

Signed: _____

Authorized Representative of
Charter Approving Entity
(Original signature required)

Date: 12-12-2023

Print

Doug Brown

Title: Superintendent

For additional information on the First Interim Report, please contact:

For Approving Entity:

Nancy Shafer
Name

Interim Business Manager
Title

805-937-1148 x113
Phone

blochman@blochmanusd.org
E-mail

For Charter School:

Aaron Guibord
Name

CSMC - Consultant
Title

805-390-1813
Phone

aguibord@csmc.org
E-mail

This report has been verified for mathematical accuracy by the County Superintendent of Schools, pursuant to *Education Code* Section 47604.33.

District Advisor

Date

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
First Interim Report - Summary**

Charter School Name: Trivium Charter School
(continued) ADVENTURE
CDS #: 42-69112-0137877
Charter Approving Entity: Blochman Union Elementary
County: Santa Barbara
Charter #: 1994
Fiscal Year: 2023/24

Description	Object Code	7/1 Adopted Budget (X)	Actuals thru 10/31 (Y)	1st Interim Budget (Z)	1st Interim vs. Adopted Budget Increase, (Decrease)	
					\$ Difference (Z) vs. (X)	% Change (Z) vs. (X)
A. REVENUES						
1. LCFF Revenue Sources						
State Aid - Current Year	8011	2,530,220.00	668,986.90	2,568,626.98	38,406.98	1.52%
Education Protection Account State Aid - Current Year	8012	52,599.00	12,249.00	52,401.99	(197.01)	-0.37%
State Aid - Prior Years	8019	-	-	-	-	-
Transfer of Charter Schools In Lieu of Property Taxes	8096	351,753.18	91,452.00	373,293.50	21,540.32	6.12%
Other LCFF Transfers	8091, 8097	-	-	-	-	-
Total, LCFF Sources		2,934,572.18	772,687.90	2,994,322.47	59,750.29	2.04%
2. Federal Revenues						
No Child Left Behind/Every Student Succeeds Act	8290	12,894.00	-	12,894.00	-	0.00%
Special Education - Federal	8181, 8182	30,000.00	-	31,200.00	1,200.00	4.00%
Child Nutrition - Federal	8220	-	-	-	-	-
Donated Food Commodities	8221	-	-	-	-	-
Other Federal Revenues	8110, 8260-8299	37,474.00	-	37,474.00	-	0.00%
Total, Federal Revenues		80,368.00	-	81,568.00	1,200.00	1.49%
3. Other State Revenues						
Special Education - State	StateRevSE	239,555.00	58,948.30	221,373.02	(18,181.98)	-7.59%
All Other State Revenues	StateRevAO	74,299.17	1,201.27	77,807.56	3,508.39	4.72%
Total, Other State Revenues		313,854.17	60,149.57	299,180.58	(14,673.59)	-4.68%
4. Other Local Revenues						
All Other Local Revenues	LocalRevAO	-	4,174.51	2,686.67	2,686.67	New
Total, Local Revenues		-	4,174.51	2,686.67	2,686.67	New
5. TOTAL REVENUES		3,328,794.35	837,011.98	3,377,757.72	48,963.37	1.47%
B. EXPENDITURES						
1. Certificated Salaries						
Certificated Teachers' Salaries	1100	1,312,586.00	434,322.23	1,216,480.67	(96,105.33)	-7.32%
Certificated Pupil Support Salaries	1200	105,046.70	64,596.40	237,408.48	132,361.78	126.00%
Certificated Supervisors' and Administrators' Salaries	1300	140,360.00	39,500.01	143,550.01	3,190.01	2.27%
Other Certificated Salaries	1900	-	-	-	-	-
Total, Certificated Salaries		1,557,992.70	538,418.64	1,597,439.16	39,446.46	2.53%
2. Non-certificated Salaries						
Non-certificated Instructional Aides' Salaries	2100	187,746.90	80,388.15	249,939.82	62,192.92	33.13%
Non-certificated Support Salaries	2200	-	1,538.56	-	-	-
Non-certificated Supervisors' and Administrators' Sal.	2300	104,382.60	35,171.08	111,058.52	6,675.92	6.40%
Clerical and Office Salaries	2400	114,619.60	32,977.54	127,324.50	12,704.90	11.08%
Other Non-certificated Salaries	2900	-	-	-	-	-
Total, Non-certificated Salaries		406,749.10	150,075.33	488,322.84	81,573.74	20.06%
3. Employee Benefits						
STRS	3101-3102	297,576.61	92,772.27	286,010.88	(11,565.73)	-3.89%
PERS	3201-3202	-	-	-	-	-
OASDI / Medicare / Alternative	3301-3302	53,707.20	18,112.38	60,519.67	6,812.47	12.68%
Health and Welfare Benefits	3401-3402	162,091.60	99,656.90	163,718.55	1,626.95	1.00%
Unemployment Insurance	3501-3502	36,774.00	844.27	39,497.98	2,723.98	7.41%
Workers' Compensation Insurance	3601-3602	41,259.58	6,077.40	43,801.01	2,541.43	6.16%
OPEB, Allocated	3701-3702	-	-	-	-	-
OPEB, Active Employees	3751-3752	-	-	-	-	-
Other Employee Benefits	3901-3902	-	2,272.40	-	-	-
Total, Employee Benefits		591,408.99	219,735.62	593,548.09	2,139.10	0.36%

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
First Interim Report - Summary**

Charter School Name: Trivium Charter School
(continued) ADVENTURE
CDS #: 42-69112-0137877
Charter Approving Entity: Blochman Union Elementary
County: Santa Barbara
Charter #: 1994
Fiscal Year: 2023/24

					1st Interim vs. Adopted Budget Increase, (Decrease)	
Description	Object Code	7/1 Adopted Budget (X)	Actuals thru 10/31 (Y)	1st Interim Budget (Z)	\$ Difference (Z) vs. (X)	% Change (Z) vs. (X)
4. Books and Supplies						
Approved Textbooks and Core Curricula Materials	4100	60,000.00	57,033.81	60,000.01	0.01	0.00%
Books and Other Reference Materials	4200	1,500.00	258.78	1,499.99	(0.01)	0.00%
Materials and Supplies	4300	23,900.00	16,933.77	23,899.96	(0.04)	0.00%
Noncapitalized Equipment	4400	71,000.00	45,176.64	75,300.00	4,300.00	6.06%
Food	4700	5,000.00	2,724.68	5,000.04	0.04	0.00%
Total, Books and Supplies		161,400.00	122,127.68	165,700.00	4,300.00	2.66%
5. Services and Other Operating Expenditures						
Subagreements for Services	5100	-	-	-	-	-
Travel and Conferences	5200	35,000.00	5,305.28	35,000.00	-	0.00%
Dues and Memberships	5300	7,000.00	3,757.20	7,000.03	0.03	0.00%
Insurance	5400	13,426.20	11,989.44	13,426.19	(0.01)	0.00%
Operations and Housekeeping Services	5500	2,200.00	815.75	2,200.03	0.03	0.00%
Rentals, Leases, Repairs, and Noncap. Improvements	5600	115,115.32	54,306.05	115,115.29	(0.03)	0.00%
Transfers of Direct Costs	5700-5799	-	-	-	-	-
Professional/Consulting Services and Operating Expend.	5800	276,157.17	116,251.16	294,449.68	18,292.51	6.62%
Communications	5900	18,000.00	5,186.35	18,000.01	0.01	0.00%
Total, Services and Other Operating Expenditures		466,898.69	197,611.23	485,191.23	18,292.54	3.92%
6. Capital Outlay (Objects 6100-6170, 6200-6500 modified accrual basis only)						
Land and Land Improvements	6100-6170	-	-	-	-	-
Buildings and Improvements of Buildings	6200	-	-	-	-	-
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	-	-	-	-	-
Equipment	6400	-	-	-	-	-
Equipment Replacement	6500	-	-	-	-	-
Depreciation Expense (for accrual basis only)	6900	-	-	-	-	-
Amorization Expense-Lease Assets	6910	-	-	-	-	-
Total, Capital Outlay		-	-	-	-	-
7. Other Outgo						
Tuition to Other Schools	7110-7143	-	-	-	-	-
Transfers of Pass-through Revenues to Other LEAs	7211-7213	-	-	-	-	-
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	-	-	-	-	-
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	-	-	-	-	-
All Other Transfers	7281-7299	-	-	-	-	-
Transfers of Indirect Costs	7300-7399	-	-	-	-	-
Debt Service:						
Interest	7438	-	-	-	-	-
Principal (for modified accrual basis only)	7439	-	-	-	-	-
Total, Other Outgo		-	-	-	-	-
8. TOTAL EXPENDITURES		3,184,449.48	1,227,968.50	3,330,201.32	145,751.84	4.58%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		144,344.87	(390,956.52)	47,556.40	(96,788.47)	-67.05%

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
First Interim Report - Summary**

Charter School Name: Trivium Charter School
(continued) ADVENTURE
CDS #: 42-69112-0137877
Charter Approving Entity: Blochman Union Elementary
County: Santa Barbara
Charter #: 1994
Fiscal Year: 2023/24

					1st Interim vs. Adopted Budget Increase, (Decrease)	
Description	Object Code	7/1 Adopted Budget (X)	Actuals thru 10/31 (Y)	1st Interim Budget (Z)	\$ Difference (Z) vs. (X)	% Change (Z) vs. (X)
D. OTHER FINANCING SOURCES / USES						
1. Other Sources	8930-8979	-	-	-	-	
2. Less: Other Uses	7630-7699	-	-	-	-	
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	-	-	-	-	
4. TOTAL OTHER FINANCING SOURCES / USES		-	-	-	-	
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		144,344.87	(390,956.52)	47,556.40	(96,788.47)	-67.05%
F. FUND BALANCE, RESERVES						
1. Beginning Fund Balance						
a. As of July 1	9791	129,391.74	129,391.74	129,391.74	-	0.00%
b. Adjustments to Beginning Balance	9793, 9795	-	9,133.17	9,133.17	9,133.17	New
c. Adjusted Beginning Balance		129,391.74	138,524.91	138,524.91		
2. Ending Fund Balance, June 30 (E + F.1.c.)		273,736.61	(252,431.61)	186,081.31		
Components of Ending Fund Balance :						
a. Nonspendable						
Revolving Cash (equals object 9130)	9711	-	-	-	-	
Stores (equals object 9320)	9712	-	-	-	-	
Prepaid Expenditures (equals object 9330)	9713	-	-	-	-	
All Others	9719	-	-	-	-	
b. Restricted	9740	-	-	-	-	
c. Committed						
Stabilization Arrangements	9750	-	-	-	-	
Other Commitments	9760	-	-	-	-	
d. Assigned						
Other Assignments	9780	-	-	-	-	
e. Unassigned/Unappropriated						
Reserve for Economic Uncertainties	9789	-	-	-	-	
Unassigned/Unappropriated Amount	9790	273,736.61	(252,431.61)	186,081.31	(87,655.30)	-32.02%

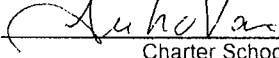
**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
First Interim Report Certification**

Charter School Name: Trivium Charter School
(continued) VOYAGE
CDS #: 42-69112-0137885
Charter Approving Entity: Blochman Union Elementary
County: Santa Barbara
Charter #: 1995
Fiscal Year: 2023/24

CERTIFICATION OF FINANCIAL CONDITION

- ☒ **POSITIVE CERTIFICATION**
As the Charter School Official, I certify that based upon current projections this charter will meet its financial obligations for the current fiscal year and subsequent two fiscal years.
- ☐ **QUALIFIED CERTIFICATION**
As the Charter School Official, I certify that based upon current projections this charter may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.
- ☐ **NEGATIVE CERTIFICATION**
As the Charter School Official, I certify that based upon current projections this charter will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

To the entity that approved the charter school:
(☒) 2023/24 CHARTER SCHOOL FIRST INTERIM FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to *Education Code* Section 47604.33.

Signed: 
Charter School Official
(Original signature required)

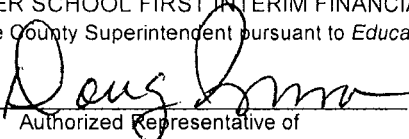
Date: 12/7/23

Print

Name: Trisha Vais

Title: Executive Director

To the County Superintendent of Schools:
(☒) 2023/24 CHARTER SCHOOL FIRST INTERIM FINANCIAL REPORT -- ALTERNATIVE FORM: This report is hereby filed with the County Superintendent pursuant to *Education Code* Section 47604.33.

Signed: 
Authorized Representative of
Charter Approving Entity
(Original signature required)

Date: 12-12-2023

Print

Doug Brown

Title: Superintendent

For additional information on the First Interim Report, please contact:

For Approving Entity:

Nancy Shafer
Name

Interim Business Manager
Title

805-937-1148 x113
Phone

blochman@blochmanusd.org
E-mail

For Charter School:

Aaron Guibord
Name

CSMC - Consultant
Title

805-390-1813
Phone

aguibord@csmc.org
E-mail

This report has been verified for mathematical accuracy by the County Superintendent of Schools, pursuant to *Education Code* Section 47604.33.

District Advisor

Date

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
First Interim Report - Summary**

Charter School Name: Trivium Charter School
(continued) VOYAGE
CDS #: 42-69112-0137885
Charter Approving Entity: Blochman Union Elementary
County: Santa Barbara
Charter #: 1995
Fiscal Year: 2023/24

Description	Object Code	7/1 Adopted Budget (X)	Actuals thru 10/31 (Y)	1st Interim Budget (Z)	1st Interim vs. Adopted Budget Increase, (Decrease)	
					\$ Difference (Z) vs. (X)	% Change (Z) vs. (X)
A. REVENUES						
1. LCFF Revenue Sources						
State Aid - Current Year	8011	2,943,334.00	678,690.69	2,843,479.97	(99,854.03)	-3.39%
Education Protection Account State Aid - Current Year	8012	62,843.00	14,240.00	58,902.98	(3,940.02)	-6.27%
State Aid - Prior Years	8019	-	-	-	-	-
Transfer of Charter Schools In Lieu of Property Taxes	8096	420,259.42	104,529.90	419,604.34	(655.08)	-0.16%
Other LCFF Transfers	8091, 8097	-	-	-	-	-
Total, LCFF Sources		3,426,436.42	797,460.59	3,321,987.29	(104,449.13)	-3.05%
2. Federal Revenues						
No Child Left Behind/Every Student Succeeds Act	8290	14,533.00	-	14,532.96	(0.04)	0.00%
Special Education - Federal	8181, 8182	37,125.00	-	38,610.00	1,485.00	4.00%
Child Nutrition - Federal	8220	-	-	-	-	-
Donated Food Commodities	8221	-	-	-	-	-
Other Federal Revenues	8110, 8260-8299	-	-	-	-	-
Total, Federal Revenues		51,658.00	-	53,142.96	1,484.96	2.87%
3. Other State Revenues						
Special Education - State	StateRevSE	270,700.00	71,176.45	284,405.97	13,705.97	5.06%
All Other State Revenues	StateRevAO	93,204.20	9,242.06	230,719.59	137,515.39	147.54%
Total, Other State Revenues		363,904.20	80,418.51	515,125.56	151,221.36	41.56%
4. Other Local Revenues						
All Other Local Revenues	LocalRevAO	-	4,591.96	2,955.36	2,955.36	New
Total, Local Revenues		-	4,591.96	2,955.36	2,955.36	New
5. TOTAL REVENUES		3,841,998.62	882,471.06	3,893,211.17	51,212.55	1.33%
B. EXPENDITURES						
1. Certificated Salaries						
Certificated Teachers' Salaries	1100	1,480,256.00	380,706.51	1,397,310.42	(82,945.58)	-5.60%
Certificated Pupil Support Salaries	1200	123,158.20	71,671.03	278,340.91	155,182.71	126.00%
Certificated Supervisors' and Administrators' Salaries	1300	164,560.00	43,450.00	168,299.88	3,739.88	2.27%
Other Certificated Salaries	1900	-	-	-	-	-
Total, Certificated Salaries		1,767,974.20	495,827.54	1,843,951.21	75,977.01	4.30%
2. Non-certificated Salaries						
Non-certificated Instructional Aides' Salaries	2100	178,524.90	66,499.57	305,947.93	127,423.03	71.38%
Non-certificated Support Salaries	2200	-	1,692.42	-	-	-
Non-certificated Supervisors' and Administrators' Sal.	2300	122,379.60	38,688.13	130,206.41	7,826.81	6.40%
Clerical and Office Salaries	2400	134,381.60	36,275.21	149,276.97	14,895.37	11.08%
Other Non-certificated Salaries	2900	-	-	-	-	-
Total, Non-certificated Salaries		435,286.10	143,155.33	585,431.31	150,145.21	34.49%
3. Employee Benefits						
STRS	3101-3102	337,683.07	83,716.59	330,229.34	(7,453.73)	-2.21%
PERS	3201-3202	-	-	-	-	-
OASDI / Medicare / Alternative	3301-3302	58,935.01	17,969.56	71,522.20	12,587.19	21.36%
Health and Welfare Benefits	3401-3402	174,000.09	87,601.62	209,656.99	35,656.90	20.49%
Unemployment Insurance	3501-3502	34,958.00	972.13	39,951.48	4,993.48	14.28%
Workers' Compensation Insurance	3601-3602	46,268.47	5,696.38	51,016.54	4,748.07	10.26%
OPEB, Allocated	3701-3702	-	-	-	-	-
OPEB, Active Employees	3751-3752	-	-	-	-	-
Other Employee Benefits	3901-3902	-	3,186.03	-	-	-
Total, Employee Benefits		651,844.64	199,142.31	702,376.55	50,531.91	7.75%

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
First Interim Report - Summary**

Charter School Name: Trivium Charter School
 (continued) VOYAGE
 CDS #: 42-69112-0137885
 Charter Approving Entity: Blochman Union Elementary
 County: Santa Barbara
 Charter #: 1995
 Fiscal Year: 2023/24

					1st Interim vs. Adopted Budget Increase, (Decrease)	
Description	Object Code	7/1 Adopted Budget (X)	Actuals thru 10/31 (Y)	1st Interim Budget (Z)	\$ Difference (Z) vs. (X)	% Change (Z) vs. (X)
4. Books and Supplies						
Approved Textbooks and Core Curricula Materials	4100	80,000.00	62,541.75	66,999.97	(13,000.03)	-16.25%
Books and Other Reference Materials	4200	2,000.00	321.44	1,999.99	(0.01)	0.00%
Materials and Supplies	4300	40,500.00	21,586.71	40,999.79	499.79	1.23%
Noncapitalized Equipment	4400	80,000.00	48,558.25	84,999.95	4,999.95	6.25%
Food	4700	7,000.00	1,750.56	7,000.00	-	0.00%
Total, Books and Supplies		209,500.00	134,758.71	201,999.70	(7,500.30)	-3.58%
5. Services and Other Operating Expenditures						
Subagreements for Services	5100	-	-	-	-	
Travel and Conferences	5200	43,000.00	5,835.81	42,999.90	(0.10)	0.00%
Dues and Memberships	5300	9,000.00	4,239.92	8,999.93	(0.07)	0.00%
Insurance	5400	14,800.09	13,188.37	14,800.08	(0.01)	0.00%
Operations and Housekeeping Services	5500	3,000.00	1,127.13	2,999.97	(0.03)	0.00%
Rentals, Leases, Repairs, and Noncap. Improvements	5600	121,401.70	56,472.63	121,401.59	(0.11)	0.00%
Transfers of Direct Costs	5700-5799	-	-	-	-	
Professional/Consulting Services and Operating Expend.	5800	329,793.09	135,442.43	344,808.97	15,015.88	4.55%
Communications	5900	14,000.00	7,997.26	13,999.94	(0.06)	0.00%
Total, Services and Other Operating Expenditures		534,994.89	224,303.55	550,010.38	15,015.49	2.81%
6. Capital Outlay (Objects 6100-6170, 6200-6500 modified accrual basis only)						
Land and Land Improvements	6100-6170	-	-	-	-	
Buildings and Improvements of Buildings	6200	-	-	-	-	
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	-	-	-	-	
Equipment	6400	-	-	-	-	
Equipment Replacement	6500	-	-	-	-	
Depreciation Expense (for accrual basis only)	6900	-	-	-	-	
Amorization Expense-Lease Assets	6910	-	-	-	-	
Total, Capital Outlay		-	-	-	-	
7. Other Outgo						
Tuition to Other Schools	7110-7143	-	-	-	-	
Transfers of Pass-through Revenues to Other LEAs	7211-7213	-	-	-	-	
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	-	-	-	-	
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	-	-	-	-	
All Other Transfers	7281-7299	-	-	-	-	
Transfers of Indirect Costs	7300-7399	-	-	-	-	
Debt Service:						
Interest	7438	-	-	-	-	
Principal (for modified accrual basis only)	7439	-	-	-	-	
Total, Other Outgo		-	-	-	-	
8. TOTAL EXPENDITURES		3,599,599.82	1,197,187.44	3,883,769.15	284,169.33	7.89%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		242,398.79	(314,716.38)	9,442.02	(232,956.77)	-96.10%

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
First Interim Report - Summary**

Charter School Name: Trivium Charter School
 (continued) VOYAGE
 CDS #: 42-69112-0137885
 Charter Approving Entity: Blochman Union Elementary
 County: Santa Barbara
 Charter #: 1995
 Fiscal Year: 2023/24

					1st Interim vs. Adopted Budget Increase, (Decrease)	
Description	Object Code	7/1 Adopted Budget (X)	Actuals thru 10/31 (Y)	1st Interim Budget (Z)	\$ Difference (Z) vs. (X)	% Change (Z) vs. (X)
D. OTHER FINANCING SOURCES / USES						
1. Other Sources	8930-8979	-	-	-	-	
2. Less: Other Uses	7630-7699	-	-	-	-	
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	-	-	-	-	
4. TOTAL OTHER FINANCING SOURCES / USES		-	-	-	-	
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		242,398.79	(314,716.38)	9,442.02	(232,956.77)	-96.10%
F. FUND BALANCE, RESERVES						
1. Beginning Fund Balance						
a. As of July 1	9791	148,750.44	148,750.44	148,750.44	-	0.00%
b. Adjustments to Beginning Balance	9793, 9795	-	10,062.20	10,062.20	10,062.20	New
c. Adjusted Beginning Balance		148,750.44	158,812.64	158,812.64		
2. Ending Fund Balance, June 30 (E + F. 1.c.)		391,149.23	(155,903.74)	168,254.66		
Components of Ending Fund Balance :						
a. Nonspendable						
Revolving Cash (equals object 9130)	9711	-	-	-	-	
Stores (equals object 9320)	9712	-	-	-	-	
Prepaid Expenditures (equals object 9330)	9713	-	-	-	-	
All Others	9719	-	-	-	-	
b. Restricted	9740	-	-	-	-	
c. Committed						
Stabilization Arrangements	9750	-	-	-	-	
Other Commitments	9760	-	-	-	-	
d. Assigned						
Other Assignments	9780	-	-	-	-	
e. Unassigned/Unappropriated						
Reserve for Economic Uncertainties	9789	-	-	-	-	
Unassigned/Unappropriated Amount	9790	391,149.23	(155,903.74)	168,254.66	(222,894.57)	-56.98%

VI – D

AI – B

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
First Interim Report Certification**

Charter School Name: Family Partnership Charter
(continued) _____
CDS #: 42-69112-0111773
Charter Approving Entity: Blochman Union Elementary
County: Santa Barbara
Charter #: 0763
Fiscal Year: 2023/24

CERTIFICATION OF FINANCIAL CONDITION

☒ **POSITIVE CERTIFICATION**

As the Charter School Official, I certify that based upon current projections this charter will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

☐ **QUALIFIED CERTIFICATION**

As the Charter School Official, I certify that based upon current projections this charter may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

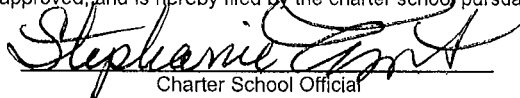
☐ **NEGATIVE CERTIFICATION**

As the Charter School Official, I certify that based upon current projections this charter will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

To the entity that approved the charter school:

(☒) 2023/24 CHARTER SCHOOL FIRST INTERIM FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to *Education Code* Section 47604.33.

Signed: _____



Charter School Official
(Original signature required)

Date: _____

12-12-23

Print

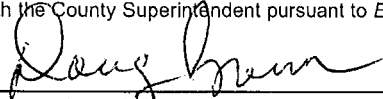
Name: Stephanie Eggert

Title: Executive Director

To the County Superintendent of Schools:

(☒) 2023/24 CHARTER SCHOOL FIRST INTERIM FINANCIAL REPORT -- ALTERNATIVE FORM: This report is hereby filed with the County Superintendent pursuant to *Education Code* Section 47604.33.

Signed: _____



Authorized Representative of
Charter Approving Entity
(Original signature required)

Date: _____

12-14-2023

Name: Doug Brown

Title: Superintendent

For additional information on the First Interim Report, please contact:

For Approving Entity:

Nancy Shafer
Name

Interim Business Manager
Title

805-937-1148 x113
Phone

blochman@blochmanusd.org
E-mail

For Charter School:

Dennis Nguyen
Name

CSMC - Consultant
Title

213-563-3926
Phone

dnguyen@csmc.org
E-mail

This report has been verified for mathematical accuracy by the County Superintendent of Schools, pursuant to *Education Code* Section 47604.33.

District Advisor

Date

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
First Interim Report - Summary**

Charter School Name: Family Partnership Charter
(continued)
CDS #: 42-69112-0111773
Charter Approving Entity: Blochman Union Elementary
County: Santa Barbara
Charter #: 0763
Fiscal Year: 2023/24

					1st Interim vs. Adopted Budget Increase, (Decrease)	
Description	Object Code	7/1 Adopted Budget (X)	Actuals thru 10/31 (Y)	1st Interim Budget (Z)	\$ Difference (Z) vs. (X)	% Change (Z) vs. (X)
A. REVENUES						
1. LCFF Revenue Sources						
State Aid - Current Year	8011	2,706,845.00	777,544.00	2,828,954.00	122,109.00	4.51%
Education Protection Account State Aid - Current Year	8012	1,252,400.00	315,330.00	1,287,152.00	34,752.00	2.77%
State Aid - Prior Years	8019	-	(56,114.00)	-	-	-
Transfer of Charter Schools In Lieu of Property Taxes	8096	504,634.98	204,274.00	545,928.04	41,293.06	8.18%
Other LCFF Transfers	8091, 8097	-	-	-	-	-
Total, LCFF Sources		4,463,879.98	1,241,034.00	4,662,034.04	198,154.06	4.44%
2. Federal Revenues						
No Child Left Behind/Every Student Succeeds Act	8290	-	-	-	-	-
Special Education - Federal	8181, 8182	84,394.00	-	83,828.54	(565.46)	-0.67%
Child Nutrition - Federal	8220	-	-	-	-	-
Donated Food Commodities	8221	-	-	-	-	-
Other Federal Revenues	8110, 8260-8299	-	6,229.43	46,910.00	46,910.00	New
Total, Federal Revenues		84,394.00	6,229.43	130,738.54	46,344.54	54.91%
3. Other State Revenues						
Special Education - State	StateRevSE	253,746.00	81,473.00	391,443.53	137,697.53	54.27%
All Other State Revenues	StateRevAO	102,405.15	87,557.91	375,817.14	273,411.99	266.99%
Total, Other State Revenues		356,151.15	169,030.91	767,260.67	411,109.52	115.43%
4. Other Local Revenues						
All Other Local Revenues	LocalRevAO	-	27,457.92	27,457.92	27,457.92	New
Total, Local Revenues		-	27,457.92	27,457.92	27,457.92	New
5. TOTAL REVENUES						
		4,904,425.13	1,443,752.26	5,587,491.17	683,066.04	13.93%
B. EXPENDITURES						
1. Certificated Salaries						
Certificated Teachers' Salaries	1100	2,146,686.14	615,207.94	2,232,114.31	85,428.17	3.98%
Certificated Pupil Support Salaries	1200	114,335.00	74,516.97	119,924.40	5,589.40	4.89%
Certificated Supervisors' and Administrators' Salaries	1300	125,552.00	-	126,552.00	1,000.00	0.80%
Other Certificated Salaries	1900	-	-	-	-	-
Total, Certificated Salaries		2,386,573.14	689,724.91	2,478,590.71	92,017.57	3.86%
2. Non-certificated Salaries						
Non-certificated Instructional Aides' Salaries	2100	110,163.30	1,285.89	114,416.60	4,253.30	3.86%
Non-certificated Support Salaries	2200	-	-	-	-	-
Non-certificated Supervisors' and Administrators' Sal.	2300	142,631.43	52,136.00	143,610.02	978.59	0.69%
Clerical and Office Salaries	2400	79,579.82	49,422.73	78,408.67	(1,171.15)	-1.47%
Other Non-certificated Salaries	2900	-	-	-	-	-
Total, Non-certificated Salaries		332,374.55	102,844.62	336,435.29	4,060.74	1.22%
3. Employee Benefits						
STRS	3101-3102	453,925.47	111,125.90	471,500.83	17,575.36	3.87%
PERS	3201-3202	62,317.40	19,641.87	62,127.63	(189.78)	-0.30%
OASDI / Medicare / Alternative	3301-3302	60,031.96	17,673.66	61,676.86	1,644.90	2.74%
Health and Welfare Benefits	3401-3402	292,924.80	52,985.62	298,296.00	5,371.20	1.83%
Unemployment Insurance	3501-3502	20,430.00	388.47	20,884.00	454.00	2.22%
Workers' Compensation Insurance	3601-3602	57,097.90	-	56,464.58	(633.32)	-1.11%
OPEB, Allocated	3701-3702	-	-	-	-	-
OPEB, Active Employees	3751-3752	-	-	-	-	-
Other Employee Benefits	3901-3902	-	-	-	-	-
Total, Employee Benefits		946,727.54	201,815.52	970,949.90	24,222.36	2.56%

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
First Interim Report - Summary**

Charter School Name: Family Partnership Charter
(continued) _____
CDS #: 42-69112-0111773
Charter Approving Entity: Blochman Union Elementary
County: Santa Barbara
Charter #: 0763
Fiscal Year: 2023/24

					1st Interim vs. Adopted Budget Increase, (Decrease)	
Description	Object Code	7/1 Adopted Budget (X)	Actuals thru 10/31 (Y)	1st Interim Budget (Z)	\$ Difference (Z) vs. (X)	% Change (Z) vs. (X)
4. Books and Supplies						
Approved Textbooks and Core Curricula Materials	4100	76,000.00	79,705.57	195,000.00	119,000.00	156.58%
Books and Other Reference Materials	4200	260,000.00	14,730.02	100,000.00	(160,000.00)	-61.54%
Materials and Supplies	4300	86,000.00	36,761.42	140,300.00	54,300.00	63.14%
Noncapitalized Equipment	4400	61,000.00	37,861.50	100,000.00	39,000.00	63.93%
Food	4700	21,000.00	3,609.45	7,500.01	(13,499.99)	-64.29%
Total, Books and Supplies		504,000.00	172,667.96	542,800.01	38,800.01	7.70%
5. Services and Other Operating Expenditures						
Subagreements for Services	5100	-	-	-	-	
Travel and Conferences	5200	67,000.00	16,663.80	70,000.00	3,000.00	4.48%
Dues and Memberships	5300	9,000.00	1,920.00	9,000.00	-	0.00%
Insurance	5400	70,000.00	39,202.08	71,000.00	1,000.00	1.43%
Operations and Housekeeping Services	5500	82,000.00	35,476.76	127,000.00	45,000.00	54.88%
Rentals, Leases, Repairs, and Noncap. Improvements	5600	413,677.84	148,125.73	405,868.00	(7,809.84)	-1.89%
Transfers of Direct Costs	5700-5799	-	-	-	-	
Professional/Consulting Services and Operating Expend.	5800	607,916.40	146,857.42	625,243.02	17,326.62	2.85%
Communications	5900	44,000.00	25,700.63	63,000.00	19,000.00	43.18%
Total, Services and Other Operating Expenditures		1,293,594.24	413,946.42	1,371,111.02	77,516.78	5.99%
6. Capital Outlay (Objects 6100-6170, 6200-6500 modified accrual basis only)						
Land and Land Improvements	6100-6170	-	-	-	-	
Buildings and Improvements of Buildings	6200	-	-	-	-	
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	-	-	-	-	
Equipment	6400	-	-	-	-	
Equipment Replacement	6500	-	-	-	-	
Depreciation Expense (for accrual basis only)	6900	-	-	4,114.00	4,114.00	New
Amorization Expense-Lease Assets	6910	-	-	-	-	
Total, Capital Outlay		-	-	4,114.00	4,114.00	New
7. Other Outgo						
Tuition to Other Schools	7110-7143	-	-	-	-	
Transfers of Pass-through Revenues to Other LEAs	7211-7213	-	-	-	-	
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	-	-	-	-	
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	-	-	-	-	
All Other Transfers	7281-7299	-	-	-	-	
Transfers of Indirect Costs	7300-7399	-	-	-	-	
Debt Service:						
Interest	7438	-	-	-	-	
Principal (for modified accrual basis only)	7439	-	-	-	-	
Total, Other Outgo		-	-	-	-	
8. TOTAL EXPENDITURES		5,463,269.47	1,580,999.43	5,704,000.93	240,731.46	4.41%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		(558,844.34)	(137,247.17)	(116,509.76)	442,334.59	-79.15%

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
First Interim Report - Summary**

Charter School Name: Family Partnership Charter
(continued)
CDS #: 42-69112-0111773
Charter Approving Entity: Blochman Union Elementary
County: Santa Barbara
Charter #: 0763
Fiscal Year: 2023/24

					1st Interim vs. Adopted Budget Increase, (Decrease)	
Description	Object Code	7/1 Adopted Budget (X)	Actuals thru 10/31 (Y)	1st Interim Budget (Z)	\$ Difference (Z) vs. (X)	% Change (Z) vs. (X)
D. OTHER FINANCING SOURCES / USES						
1. Other Sources	8930-8979	-	-	-	-	
2. Less: Other Uses	7630-7699	-	-	-	-	
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	-	-	-	-	
4. TOTAL OTHER FINANCING SOURCES / USES		-	-	-	-	
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		(558,844.34)	(137,247.17)	(116,509.76)	442,334.59	-79.15%
F. FUND BALANCE, RESERVES						
1. Beginning Fund Balance						
a. As of July 1	9791	1,970,803.95	1,970,803.95	1,970,803.95	-	0.00%
b. Adjustments to Beginning Balance	9793, 9795	-	-	-	-	
c. Adjusted Beginning Balance		1,970,803.95	1,970,803.95	1,970,803.95		
2. Ending Fund Balance, June 30 (E + F.1.c.)		1,411,959.61	1,833,556.78	1,854,294.19		
Components of Ending Fund Balance :						
a. Nonspendable						
Revolving Cash (equals object 9130)	9711	-	-	-	-	
Stores (equals object 9320)	9712	-	-	-	-	
Prepaid Expenditures (equals object 9330)	9713	-	-	-	-	
All Others	9719	-	-	-	-	
b. Restricted	9740	58,117.51	58,117.51	58,117.51	0.00	0.00%
c. Committed						
Stabilization Arrangements	9750	-	-	-	-	
Other Commitments	9760	-	-	-	-	
d. Assigned						
Other Assignments	9780	250,000.00	250,000.00	250,000.00	-	0.00%
e. Unassigned/Unappropriated						
Reserve for Economic Uncertainties	9789	1,103,842.10	1,525,439.27	1,546,176.68	442,334.58	40.07%
Unassigned/Unappropriated Amount	9790	(0.00)	-	-	0.00	(100%)

**PARTNERSHIP SCHOOLS OF THE CENTRAL COAST
OPERATING AS FAMILY PARTNERSHIP CHARTER SCHOOL ("FPCS")
CHARTER SCHOOL NUMBER 0763
COUNTY OF SANTA BARBARA
SANTA MARIA, CALIFORNIA**

Audit Report
June 30, 2023 and 2022

**PARTNERSHIP SCHOOLS OF THE CENTRAL COAST
OPERATING AS FAMILY PARTNERSHIP CHARTER SCHOOL ("FPCS")**
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June 30, 2023 and 2022

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FINANCIAL SECTION



INDEPENDENT AUDITORS' REPORT

Board of Directors
Partnership Schools of the Central Coast
Operating as Family Partnership Charter School ("FPCS")
Orcutt, California

Report on the Financial Statements

Opinion

We have audited the accompanying financial statements of Family Partnership Charter School (a nonprofit organization), which comprise the statement of financial position as of June 30, 2023, and the related statements of activities, functional expenses, and cash flows for the fiscal year then ended, and the related notes to financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Family Partnership Charter School as of June 30, 2023, and the changes in its net assets and its cash flows for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and the *2022-2023 Guide for Annual Audits of California K-12 Local Educational Agencies and State Compliance Reporting*, prescribed by Title 5, *California Code of Regulations*, Section 19810. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Partnership Schools of the Central Coast and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Family Partnership Charter School's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Partnership Schools of the Central Coast's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Family Partnership Charter School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was performed for the purpose of forming an opinion on the financial statements that collectively comprise the Partnership Schools of the Central Coast's basic financial statements. The supplementary information listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The supplementary information listed in the table of contents, are the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 14, 2023, on our consideration of the Family Partnership Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

Moss, Remy & Haugheim LLP

Santa Maria, California
December 14, 2023

PARTNERSHIP SCHOOLS OF THE CENTRAL COAST (FPCS)
Statement of Financial Position
June 30, 2023

	Without Donor Restrictions	With Donor Restrictions	Total
Assets			
Current assets			
Cash	\$ 1,739,705	\$ 676,452	\$ 2,416,157
Accounts receivable	159,547		159,547
Prepaid expenses and deposits	212,872		212,872
Total current assets	<u>2,112,124</u>	<u>676,452</u>	<u>2,788,576</u>
Noncurrent assets			
Right of use asset	341,354		341,354
Total noncurrent assets	<u>341,354</u>		<u>341,354</u>
Fixed assets			
Fixed assets, at cost	12,796		12,796
Less: Accumulated depreciation	(12,796)		(12,796)
Net fixed assets			
Total assets	<u>\$ 2,453,478</u>	<u>\$ 676,452</u>	<u>\$ 3,129,930</u>
Liabilities and net assets			
Current liabilities			
Accounts payable	\$ 166,970	\$ -	\$ 166,970
Accrued oversight fee	41,499		41,499
Deferred revenue		618,334	618,334
Total current liabilities	<u>208,469</u>	<u>618,334</u>	<u>826,803</u>
Long-term liabilities			
Right of use liability	332,322		332,322
Total liabilities	<u>540,791</u>	<u>618,334</u>	<u>1,159,125</u>
Net assets			
Without donor restrictions	1,912,687		1,912,687
With donor restrictions		58,118	58,118
Total net assets	<u>1,912,687</u>	<u>58,118</u>	<u>1,970,805</u>
Total liabilities and net assets	<u>\$ 2,453,478</u>	<u>\$ 676,452</u>	<u>\$ 3,129,930</u>

The accompanying notes are an integral part of these financial statements.

PARTNERSHIP SCHOOLS OF THE CENTRAL COAST (FPCS)
Statement of Financial Position
June 30, 2022

	Without Donor Restrictions	With Donor Restrictions	Total
Assets			
Current assets			
Cash	\$ 2,309,211	\$ 52,741	\$ 2,361,952
Accounts receivable	368,627		368,627
Prepaid expenses and deposits	9,654		9,654
Total current assets	<u>2,687,492</u>	<u>52,741</u>	<u>2,740,233</u>
Fixed assets			
Fixed assets, at cost	12,796		12,796
Less: Accumulated depreciation	<u>(12,796)</u>		<u>(12,796)</u>
Net fixed assets			
Total assets	<u>\$ 2,687,492</u>	<u>\$ 52,741</u>	<u>\$ 2,740,233</u>
Liabilities and net assets			
Current liabilities			
Accounts payable	\$ 9,478	\$ -	\$ 9,478
Accrued oversight fee	120,636		120,636
Total current liabilities	<u>130,114</u>		<u>130,114</u>
Total liabilities	<u>130,114</u>		<u>130,114</u>
Net assets			
Without donor restrictions	2,557,378		2,557,378
With donor restrictions		52,741	52,741
Total net assets	<u>2,557,378</u>	<u>52,741</u>	<u>2,610,119</u>
Total liabilities and net assets	<u>\$ 2,687,492</u>	<u>\$ 52,741</u>	<u>\$ 2,740,233</u>

The accompanying notes are an integral part of these financial statements.

PARTNERSHIP SCHOOLS OF THE CENTRAL COAST (FPCS)
Statement of Activities
Fiscal Year Ended June 30, 2023

	Without Donor Restrictions	With Donor Restrictions	Total
Revenues:			
LCFF sources	\$ 3,650,857		\$ 3,650,857
Property taxes	534,972		534,972
Federal sources	135,290		135,290
State sources	358,037	5,377	363,414
Local sources	469,140		469,140
Interest	40,836		40,836
Total revenues	<u>5,189,132</u>	<u>5,377</u>	<u>5,194,509</u>
Expenses:			
Program services:			
Charter school	4,491,632		4,491,632
Support services:			
Management and general	476,061		476,061
Total expenses	<u>4,967,693</u>		<u>4,967,693</u>
Increase in net assets	<u>221,439</u>	<u>5,377</u>	<u>226,816</u>
Net assets at beginning of fiscal year	2,557,378	52,741	2,610,119
Prior period adjustment	<u>(866,130)</u>		<u>(866,130)</u>
Net assets at beginning of fiscal year, restated	<u>1,691,248</u>	<u>52,741</u>	<u>1,743,989</u>
Net assets at end of fiscal year	<u>\$ 1,912,687</u>	<u>\$ 58,118</u>	<u>\$ 1,970,805</u>

The accompanying notes are an integral part of these financial statements.

PARTNERSHIP SCHOOLS OF THE CENTRAL COAST (FPCS)

Statement of Activities

Fiscal Year Ended June 30, 2022

	Without Donor Restrictions	With Donor Restrictions	Total
Revenues:			
LCFF sources	\$ 3,683,101	\$ -	\$ 3,683,101
Property taxes	590,479		590,479
Federal sources	102,904		102,904
State sources	571,994		571,994
Local sources	61,581		61,581
Interest	(71,756)		(71,756)
Total revenues	<u>4,938,303</u>		<u>4,938,303</u>
Expenses:			
Program services:			
Charter school	3,679,397		3,679,397
Support services:			
Management and general	368,807		368,807
Total expenses	<u>4,048,204</u>		<u>4,048,204</u>
Increase in net assets	<u>890,099</u>		<u>890,099</u>
Net assets at beginning of fiscal year	1,721,564	52,741	1,774,305
Prior period adjustment	<u>(54,285)</u>		<u>(54,285)</u>
Net assets at beginning of fiscal year, restated	<u>1,667,279</u>	<u>52,741</u>	<u>1,720,020</u>
Net assets at end of fiscal year	<u>\$ 2,557,378</u>	<u>\$ 52,741</u>	<u>\$ 2,610,119</u>

The accompanying notes are an integral part of these financial statements.

PARTNERSHIP SCHOOLS OF THE CENTRAL COAST (FPCS)
Statements of Functional Expenses for Program and Support Services
Fiscal Years Ended June 30, 2023 & June 30, 2022

	2023			2022		
	Program Services	Support Services		Program Services	Support Services	
	Charter School	Management and General	Total Expenses	Charter School	Management and General	Total Expenses
Salaries and wages	\$ 2,323,350	\$ 263,900	\$ 2,587,250	\$ 1,963,481	\$ 223,024	\$ 2,186,505
Payroll taxes	54,267	6,707	60,974	46,743	5,777	52,520
Employee benefits	792,627	97,965	890,592	519,695	64,232	583,927
Workers' compensation	10,086	1,247	11,333	11,594	1,433	13,027
Total personnel costs	3,180,330	369,819	3,550,149	2,541,513	294,466	2,835,979
Books and reference materials	125,770		125,770	90,297		90,297
Materials and supplies	116,022	15,032	131,054	93,585	12,125	105,710
Equipment	19,796		19,796	64,352		64,352
Travel and conferences	67,919	7,547	75,466	39,272	4,364	43,636
Dues and memberships		9,251	9,251		380	380
Software	11,638	1,293	12,931			
Miscellaneous	14,836	1,649	16,485			
Insurance	53,854	5,983	59,837	36,830	4,092	40,922
Operations and housekeeping	100,236	11,136	111,372	57,676	6,408	64,084
Rents	351,950	18,523	370,473	368,666	19,403	388,069
Oversight fee	126,776		126,776	139,942		139,942
Professional services	271,883	30,204	302,087	208,200	23,129	231,329
Telephone	50,622	5,624	56,246	39,064	4,340	43,404
Postage					100	100
Subtotal cash expenses	4,491,632	476,061	4,967,693	3,679,397	368,807	4,048,204
In-kind contributions						
Depreciation						
Total expenses	<u>\$ 4,491,632</u>	<u>\$ 476,061</u>	<u>\$ 4,967,693</u>	<u>\$ 3,679,397</u>	<u>\$ 368,807</u>	<u>\$ 4,048,204</u>
Percent of total expenses	<u>90.42%</u>	<u>9.58%</u>	<u>100.00%</u>	<u>90.89%</u>	<u>9.11%</u>	<u>100.00%</u>

The accompanying notes are an integral part of these financial statements.

PARTNERSHIP SCHOOLS OF THE CENTRAL COAST (FPCS)
Statement of Cash Flows
Fiscal Year Ended June 30, 2023

	Without Donor Restrictions	With Donor Restrictions	Total
Cash flows from operating activities			
Increase in net assets	\$ 221,439	\$ 5,377	\$ 226,816
Adjustments to reconcile increase (decrease) in net assets to net cash provided by operating activities:			
Depreciation			
Changes in operating assets and liabilities:			
(Increase) decrease in:			
Accounts receivable	209,080		209,080
Prepaid expenses/deposits	(203,218)		(203,218)
Increase (decrease) in:			
Accounts payable	157,492		157,492
Accrued oversight fee	(79,137)		(79,137)
Deferred revenue	(370,538)	122,742	(247,796)
Lease payable	(9,032)		(9,032)
Net cash provided by operating activities	(73,914)	128,119	54,205
Net increase in cash and equivalents	(73,914)	128,119	54,205
Cash and cash equivalents at beginning of fiscal year	2,309,211	52,741	2,361,952
Prior period adjustment	(495,592)	495,592	
Cash and cash equivalents at beginning of fiscal year, restated	1,813,619	548,333	2,361,952
Cash and cash equivalents at end of fiscal year	<u>\$ 1,739,705</u>	<u>\$ 676,452</u>	<u>\$ 2,416,157</u>
Supplementary cash flow disclosure:			
Cash paid for interest	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes are an integral part of these financial statements.

PARTNERSHIP SCHOOLS OF THE CENTRAL COAST (FPCS)

Statement of Cash Flows

Fiscal Year Ended June 30, 2022

	Without Donor Restrictions	With Donor Restrictions	Total
Cash flows from operating activities			
Net increase in net assets	\$ 890,099	\$ -	\$ 890,099
Adjustments to reconcile (decrease) in net assets to net cash used by operating activities:			
Changes in operating assets and liabilities:			
(Increase) decrease in:			
Accounts receivable	(109,953)		(109,953)
Increase (decrease) in:			
Accounts payable	(5,385)		(5,385)
Accrued oversight fee	17,003		17,003
Net cash provided by operating activities	791,764		791,764
Net increase in cash and equivalents	791,764		791,764
Cash and cash equivalents at beginning of fiscal year	1,517,447	52,741	1,570,188
Cash and cash equivalents at end of fiscal year	\$ 2,309,211	\$ 52,741	\$ 2,361,952
Supplementary cash flow disclosure:			
Cash paid for interest	\$ -	\$ -	\$ -

The accompanying notes are an integral part of these financial statements.

PARTNERSHIP SCHOOLS OF THE CENTRAL COAST (FPCS)

Notes to the Financial Statements

Fiscal Year Ended June 30, 2023

Note 1 - Significant Accounting Policies

The following is a summary of significant accounting policies followed in the preparation of these financial statements. The policies conform to accounting principles generally accepted in the United States of America applicable to voluntary health and welfare organizations and have been consistently applied.

Nature of operations

The Partnership Schools of the Central Coast, operating as Family Partnership Charter School ("FPCS") is a direct-funded independent study charter school sponsored by the Blochman Union School District, and formed as a California nonprofit corporation. FPCS serves students in grades K-12 that reside in Santa Barbara and San Luis Obispo counties in the central coast area of California, using a personalized approach to learning. FPCS derives its revenue primarily through the state, federal, and local government agencies.

Description of programs

Charter school program - Offers non-classroom based instruction through learning centers that focus on personalized blended learning and independent study, Montessori methods. All programs involve building a partnership between the school, student, parent, and advisor to support student learning.

Management and General - Includes the functions necessary to maintain the Organization's support program; ensure an adequate working environment; provide coordination and articulation of the Organization's program strategy through the office of the executive director; secure proper administrative functioning of the board of directors; maintain competent legal services for the program administration of the Organization; and manage the financial and budgetary responsibilities of the Organization.

Basis of accounting

The accompanying financial statements have been prepared on the accrual basis of accounting and, accordingly, reflect all significant receivables, payables, and other accruals.

Basis of presentation

Net assets, revenues, gains, and losses are classified based on the existence or absence of donor-imposed restrictions as follows:

Net assets without donor restrictions are net assets not subject to donor-imposed stipulations.

Net assets with donor restrictions are resources that are restricted by a donor for use for a particular purpose or in a future period. Some donor-imposed restrictions are temporary in nature, and the restriction will expire when the resources are used in accordance with the donor's instructions or when the stipulated time has passed. Other donor-imposed restrictions are perpetual in nature; the organization must continue to use the resources in accordance with the donor's instructions.

When a donor's restriction is satisfied, either by using the resources in the manner specified by the donor or by the passage of time, the expiration of the restriction is reported in the financial statements by reclassifying net assets from net assets with donor restrictions to net assets without donor restrictions. Net assets restricted for acquisition of buildings or equipment (or less commonly, the contribution of those assets directly) are reported as net assets with donor restrictions until the specified asset is placed in service by the organization, unless the donor provides more specific directions about the period of its use.

Use of estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America includes the use of estimates that affect the financial statements. Accordingly, actual results could differ from those estimates.

Functional allocation of expenses

The costs of providing the various programs have been summarized on a functional basis in the statement of activities and the statement of functional expenses. Accordingly, certain management and general expenses have been allocated among the program and supporting services benefited.

PARTNERSHIP SCHOOLS OF THE CENTRAL COAST (FPCS)

Notes to the Financial Statements

Fiscal Year Ended June 30, 2023

Note 1 - Significant Accounting Policies (continued)

Tax status

FPCS has been determined to be exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code. FPCS qualifies for the charitable contribution deduction under Section 170(b)(1)(A) and has been classified as an organization other than a private foundation under Section 509(a)(2). With few exceptions, PSCC is no longer subject to U.S. federal and state income tax examinations by tax authorities for fiscal years before June 30, 2020 and 2019, respectively.

Cash

All short-term investments with original maturities of three months or less are considered to be cash equivalents. FPCS maintains most of its cash in the Santa Barbara County Treasury. The County pools these funds with those of other schools in the County and invests the cash. These pooled funds are carried at fair value. Interest earned is deposited quarterly into participating funds. Any investment gains or losses are proportionately shared by all funds in the pool. The County is authorized to deposit cash and invest excess funds by California Government Code Section 53648 et. seq.

Accounts receivable and allowance for doubtful accounts

Receivables are accounted for on the accrual basis and become past due after 30 days. No allowance for uncollectable accounts has been provided, as FPCS typically collects all outstanding amounts. Trade receivables are written off if all efforts at collection have failed and management determines that collection is unlikely.

Prepaid expenses and deposits

Prepaid expenses consists primarily of consulting fees, insurance, and rent paid in the current fiscal year for the following fiscal year. Prepaid expenses are removed from the statements of financial position and charged to expense in the fiscal year in which they are incurred. Deposits consist of cash held by landlords for learning centers and office space that are refundable upon lease termination.

Fixed assets

Purchases of fixed assets costing \$5,000 or more are capitalized. Donated fixed assets valued at \$5,000 or more are capitalized and recorded at fair value at the time of receipt. Expenditures for major renewals and betterments that extend the useful lives of property and equipment are capitalized. Expenditures for maintenance and repairs are charged to expense as incurred. The cost and accumulated depreciation of property sold or retired is removed from the related asset and accumulated depreciation accounts and any resulting gain or loss is recorded in the fiscal year of disposal. Depreciation is calculated utilizing the straight-line method over the estimated useful lives of the assets, which range from five to ten years for furniture, fixtures, software, and equipment.

Donations of property and equipment

Donations of property and equipment (long-lived assets) that do not have donor-imposed stipulations about how long the property must be used are recorded as contributions without donor restrictions in the fiscal year received.

Accrued oversight fee

An oversight fee calculated at three percent of FPCS' revenue is payable to Blochman Union School District each fiscal year for supervisory activities. Any unpaid oversight fee is accrued at fiscal year end.

Deferred revenue

Cash received for federal and state special projects and programs are recognized as revenue to the extent that qualified expenses have been incurred. Deferred revenue is recorded to the extent cash received on specific projects and programs exceed qualified expenses.

Revenue recognition

Grants and contributions are recognized as revenue when received, or receivables if the amount to be received can be reasonably estimated and collection is reasonably assured, under the accrual method of accounting. All other revenues are recorded when earned.

PARTNERSHIP SCHOOLS OF THE CENTRAL COAST (FPCS)

Notes to the Financial Statements

Fiscal Year Ended June 30, 2023

Note 1 - Significant Accounting Policies (continued)

Contributed services

FPCS records the fair value of contributed services in the financial statements if the services either (a) create or enhance a nonfinancial asset or (b) require specialized skills; are provided by persons possessing those skills; and would need to be purchased if they were not donated as required by ASC 958. Certain volunteers have donated significant amounts of time to FPCS' activities, that is not reflected in the accompanying financial statements because these services did not meet the above criteria.

Restricted and unrestricted revenue

Contributions that are restricted by the donor are reported as increases in net assets without donor restrictions if the restrictions expire (that is, when a stipulated time restriction ends or purpose restriction is accomplished) in the reporting period in which the revenue is recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, donor restricted net assets are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

Advertising costs

Advertising costs intended to solicit revenue in an exchange transaction are recorded as management and general expenses in the period incurred.

Reclassifications

Certain amounts in the prior fiscal year financial statements have been reclassified to conform to the presentation in the current fiscal year financial statements.

Fair value measurements

FASB ASC 820, Fair Value Measurements and Disclosures, establishes a framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements). The three levels of the fair value hierarchy under FASB ASC 820 are described as follows:

Level 1. Inputs to the valuation methodology are unadjusted quoted prices for identical assets and liabilities in active markets that FPCS has the ability to access.

Level 2. Inputs to the valuation methodology include:

Quoted prices for similar assets or liabilities in active markets.

Quoted prices for identical or similar assets or liabilities in inactive markets.

Inputs other than quoted prices that are observable for the asset or liability.

Inputs that are derived principally or corroborated by observable market data by correlation or other means. If the asset or liability has a specified (contractual) term, the Level 2 input must be observable for substantially the full term of the asset or liability.

Level 3. Inputs to valuation methodology are unobservable and significant to the fair value measurement.

The fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

PARTNERSHIP SCHOOLS OF THE CENTRAL COAST (FPCS)

Notes to the Financial Statements

Fiscal Year Ended June 30, 2023

Note 2 - Liquidity and Availability

Financial assets available for general expenditure, that is, without donor or other restriction limiting their use, within one year of June 30, 2023 are:

Financial Assets:	
Cash on hand and in banks	\$ 2,416,157
Accounts receivable	159,547
Less amounts with donor restrictions	(58,118)
Amounts available for expenditure within one year	<u>\$ 2,517,586</u>

The table above reflects the assets that FPCS will have available over the next twelve months that will be available for expenditure.

Note 3 - Cash

Cash is held in the Santa Barbara County Treasury and local bank accounts. Cash consisted of the following at June 30, 2023 and 2022:

	2023	2022
Santa Barbara County Treasury	\$ 2,246,411	\$ 2,269,321
Wells Fargo Bank	169,746	92,631
Total operating cash	<u>\$ 2,416,157</u>	<u>\$ 2,361,952</u>

FPSC did not have investments that are measured under Level 1, Level 2, or Level 3.

Cash maintained in the Santa Barbara County Treasury is part of the common investment pool. FPCS is considered to be an involuntary participant in the external pool. Interest is deposited quarterly to the funds of participating entities. The County is restricted by Government Code Section 53635, pursuant to Section 53601, to invest in time deposits, U.S. government securities, state registered warrants, notes or bonds, State Treasurer's investment pool, bankers' acceptances, commercial paper, negotiable certificates of deposit, and repurchase of reverse repurchase agreements.

Note 4 - Concentrations

Concentrations of receivables and revenues at June 30, 2023 and 2022, and for the fiscal years then ended, consisted of the following:

	2023		2022	
Concentrations of receivables:	Amount	% of Total	Amount	% of Total
State receivables	\$ 66,713	41.81%	\$ 269,594	73.13%
Federal receivables	79,943	50.11%	92,727	25.15%
All other receivables	12,891	8.08%	6,306	1.71%
Total accounts receivable	<u>\$ 159,547</u>	<u>100.00%</u>	<u>\$ 368,627</u>	<u>100.00%</u>
Concentrations of revenues:	Amount	% of Total	Amount	% of Total
State revenues	\$ 4,014,271	77.36%	\$ 4,255,095	86.17%
Property taxes	534,972	10.31%	590,479	11.96%
Federal revenues	135,290	2.61%	102,904	2.08%
All other revenues	504,599	9.72%	(10,175)	-0.21%
Total revenues	<u>\$ 5,189,132</u>	<u>100.00%</u>	<u>\$ 4,938,303</u>	<u>100.00%</u>

PARTNERSHIP SCHOOLS OF THE CENTRAL COAST (FPCS)

Notes to the Financial Statements

Fiscal Year Ended June 30, 2023

Note 5 - Fixed Assets

Fixed assets activity for the fiscal years ended June 30, 2023 and 2022, is as follows:

	2022 Beginning Balance	Additions	2022 Ending Balance	Additions	2023 Ending Balance
Software	\$ 12,796	\$ -	\$ 12,796	\$ -	\$ 12,796
Less: Accumulated depreciation	(12,796)		(12,796)		(12,796)
Net fixed assets	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Note 6 - Right of use Asset

The FPCS has entered into certain lease agreements. These agreements qualify as other than short-term leases under GASB Statement No. 87 and, therefore, have been recorded at the present value of the future minimum lease payments as of the date of inception.

On July 2, 2013, FPCS signed an addendum to the current lease with The Minson Company to extend the current lease agreement through July 31, 2025. The lease includes monthly payments of \$12,963 from July 1, 2022 to September 30, 2022, and \$14,077 from October 1, 2022 to June 30, 2023. As a result, FPCS recorded a right of use asset with a net book value of \$341,354 as of June 30, 2023.

Note 7 - Retirement Plans**State Teachers' Retirement System (STRS)***Plan description*

FPCS contributes to STRS, a cost-sharing multiple-employer public employee retirement system defined pension plan administered by STRS. The Plan provides retirement, disability, and survivor benefits to beneficiaries. Benefit provisions are established by State statutes, as legislatively amended, within the State Teachers' Retirement Law. STRS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of STRS' annual financial report may be obtained from STRS, 7667 Folsom Boulevard, Sacramento, California 95826.

Funding policy

Active plan members are required to contribute 10.25% of their salary, and FPCS is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by STRS Teachers' Retirement Board. The required employer contribution rate for the fiscal years ended June 30, 2022 was 19.1% and 2022 was 16.92% of annual payroll. The contribution requirements of plan members are established by State statutes. FPCS' contribution to STRS for the fiscal years ended June 30, 2023, 2022, and 2021, totaled \$572,262, \$297,283 and \$284,625 respectively, and equals 100% of the required contribution for those fiscal years. FPCS' contributions does not represent more than five percent of total contributions to the plan. As of June 30, 2023, the plan was 81.2% funded.

California Public Employees' Retirement System (CalPERS)*Plan description*

FPCS contributes to the School Employer Pool under CalPERS, a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by CalPERS. The Plan provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by State statutes, as legislatively amended, within the Public Employees' Retirement Law. CalPERS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of CalPERS' annual financial report may be obtained from the CalPERS Executive Office, 400 P Street, Sacramento, California 95815.

PARTNERSHIP SCHOOLS OF THE CENTRAL COAST (FPCS)

Notes to the Financial Statements

Fiscal Year Ended June 30, 2023

Note 7 - Retirement Plans (continued)*Funding policy*

Active plan members are required to contribute 7% of their salary and FPCS is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by CalPERS Board of Administration. The required employer contribution rate for the fiscal year ended June 30, 2023, was 25.37% and for the fiscal year ended 2022 was 22.91% of annual payroll. The contribution requirements of plan members are established by State statutes. FPCS' contribution to CalPERS for the fiscal years ended June 30, 2023, 2022, 2021, totaled \$63,333, \$56,849, and \$59,584, respectively, and equals 100% of the required contribution for contribution for those fiscal years. FPCS' contributions do not represent more than five percent of total contributions to the plan. As of June 30, 2023, the plan was 69.76% funded.

Note 8 - Contingencies*State and federal awards, contracts, and grants*

FPCS received state and federal funds for specific purposes that are subject to compliance requirements by the funding agencies, noncompliance with which could result in reimbursements of all, or portions of, these funds to the funding government agencies.

Litigation

According to PSCC's staff and attorney, no contingent liabilities are outstanding, and no lawsuits are pending of any significant financial consequence.

Note 9 - Net Assets with Donor Restrictions

Net assets with donor restrictions consist of grants received during the fiscal year, and restricted for a specific purpose. Activity for net assets with donor restrictions for the fiscal year ended June 30, 2023, are as follows:

	Beginning Balance	Funds Received	Funds Released	Ending Balance
Clean Energy	\$ 52,741	\$ -	\$ -	\$ 52,741
Special Education		5,377		5,377
Total	<u>52,741</u>	<u>5,377</u>	<u>-</u>	<u>58,118</u>

Note 10 - Subsequent Events

Management has evaluated subsequent events through the date of the financial statement which is December 14, 2023.

Note 11 - Prior Period Adjustment

A prior period adjustment of \$(731,150) was recorded to adjust revenue that was previously recorded as revenue but was paid back due to being an overpayment. A prior period adjustment of \$(134,980) was recorded to defer revenue that was previously recognized in the 2021/2022 fiscal year, but had not yet been earned.

SUPPLEMENTARY INFORMATION SECTION

PARTNERSHIP SCHOOLS OF THE CENTRAL COAST (FPCS)

Organization
June 30, 2023

Charter School Name: Partnership Schools of the Central Coast (FPCS)

Charter Number Authorized by the State: 0763

Date of Granted Charter: May 15, 2006

Granting Authority: Blochman Union School District

Governing Board

Name	Title	Term Expires
Jillian Harmon	Chairman	2023
Laura Gonzalez	Secretary	2024
Maureen Soderberg	Trustee	2023
Eric Riddiough	Trustee	2023
Narded Eguiluz	Trustee	2023

Administration

Name	Title
Stephanie Eggert	Executive Director
Michele Duston	Executive Secretary/Registrar

PARTNERSHIP SCHOOLS OF THE CENTRAL COAST (FPCS)
Schedule of Average Daily Attendance
Fiscal Year Ended June 30, 2023

	Second Period Report	Annual Report
Elementary		
Kindergarten through third	92.30	92.83
Fourth through sixth	62.90	62.92
Seventh and eighth	53.25	55.31
Elementary totals	208.45	211.06
Secondary:		
Regular class	173.09	175.77
Secondary totals	173.09	175.77
ADA totals	381.54	386.83

Average daily attendance is a measurement of the number of pupils attending classes of the FPCS. The purpose of attendance accounting from a fiscal standpoint, is to provide the basis on which apportionments of State funds are made to schools. This schedule provides information regarding the attendance of students at various grade levels and in different programs. All attendance reported above is non-classroom based.

There were no audit findings which resulted in necessary revisions to attendance.



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Governing Board
Partnership Schools of the Central Coast
Operating as Family Partnership Charter School ("FPCS")
Orcutt, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Partnership Schools of the Central Coast (the Schools), a nonprofit organization, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Schools' basic financial statements, and have issued our report thereon dated December 14, 2023.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Schools' internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Schools' internal control. Accordingly, we do not express an opinion on the effectiveness of the FPCS' internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Schools' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statement. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Moss, Rinz & Haulgheim LLP

Santa Maria, California
December 14, 2023

INDEPENDENT AUDITORS' REPORT ON STATE COMPLIANCE

Governing Board
Partnership Schools of the Central Coast
Operating as Family Partnership Charter School ("FPCS")
Orcutt, California

Report on State Compliance

Opinion

We have audited the Partnership Schools of the Central Coast's (FPCS) compliance with the types of compliance requirements described in the *2022-2023 Guide for Annual Audits of California K-12 Local Educational Agencies and State Compliance Reporting*, prescribed by Title 5, *California Code of Regulations*, Section 19810 that could have a direct and material effect on each of Partnership Schools of the Central Coast's state programs identified below for the fiscal year ended June 30, 2023.

In our opinion, Partnership Schools of the Central Coast (FPCS) complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on the state compliance.

Basis for Opinion

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the *2022-2023 Guide for Annual Audits of California K-12 Local Educational Agencies and State Compliance Reporting*, prescribed by Title 5, *California Code of Regulations*, Section 19810. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Partner Schools of the Central Coast (FPCS) and to meet our ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion. Our audit does not provide a legal determination of Partnership Schools of the Central Coast (FPCS) compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above, and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to its state programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether the material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Partnership Schools of the Central Coast (FPCS)'s compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the *2022-2023 Guide for Annual Audits of California K-12 Local Educational Agencies and State Compliance Reporting* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions misrepresentations, or the override of internal controls. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgement made by a reasonable user of the report on compliance about Partnership Schools of the Central Coast (FPCS)'s compliance with the requirements of the state programs as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the *2022-2023 Guide for Annual Audits of California K-12 Local Educational Agencies and State Compliance Reporting*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit;
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Partnership Schools of the Central Coast (FPCS)'s compliance with the compliance requirements referred to above and performing such other procedures as we consider necessary in the circumstances;
- Obtain an understanding of Partnership Schools of the Central Coast (FPCS)'s internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances, and to test and report on internal control over compliance in accordance with the *2022-2023 Guide for Annual Audits of California K-12 Local Educational Agencies and State Compliance Reporting*, but not for the purpose of expressing an opinion on the effectiveness of the Partnership Schools of the Central Coast (FPCS)'s internal control. Accordingly, we express no such opinion; and
- Select and test transactions and records to determine Partnership Schools of the Central Coast (FPCS)'s compliance with the state laws and regulations applicable to the following items:

<u>Compliance Requirements</u>	<u>Procedures Performed</u>
LOCAL EDUCATION AGENCIES OTHER THAN CHARTER SCHOOLS:	
Attendance accounting:	
Attendance reporting	Not applicable
Teacher certification and misassignments	Not applicable
Kindergarten continuance	Not applicable
Independent study	Not applicable
Continuation education	Not applicable
Instructional Time	Not applicable
Instructional Materials	Not applicable
Ratios of Administrative Employees to Teachers	Not applicable
Classroom Teacher Salaries	Not applicable
Early Retirement Incentive	Not applicable
GANN Limit Calculation	Not applicable
School Accountability Report Card	Not applicable
Juvenile Court Schools	Not applicable
Middle or Early College High Schools	Not applicable
K-3 Grade Span Adjustment	Not applicable
Transportation Maintenance of Effort	Not applicable
Apprenticeship, Related and Supplemental Instruction	Not applicable
Comprehensive School Safety Plan	Not applicable
District of Choice	Not applicable
Home to School Transportation Reimbursement	Not applicable
Independent Study Certification for ADA Loss Mitigation	Not applicable
SCHOOL DISTRICTS, COUNTY OFFICES OF EDUCATION, AND CHARTER SCHOOLS:	
California Clean Energy Jobs Act	Yes
After/Before School Education and Safety Program	Not applicable
Proper Expenditure of Education Protection Account Funds	Yes
Unduplicated Local Control Funding Pupil Counts	Yes
Local Control and Accountability Plan	Yes
Independent Study- Course Based	Not applicable
Immunizations	Yes
Educator Effectiveness	Yes
Expanded Learning Opportunities Grant (ELO-G)	Yes
Career Technical Education Incentive Grant	Not applicable
Transitional Kindergarten	Not applicable

<u>Compliance Requirements</u>	<u>Procedures Performed</u>
CHARTER SCHOOLS:	
Attendance	Yes
Mode of Instruction	Not applicable
Nonclassroom-Based Instruction/Independent Study	Yes
Determination of Funding for Nonclassroom-Based Instruction	Yes
Annual Instruction Minutes – Classroom Based	Not applicable
Charter School Facility Grant Program	Not applicable

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identify during the audit.

Internal Control over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that a material noncompliance with a compliance requirement will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention from those charged with governance.

Our consideration of internal control over compliance was the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit, we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the *2022-2023 Guide for Annual Audits of California K-12 Local Educational Agencies and State Compliance Reporting*. Accordingly, this report is not suitable for any other purpose.

Moss, Remy & Hargheim LLP

Santa Maria, California
December 14, 2023

The term "not applicable" is used above to mean either Partnership Schools of the Central Coast (FPCS) did not offer the program during the current fiscal year or the program applies to a different type of local education agency.

FINDINGS AND RECOMMENDATIONS SECTION

PARTNERSHIP SCHOOLS OF THE CENTRAL COAST (FPCS)
Schedule of Audit Findings and Questioned Costs
Fiscal Year Ended June 30, 2023

Section I - Summary of Auditors' Results

Financial Statements

Type of auditors' report issued:	Unmodified		
Internal control over financial reporting:			
Material weaknesses identified?	_____ Yes	_____ ✓	No
Significant deficiencies identified not considered to be material weaknesses?	_____ Yes	_____ ✓	None reported
Noncompliance material to financial statements noted?	_____ Yes	_____ ✓	No

State Awards

Any audit findings disclosed that are required to be reported in accordance with Standards and Procedures for Audits of California K-12 Local Education Agencies?	_____ Yes	_____ ✓	No
Type of auditors' report issued on compliance for state programs:	Unmodified		

PARTNERSHIP SCHOOLS OF THE CENTRAL COAST (FPCS)
Schedule of Audit Findings and Questioned Costs
June 30, 2023

Section II – Financial Statements Findings

There were no financial statement findings or questioned costs.

PARTNERSHIP SCHOOLS OF THE CENTRAL COAST (FPCS)
Schedule of Audit Findings and Questioned Costs
June 30, 2023

Section III - State Award Findings and Questioned Costs

There were no state award findings or questioned costs.

PARTNERSHIP SCHOOLS OF THE CENTRAL COAST (FPCS)
Schedule of Prior Year Audit Findings and Questioned Costs
June 30, 2022

Section II – Financial Statements Findings

There were no prior year financial statement findings or questioned costs.

PARTNERSHIP SCHOOLS OF THE CENTRAL COAST (FPCS)

Schedule of Prior Year Audit Findings and Questioned Costs

June 30, 2022

Section III - State Award Findings and Questioned Costs**FINDING 2022-1****Unduplicated Local Control Funding Formula Pupil Counts****40000****Criteria:**

In accordance with Education Code Section 42238.02, Charter Schools should provide accurate California Longitudinal Pupil Achievement Data System (CALPADS) to report aggregate English learner, foster youth, and free or reduce-price meal eligibility pupil data according to regulations prescribed by the State Board of Education.

Condition:

In testing pupils on the above report, it was noted that three students did not qualify for FRPM. During the initial testing, we found two instances of non-compliance. We then tested the entire sample and found one more instance of non-compliance for a total of three.

Cause:

Organization oversight.

Repeat Finding:

No

Effect:

FPCS over reported the Schools' unduplicated pupil count by three.

School	Charter School's Enrollment Count	Certified Total Unduplicated Pupil Count	Unduplicated Count Adjustment Based on Eligibility for:			Adjusted Total Unduplicated Pupil Count	Adjusted Charter School's Enrollment Count
			FRPM	EL Funding	FRPM and EL		
Family Partnership Charter	407	149	-3	0	0	146	407
Total	407	149	-3	0	0	146	407

Questioned Costs: \$1,860

Recommendation:

FPCS should review the free or reduced priced meal eligibility applications to ensure that supporting documentation matches the information submitted on the CALPADS report.

School's Corrective Action Plan:

FPCS has established a protocol for clerical staff to compare information received from parents/guardians with CALPADS before updating our school's student information system that links reports to CALPADS.

Current Status:

Implemented

VII – A

**4269112 Blochman
Union Elem District**4949 Foxen Canyon Rd., Santa Maria, CA 93454-9666
Generated on 12/28/2023 12:10:26 PM Page 1 of 1**Attendance/Membership Summary Report**Start/End Date: 12/01/2023 - 12/31/2023 School(s): 1 Calendar(s): 2
Grade: 5, 6, 7, 8, TK, K, 1, 2, 3, 4**SUMMARY Total Schools: 1 Total Calendars: 2**

	Student Membership			Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance
	Grade	Count	Days					Days	Avg. Daily	
	5	23	253	8	245	23.00	22.27	3	0.27	96.84%
	6	27	297	14	283	27.00	25.73	5	0.45	95.29%
	7	24	264	12	252	24.00	22.91	3	0.27	95.45%
	8	21	231	12	219	21.00	19.91	4	0.36	94.81%
	TK	4	44	0	44	4.00	4.00	0	0.00	100.00%
	K	19	209	27	182	19.00	16.55	3	0.27	87.08%
	1	14	154	7	147	14.00	13.36	1	0.09	95.45%
	2	24	264	20	244	24.00	22.18	2	0.18	92.42%
	3	19	209	9	200	19.00	18.18	2	0.18	95.69%
	4	22	242	13	229	22.00	20.82	4	0.36	94.63%
Total	10	197	2167	122	2045	197.00	185.91	27	2.43	94.37%

School: Benjamin Foxen School Calendar: 23-24 Blochman 5-8

	Student Membership			Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance
	Grade	Count	Days					Days	Avg. Daily	
	5	23	253	8	245	23.00	22.27	3	0.27	96.84%
	6	27	297	14	283	27.00	25.73	5	0.45	95.29%
	7	24	264	12	252	24.00	22.91	3	0.27	95.45%
	8	21	231	12	219	21.00	19.91	4	0.36	94.81%
Total	4	95	1045	46	999	95.00	90.82	15	1.35	95.60%

School: Benjamin Foxen School Calendar: 23-24 Blochman K-4

	Student Membership		Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
	Grade	Count					Days	Days		Avg. Daily
	TK	4	44	0	44	4.00	4.00	0	0.00	100.00%
	K	19	209	27	182	19.00	16.55	3	0.27	87.08%
	1	14	154	7	147	14.00	13.36	1	0.09	95.45%
	2	24	264	20	244	24.00	22.18	2	0.18	92.42%
	3	19	209	9	200	19.00	18.18	2	0.18	95.69%
	4	22	242	13	229	22.00	20.82	4	0.36	94.63%
Total	6	102	1122	76	1046	102.00	95.09	12	1.08	93.23%

VII – B

Principal Apportionment Data Collection (PADC)

Processing Cycle: 2023-24 P-1 , Reporting Period: 2023-24 P-1

Home / Data Entry / School District / Blochman Union Elementary / Attendance School District

Attendance School District

Record Information



Entity information

Details

County: Santa Barbara
District: Blochman Union Elementary
CDS Code: 42 69112 0000000
Data ID: 57CFF40D

Last Saved By: nshafer
Last Saved Date: 12/19/2023 10:36:44 AM
Last Validation By: nshafer
Last Validation Date: 12/19/2023 10:37:27 AM

Validation Information

Certification Information

Number of Records: 1
Number of Errors: 0
Number of Warnings: 0
Passed Data Validation: Yes

School District: dbrown1 - 12/20/2023 11:04:45 AM
County Office of Education: None

Regular ADA

Data ID

57CFF40D

Does the school district have Transitional Kindergarten (TK) ADA to report?

A-0

YES (include TK ADA on Line A-1 and report TK ADA only on Line B-5)

A-0a

☒

NO

A-0b

☐

Regular ADA

Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)

Extended Year Special Education [EC 56345 (b)(3)] (Divisor 175)

A-1

Special Education - Nonpublic, Nonsectarian Schools [EC 56366 (a)(7)] and/or Nonpublic, Nonsectarian Schools - Licensed Childrens Institutions

A-2

Extended Year Special Education - Nonpublic, Nonsectarian Schools [EC 56366 (a)(7)] and/or Nonpublic, Nonsectarian Schools - Licensed Childrens Institutions (Divisor 175)

A-3

Community Day School [EC 48660] (Divisor 70/135/180)

A-5

ADA Totals (Sum of A-1 through A-5)

A-6

	TK/K-3	Grades 4-6	Grades 7-8	Grades 9-12	Total
A-1	76.54	66.61	42.06	0	185.21
A-2	0	0	0	0	0
A-3	0	0	0	0	0
A-4	0	0	0	0	0
A-5	0	0	0	0	0
A-6	76.54	66.61	42.06	0	185.21

Other

Independent Study

Full-Time Traditional Independent Study ADA, pursuant to EC 51747, included in Section A or in the Attendance Supplement School District, Attendance Basic Aid Choice/Court-Ordered Voluntary Pupil Transfer, and Attendance Basic Aid Open Enrollment entry screens

B-1 0 0 0 0 0

Full-Time Traditional Independent Study ADA not eligible for general funding, pursuant to EC 51745.6, and not included in Section A or in the Attendance Supplement School District, Attendance Basic Aid Choice/Court-Ordered Voluntary Pupil Transfer, and Attendance Basic Aid Open Enrollment entry screens

B-2 0 0 0 0 0

Course Based Independent Study ADA, pursuant to EC 51749.5, included in Section A or in the Attendance Supplement School District, Attendance Basic Aid Choice/Court-Ordered Voluntary Pupil Transfer, and Attendance Basic Aid Open Enrollment entry screens

B-3 0 0 0 0 0

Course Based Independent Study ADA not eligible for general funding, pursuant to EC 51745.6, and not included in Section A or in the Attendance Supplement School District, Attendance Basic Aid Choice/Court-Ordered Voluntary Pupil Transfer, and Attendance Basic Aid Open Enrollment entry screens

B-4 0 0 0 0 0

Transitional Kindergarten

2023-24 school year: only students who turn 5 between September 2nd and April 2nd may generate ADA beginning the first day of the school year. Exclude ADA for students turning 5 between April 3rd and the end of the school year until their 5th birthday.

ADA for Students in Transitional Kindergarten pursuant to EC 46300 and 48000(c) included in Section A (Lines A-1 through A-5, TK/K-3 Column, First Year ADA Only)

B-5 3.88 0 0 0 3.88

Continuation Education and Opportunity Classes

ADA for Students in Continuation Education included in Section A (Line A-1, Grades 9-12 Column)

B-6 0 0 0 0 0

ADA for Students in Opportunity Classes included in Section A (Line A-1, Total Column)

B-7 0 0 0 0 0

Prior Year ADA Adjustments

PRIOR YEAR ADA ADJUSTMENT (P-1 AND P-2 ONLY)

Prior Year P-2 ADA for pupils attending a charter school sponsored by the district in the current year who attended a non-charter school of the district in the prior year [EC 42238.051 (a)(2)(B)(ii)].

Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)

Extended Year Special Education [EC 56345 (b)(3)] (Divisor 175)

ADA Totals (C-1 + C-2)

Prior Year P-2 ADA for pupils attending a non-charter school in the current year who attended a charter school sponsored by the district in the prior year [EC 42238.051 (a)(2)(B)(i)].

Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)

Extended Year Special Education [EC 56345 (b)(3)] (Divisor 175)

ADA Totals (C-4 + C-5)

GAIN OR LOSS OF ADA DUE TO A REORGANIZATION OR TRANSFER OF TERRITORY [EC 42238.05 (a)(3)]. IF THE ADA ADJUSTMENT IS A LOSS, REPORT THE LOSS AS A NEGATIVE NUMBER IN LINES C-7 THROUGH C-14.

Third Prior Year

Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)

Extended Year Special Education [EC 56345 (b)(3)] (Divisor 175)

ADA Totals [C-7 + C-8]

Second Prior Year

Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)

	TK/K-3	Grades 4-6	Grades 7-8	Grades 9-12	Total
C-1	0	0	0	0	0
C-2	0	0	0	0	0
C-3	0	0	0	0	0
C-4	0	0	0	0	0
C-5	0	0	0	0	0
C-6	0	0	0	0	0
C-7	0	0	0	0	0
C-8	0	0	0	0	0
C-9	0	0	0	0	0
C-10	0	0	0	0	0

Extended Year Special Education [EC 56345 (b)(3)]
(Divisor 175)

C-11

ADA Totals [C-10 + C-11]

C-12

Prior Year

Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)

C-13

Extended Year Special Education [EC 56345 (b)(3)]
(Divisor 175)

C-14

ADA Totals [C-13 + C-14]

[illegible]

Principal Apportionment Data Collection (PADC)

Processing Cycle: 2023-24 P-1 , Reporting Period: 2023-24 P-1

[Home](#) / [Data Entry](#) / [School District](#) / [Blochman Union Elementary](#) / [Proposition 28: Arts and Music in Schools Certification](#)

Proposition 28: Arts and Music in Schools Certification

Record Information



Entity Information	Details
County: Santa Barbara District: Blochman Union Elementary CDS Code: 42 69112 0000000 Data ID: A484363	Last Saved By: nshafer Last Saved Date: 12/19/2023 10:39:33 AM Last Validation By: nshafer Last Validation Date: 12/19/2023 10:41:14 AM
Validation Information	Certification Information
Number of Records: 1 Number of Errors: 0 Number of Warnings: 0 Passed Data Validation: Yes	School District: dbrown1 - 12/20/2023 11:04:45 AM County Office of Education: None

Certification

Certification of Arts and Music in Schools Program (AMS/Proposition 28) Requirements

In order to satisfy the provisions of EC Section 8820, the local educational agency may certify to the requirements below by checking the box on Line A-1.

Chapter 5.1 (commencing with Section 8820) of Part 6 of Division 1 of Title 1 of the Education Code establishes The Arts and Music in Schools—Funding Guarantee and Accountability Act. As a condition of receipt of funds pursuant to this chapter, EC Section 8820(g) requires a local educational agency to annually certify to the following:

- (1) All funds received will be used to provide arts education programs, except for up to 1 percent of funds which may be used for a local educational agency's administrative expenses, including indirect costs, to implement arts education programs. For local educational agencies with 500 or more pupils enrolled, at least 80 percent of funds to be expended will be used to employ certificated or classified employees to provide arts education program instruction, and the remaining funds will be used for training, supplies, materials, and arts educational partnership programs.
- (2) Funds received will be used to supplement funding for arts education programs.
- (3) No more than 1 percent of funds received will be used for a local educational agency's administrative expenses.

By checking this box, the submitting local educational agency certifies to meeting the requirements of EC Section 8820(g)(1) through (3), as outlined above.



A-1

Principal Apportionment Data Collection (PADC)

Processing Cycle: 2023-24 P-1 , Reporting Period: 2023-24 P-1

Home / Data Entry / School District / Blochman Union Elementary / Transfer of Funds Alternative Rate Option

Transfer of Funds Alternative Rate Option

Record Information



Entity Information	Details
County: Santa Barbara District: Blochman Union Elementary CDS Code: 42 69112 0000000 Data ID: D210D8FA	Last Saved By: <u>nshafer</u> Last Saved Date: 12/19/2023 10:43:41 AM Last Validation By: <u>nshafer</u> Last Validation Date: 12/19/2023 10:44:16 AM
Validation Information	Certification Information
Number of Records: 1 Number of Errors: 0 Number of Warnings: 0 Passed Data Validation: Yes	School District: <u>dbrown1</u> - 12/20/2023 11:04:45 AM County Office of Education: None

COE Selection

Data ID:

D210D8FA

EC Section 2576 requires transfer of funds from the school district of residence to the COE for ADA served by the COE but credited to the district of residence. The transfer shall occur at the rate equal to the school district's LCFF base, supplemental and concentration grant per ADA, unless the COE reports an alternative rate to CDE and selects the types of ADA for transfer at the alternative rate.

To enable the transfer of funds at the alternative rate, the district of residence must select the COE on this screen. **To determine if the COE reported an alternative rate, contact the COE.**

If the school district does not select the COE on this screen, funds will be transferred to the COE at the school district's LCFF base, supplemental and concentration grant per ADA.

School district agrees to transfer funds at the alternative per-ADA rate, as reported by the COE:

Santa Barbara Co. Office of Education

VII – C

2023–24 Certification of Assurances

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <https://www.cde.ca.gov/fg/aa/co/ca21assurancetoc.asp>.

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297

Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to participate in the monitoring process regarding the use of these funds according to the standards and criteria set forth by the California Department of Education Federal Program Monitoring (FPM) Office. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form are on file.

Authorized Representative's Full Name	Doug Brown
Authorized Representative's Signature	
Authorized Representative's Title	Superintendent
Authorized Representative's Signature Date	07/25/2023

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2023–24 Protected Prayer Certification

Every Student Succeeds Act (ESSA) Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

CDE Program Contact:

Miguel Cordova, Title I Policy, Program, and Support Office, MCordova@cde.ca.gov, 916-319-0381

Protected Prayer Certification Statement

The local educational agency (LEA) hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Doug Brown
Authorized Representative's Title	Superintendent/Principal
Authorized Representative's Signature Date	07/25/2023
Comment If the LEA is not able to certify at this time, then an explanation must be provided in the comment field. (Maximum 500 characters)	

*****Warning*****

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2023–24 LCAP Federal Addendum Certification**CDE Program Contact:**Local Agency Systems Support Office, LCAPAddendum@cde.ca.gov, 916-323-5233**Initial Application**

To receive initial funding under the Every Student Succeeds Act (ESSA), a local educational agency (LEA) must have a plan approved by the State Educational Agency on file with the State. Within California, LEAs that apply for ESSA funds for the first time are required to complete the Local Control and Accountability Plan (LCAP), the LCAP Federal Addendum Template (Addendum), and the Consolidated Application (ConApp). The LCAP, in conjunction with the Addendum and the ConApp, serve to meet the requirements of the ESSA LEA Plan.

In order to initially apply for funds, the LEA must certify that the current LCAP has been approved by the local governing board or governing body of the LEA. As part of this certification, the LEA agrees to submit the LCAP Federal Addendum, that has been approved by the local governing board or governing body of the LEA, to the California Department of Education (CDE) and acknowledges that the LEA agrees to work with the CDE to ensure that the Addendum addresses all required provisions of the ESSA programs for which they are applying for federal education funds.

Returning Application

If the LEA certified a prior year LCAP Federal Addendum Certification data collection form in the Consolidated Application and Reporting System, then the LEA may use in this form the same original approval or adoption date used in the prior year form.

County Office of Education (COE) or District For a COE, enter the original approval date as the day the CDE approved the current LCAP. For a district, enter the original approval date as the day the COE approved the current LCAP	09/10/2019
Direct Funded Charter Enter the adoption date of the current LCAP	
Authorized Representative's Full Name	Doug Brown
Authorized Representative's Title	Superintendent/Principal

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2023–24 Application for Funding**CDE Program Contact:**Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297**Local Governing Board Approval**

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

By checking this box the LEA certifies that the Local Board has approved the Application for Funding for the listed fiscal year	Yes
---	-----

District English Learner Advisory Committee Review

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

By checking this box the LEA certifies that parent input has been received from the District English Learner Committee (if applicable) regarding the spending of Title III funds for the listed fiscal year	Yes
---	-----

Application for Categorical Programs

To receive specific categorical funds for a school year, the LEA must apply for the funds by selecting Yes below. Only the categorical funds that the LEA is eligible to receive are displayed.

Title I, Part A (Basic Grant) ESSA Sec. 1111 et seq. SACS 3010	Yes
Title II, Part A (Supporting Effective Instruction) ESEA Sec. 2104 SACS 4035	No
Title III English Learner ESEA Sec. 3102 SACS 4203	No
Title III Immigrant ESEA Sec. 3102 SACS 4201	No
Title IV, Part A (Student and School Support) ESSA Sec. 4101 SACS 4127	No
Title V, Part B Subpart 1 Small, Rural School Achievement Grant ESSA Sec. 5211 SACS 5810	Yes

*****Warning*****

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2023–24 Title I, Part A LEA Allocation and Reservations

To report LEA required and authorized reservations before distributing funds to schools.

CDE Program Contact:

Sylvia Hanna, Title I Policy, Program, and Support Office, SHanna@cde.ca.gov, 916-319-0948

Rina DeRose, Title I Policy, Program, and Support Office, RDeRose@cde.ca.gov, 916-323-0472

2023–24 Title I, Part A LEA allocation (+)	\$21,419
Transferred-in amount (+)	\$0
Nonprofit private school equitable services proportional share amount (-)	\$0
2023–24 Title I, Part A LEA available allocation	\$21,419

Required Reservations

Parent and family engagement (If the allocation is greater than \$500,000, then parent and family engagement equals 1% of the allocation minus the nonprofit private school equitable services proportional share amount.)	\$0
School parent and family engagement	\$500
LEA parent and family engagement	\$500
Local neglected institutions Does the LEA have local institutions for neglected children?	No
Local neglected institutions reservation	
Local delinquent institutions Does the LEA have local institutions for delinquent children?	No
Local delinquent institutions reservation	
Direct or indirect services to homeless children, regardless of their school of attendance	\$1,500

Authorized Reservations

Public school Choice transportation	\$0
Other authorized activities	\$0
2023–24 Approved indirect cost rate	8.88%
Indirect cost reservation	\$1,747
Administrative reservation	\$1,466

Reservation Summary

Total LEA required and authorized reservations	\$5,213
School parent and family engagement reservation	\$500
Amount available for Title I, Part A school allocations	\$15,706

*****Warning*****

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2023–24 Substitute System for Time Accounting

This certification may be used by auditors and by California Department of Education oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the local educational agency (LEA) submits and certifies this data collection.

CDE Program Contact:

Hilary Thomson, Fiscal Oversight and Support Office, HThomson@cde.ca.gov, 916-323-0765

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate.

Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the web at <https://www.cde.ca.gov/fg/ac/sa/>.

2022–23 Request for authorization	Yes
LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system (Maximum 500 characters)	There are no know deficiencies with the substitute accounting system.

*****Warning*****

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2023–24 Consolidation of Administrative Funds

A request by the local educational agency (LEA) to consolidate administrative funds for specific programs.

CDE Program Contact:

Hilary Thomson, Fiscal Oversight and Support Office, HThomson@cde.ca.gov, 916-323-0765

Title I, Part A Basic SACS Code 3010	No
Title I, Part C Migrant Education SACS Code 3060	No
Title I, Part D Delinquent SACS Code 3025	No
Title II, Part A Supporting Effective Instruction SACS Code 4035	No
Title III English Learner Students - 2% maximum SACS Code 4203	No
Title III Immigrant Students SACS Code 4201	No
Title IV, Part A Student Support - 2% maximum SACS Code 4127	No
Title IV, Part B 21st Century Community Learning Centers SACS Code 4124	No

*****Warning*****

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2023–24 Nonprofit Private School Consultation

The local educational agency shall provide, on an equitable basis, special education services or other benefits to address the needs of eligible children and staff enrolled in nonprofit private elementary and secondary schools under the programs listed below.

CDE Program Contact:

Sylvia Hanna, Title I Policy, Program, and Support Office, SHanna@cde.ca.gov, 916-319-0948
Rina DeRose, Title I Policy, Program, and Support Office, RDeRose@cde.ca.gov, 916-323-0472

In accordance with the Every Student Succeeds Act (ESSA) sections 1117 and 8501, a local educational agency shall consult annually with appropriate private school officials and both shall have the goal of reaching agreement on how to provide equitable and effective programs for eligible private school children, teachers, and families. This applies to programs under Title I, Part A; Title I, Part C; Title II, Part A; Title III, Part A; Title IV, Part A; Title IV, Part B; and section 4631, with regard to the Project School Emergency Response to Violence Program (Project SERV).

The enrollment numbers are reported under penalty of perjury by each private school on its annual Private School Affidavit. The information in the Private School Affidavit is not verified, and the California Department of Education takes no position as to its accuracy. It is expected that districts engaged in private school consultation verify the accuracy of student enrollment data and the tax exempt status if it is being used for the purpose of providing equitable services.

Private School's Believed Results of Consultation Allowable Codes

Y1: meaningful consultation occurred
Y2: timely and meaningful consultation did not occur
Y3: the program design is not equitable with respect to eligible private school children

Y4: timely and meaningful consultation did not occur and the program design is not equitable with respect to eligible private school children

Add non-attendance area school(s)

No

The local educational agency is electing to add nonprofit private schools outside of the district's attendance area.

Warning

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2023–24 Nonprofit Private School Consultation

The local educational agency shall provide, on an equitable basis, special education services or other benefits to address the needs of eligible children and staff enrolled in nonprofit private elementary and secondary schools under the programs listed below.

School Name	School Code	Enrollment	Consultation Occurred	Was Consultation Agreement Met	Signed Written Affirmation on File	Consultation Code	School Added

Warning
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2023–24 Title I, Part A School Student Counts

This data collection contains school-level student data. The information in this data collection will be used by the local educational agency (LEA) to calculate eligibility and ranking for Title I, Part A school allocations.

CDE Program Contact:

Rina DeRose, Title I Policy, Program, and Support Office, RDeRose@cde.ca.gov, 916-323-0472

School ranking options

Within the LEA

Select the highest to lowest school ranking method

Select a low income measure

FRPM

Explanation of Pre-populated Student Counts

The data fields in this form, containing total student enrollment counts and eligible low income students counts, were pre-populated with PRIOR year (Fiscal Year 2022–23) certified data from CALPADS Fall 1 data submission.

Note: The LEA may use prior year data or current year data to calculate eligibility and ranking for Title I, Part A school allocations. The LEA may choose to manually enter current year data in place of prior year data.

School Name	School Code	Low Grade Offered	High Grade Offered	Grade Span Group	Student Enrollment	Eligible Low Income Students
Benjamin Foxen Elementary	6045264	K	8	1	192	100

Warning

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2023–24 Title I, Part A School Allocations

This report identifies the amount of Title I, Part A funds to be allocated to eligible schools.

CDE Program Contact:

Rina DeRose, Title I Policy, Program, and Support Office, RDeRose@cde.ca.gov, 916-323-0472

LEA meets small LEA criteria.

A local educational agency (LEA) is defined as a small LEA if, based on the school list and the data entered in Title I, Part A School Student Counts, the LEA meets one or both of the following:

Is a single school LEA

Has enrollment total for all schools less than 1,000

If applicable, enter a Discretion Code. Use lower case only.

Allowable Discretion Codes

a - Below LEA average and at or above 35% student low income

d - Waiver for a desegregation plan on file

e - Grandfather provision

f - Feeder pattern

Low income measure

FRPM

Ranking Schools Highest to Lowest

Within the LEA

LEA-wide low income %

52.08%

Available Title I, Part A school allocations

\$15,706

Available parent and family engagement reservation

\$500

School Name	School Code	Grade Span Group	Student Enrollment	Eligible Low Income Students	Low Income Student %	Eligible to be Served	Required to be Served	Ranking	\$ Per Low Income Student	TIA School Allocation	2022–23 Carryover	Parent and Family Engagement	Total School Allocation	Discretion Code
Benjamin Foxen Elementary	6045264	1	192	100	52.08	*	*	1	157.06	15706.00	\$0	\$500	16206.00	

Warning

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California Department of Education

Blochman Union Elementary (42 69112 0000000)

Consolidated Application

Status: Certified
Saved by: Doug Brown
Date: 12/8/2023 9:02 AM

2023–24 Title I, Part A Notification of Authorization of Schoolwide Program

This report provides notification to the California Department of Education of a school's eligibility and local board approval to operate under and report as Schoolwide Program.

CDE Program Contact:

Rina DeRose, Title I Policy, Program, and Support Office, RDeRose@cde.ca.gov, 916-323-0472

School Name	School Code	Authorized SWP	Low Income %	Local Board Approval Date SWP Plan (MM/DD/YYYY)	Local Board Approval Date SWP Waiver (MM/DD/YYYY)
Benjamin Foxen Elementary	6045264	Y	52.00	03/02/2021	

Warning
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VII – D

Policy 0460: Local Control And Accountability Plan

Status: DRAFT

Original Adopted Date: 11/14/2017 | **Last Revised Date:** 01/12/2023

The Governing Board desires to ensure the most effective use of available funding to improve outcomes for all students. A comprehensive, data-driven planning process shall be used to identify annual goals and specific actions which are aligned with the district budget and facilitate continuous improvement of district practices.

The Board shall adopt a districtwide local control and accountability plan (LCAP) and an annual update to the LCAP, based on the most up-to-date template adopted by the State Board of Education (SBE), that addresses the state priorities in Education Code 52060 and any local priorities adopted by the Board. The LCAP and the annual update shall be adopted or updated, as required, on or before July 1 of each year. (Education Code 52060, 52064; 5 CCR 15494-15497)

The LCAP and the annual update shall focus on improving outcomes for all students, particularly those who are "unduplicated students" or are part of any numerically significant student subgroup that is at risk of or is underperforming. (Education Code 52060, 52064)

An "unduplicated student" is a student who is eligible for free or reduced-price meals, who is an English learner, or who is a foster youth, as defined in Education Code 42238.01. (Education Code 42238.02)

Numerically significant student subgroups include ethnic subgroups, socioeconomically disadvantaged students, English learners, long-term English learners, students with disabilities, foster youth, and students experiencing homelessness, when there are at least 30 students in the subgroup or at least 15 foster youth, students experiencing homelessness, or long-term English learners. (Education Code 52052)

Beginning July 1, 2025, if the district is identified by the California Department of Education (CDE) as needing an improvement plan pursuant to 34 CFR 300.600-300.647, the Board shall adopt, and update on an annual basis, an Individual with Disabilities Education Act (IDEA) Addendum, based on the template adopted by SBE. However, if the district adopts an improvement plan after being identified, but before July 1, 2025, the IDEA Addendum shall be developed upon expiration of the adopted improvement plan, but no later than July 1, 2028, whichever occurs first. The IDEA addendum shall be developed, reviewed, and approved in conjunction with and in the same manner as the LCAP and the annual update, and shall be submitted to CDE within 15 days of adoption by the Board. (Education Code 52064.3)

The Superintendent or designee shall review the school plan for student achievement (SPSA) submitted by each district school pursuant to Education Code 64001 to ensure that the specific actions included in the LCAP are consistent with strategies included in the SPSA. (Education Code 52062)

The LCAP shall also be aligned with other district and school plans, to the extent possible, in order to minimize duplication of effort and provide clear direction for program implementation.

As part of the adoption of the LCAP and the annual update, the Board shall separately adopt a local control funding formula budget overview for parents/guardians, based on the template developed by SBE, which includes specified information relating to the district's budget. The budget overview shall be adopted, reviewed, and approved in the same manner as the LCAP and the annual update. (Education Code 52064.1)

Advisory Committees

The Board shall establish a parent advisory committee, which shall be composed of a majority of parents/guardians and shall include parents/guardians of unduplicated students and parents/guardians of students with disabilities. (Education Code 52063; 5 CCR 15495)

Whenever district enrollment includes at least 15 percent English learners, with at least 50 students who are English

learners, the Board shall establish an English learner parent advisory committee, which shall be composed of a majority of parents/guardians of English learners. (Education Code 52063; 5 CCR 15495)

Beginning July 1, 2024, unless a student advisory committee is established to provide advice to the Board and Superintendent, two students shall be included as full members of the parent advisory committee. The students shall serve for a renewable term of one full school year. (Education Code 52063)

Student members of the parent advisory committee or the student advisory committee shall represent the diversity of the district's students, including geographical, socioeconomic, cultural, physical, and educational diversity, and particular effort shall be made to reach out to at-risk or disadvantaged students to serve as members of such committees. (Education Code 52063)

The Superintendent or designee shall present the LCAP and the annual update to each of these committee(s) before they are submitted to the Board for adoption, and shall respond in writing to comments received from the committee(s).

LCAP Development and Consultation

The Superintendent or designee shall gather data and information needed for effective and meaningful development of the LCAP and present it to the Board and community. Such data and information shall include, but not be limited to, data regarding the number of students in student subgroups, disaggregated data on student achievement levels, and information about current programs and expenditures.

The Board shall consult with teachers, principals, administrators, other school personnel, employee bargaining units, parents/guardians, and students in developing the LCAP and the annual update. Consultation with students shall enable unduplicated students and other numerically significant student subgroups to review and comment on LCAP development and may include surveys of students, student forums and committees, and/or meetings with student government bodies or other groups representing students. (Education Code 52060; 5 CCR 15495)

As part of the parent/guardian and community engagement process, the district shall solicit input on effective and appropriate instructional methods, including, but not limited to, establishing language acquisition programs to enable all students, including English learners and native English speakers, to have access to the core academic content standards and to become proficient in English. (Education Code 305-306)

The Superintendent or designee shall consult with the administrator(s) of the special education local plan area of which the district is a member to ensure that specific actions for students with disabilities are included in the LCAP and are consistent with strategies included in the annual assurances support plan for the education of students with disabilities. (Education Code 52062)

The Superintendent or designee shall notify members of the public of the opportunity to submit written comments regarding the specific actions and expenditures proposed to be included in the LCAP and the annual update. The notification shall be provided using the most efficient method of notification possible, which may not necessarily include producing printed notices or sending notices by mail. All written notifications related to the LCAP and the annual update shall be provided in the primary language of parents/guardians when required by Education Code 48985. (Education Code 52062)

The Board shall hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the LCAP and the annual update. The public hearing shall be held at the same meeting as the budget hearing required pursuant to Education Code 42127 and Board Policy 3100 - Budget. (Education Code 52062)

Adoption and Submission

The Board shall adopt the LCAP and the annual update prior to adopting the district budget, but at the same public meeting. This meeting shall be held after the public hearing described above, but not on the same day as the hearing. (Education Code 52062)

Not later than five days after adoption of the LCAP, the annual update, the district budget, and the budget overview for parents/guardians, the Board shall file the LCAP, the annual update, the budget, and the budget overview with the County Superintendent of Schools. (Education Code 42127, 52064.1, 52070)

If the County Superintendent sends, by August 15, a written request for clarification of the contents of the LCAP and the annual update, the Board shall respond in writing within 15 days of the request. If the County Superintendent then submits recommendations for amendments within 15 days of receiving the Board's response, the Board shall consider those recommendations in a public meeting within 15 days of receiving the recommendations. (Education Code 52070)

If the County Superintendent does not approve the district's LCAP and the annual update, the Board shall accept technical assistance from the County Superintendent focused on revising the LCAP and the annual update so that they can be approved. (Education Code 52071)

Revisions

The Board may adopt revisions to the LCAP and the annual update at any time during the period in which it is in effect, provided the Board follows the process to adopt the LCAP and the annual update pursuant to Education Code 52062 and the revisions are adopted in a public meeting.

Monitoring Progress and Complaints

The Superintendent or designee shall report to the Board, at least annually in accordance with the timeline and indicators established by the Superintendent and the Board, regarding the district's progress toward attaining each goal identified in the LCAP. Evaluation shall include, but not be limited to, an assessment of district and school performance reported on the California School Dashboard. Evaluation data shall be used to recommend any necessary revisions to the LCAP.

Any complaint that the district has not complied with legal requirements pertaining to the LCAP may be filed pursuant to Administrative Regulation 1312.3 - Uniform Complaint Procedures. (Education Code 52075)

Technical Assistance

If the district's LCAP and the annual update are not approved, the district shall accept technical assistance or other intervention that may be required pursuant to Education Code 52071.

Regulation 0460: Local Control And Accountability Plan

Status: DRAFT

Original Adopted Date: 11/14/2017 | **Last Revised Date:** 01/12/2023

Goals and Actions Addressing State and Local Priorities

The district's local control and accountability plan (LCAP) shall include, for the district and each district school: (Education Code 52060)

1. A description of the annual goals established for all students and for each numerically significant subgroup as defined in Education Code 52052, including ethnic subgroups, socioeconomically disadvantaged students, English learners, long-term English learners, students with disabilities, foster youth, and students experiencing homelessness. The LCAP shall identify goals for each of the following state priorities:
 - a. The degree to which district teachers are appropriately assigned in accordance with Education Code 44258.9 and fully credentialed in the subject areas and for the students they are teaching; every district student has sufficient access to standards-aligned instructional materials as determined pursuant to Education Code 60119; and school facilities are maintained in good repair as specified in Education Code 17002
 - b. Implementation of the academic content and performance standards adopted by the State Board of Education (SBE), including how the programs and services will enable English learners to access the Common Core State Standards and the English language development standards for purposes of gaining academic content knowledge and English language proficiency
 - c. Parent/guardian involvement and family engagement, including efforts the district makes to seek parent/guardian input in district and school site decision making and how the district will promote parent/guardian participation in programs for unduplicated students, as defined in Education Code 42238.02 and Board policy, and students with disabilities
 - d. Student achievement, as measured by all of the following as applicable:
 - i. Statewide assessments of student achievement
 - ii. The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University; have successfully completed career technical education (CTE) sequences or programs of study that align with SBE-approved career technical education standards and frameworks, including, but not limited to, those described in Education Code 52302, 52372.5, or 54692; and have successfully completed both college entrance courses and CTE sequences or programs
 - iii. The percentage of English learners who make progress toward English proficiency as measured by the SBE-certified assessment of English proficiency
 - iv. The English learner reclassification rate
 - v. The percentage of students who have passed an Advanced Placement examination with a score of 3 or higher
 - vi. The percentage of students who demonstrate college preparedness in the Early Assessment Program pursuant to Education Code 99300-99301
 - e. Student engagement, as measured by school attendance rates, chronic absenteeism rates, middle school dropout rates, high school dropout rates, and high school graduation rates, as applicable
 - f. School climate, as measured by student suspension and expulsion rates and other local measures, including surveys of students, parents/guardians, and teachers on the sense of safety and school connectedness, as applicable

- g. The extent to which students have access to and are enrolled in a broad course of study that includes all of the subject areas described in Education Code 51210 and 51220, as applicable, including the programs and services developed and provided to unduplicated students and students with disabilities, and the programs and services that are provided to benefit these students as a result of supplemental and concentration grant funding pursuant to Education Code 42238.02 and 42238.03
 - h. Student outcomes, if available, in the subject areas described in Education Code 51210 and 51220, as applicable
2. Any goals identified for any local priorities established by the Governing Board.
 3. A description of the specific actions the district will take during each year of the LCAP to achieve the identified goals, including the enumeration of any specific actions necessary for that year to correct any deficiencies in regard to the state and local priorities specified in Items #1-2 above. Such actions shall not supersede provisions of existing collective bargaining agreements within the district.

For purposes of the descriptions required by Items #1-3 above, the Superintendent or designee may consider qualitative information, including, but not limited to, findings that result from any school quality review conducted pursuant to Education Code 52052 or any other reviews. (Education Code 52060)

For any local priorities addressed in the LCAP, the Superintendent or designee shall identify and include in the LCAP the method for measuring the district's progress toward achieving those goals. (Education Code 52060)

To the extent practicable, data reported in the LCAP shall be reported in a manner consistent with how information is reported on the California School Dashboard. (Education Code 52060)

Increase or Improvement in Services for Unduplicated Students

The LCAP shall demonstrate how the district will increase or improve services for unduplicated students at least in proportion to the increase in funds apportioned on the basis of the number and concentration of unduplicated students. (5 CCR 15494-15496)

When the district expends supplemental and/or concentration grant funds on a districtwide or schoolwide basis during the year for which the LCAP is adopted, the district's LCAP shall: (5 CCR 15496)

1. Identify those services that are being funded and provided on a districtwide or schoolwide basis
2. Describe how such services are principally directed towards, and are effective in, meeting the district's goals for unduplicated students in the state priority areas and any local priority areas
3. If the enrollment of unduplicated students is less than 55 percent of district enrollment or less than 40 percent of school enrollment, describe how these services are the most effective use of the funds to meet the district's goals for its unduplicated students in the state priority areas and any local priority areas. The description shall provide the basis for this determination, including, but not limited to, any alternatives considered and any supporting research, experiences, or educational theory.

Timeline

By February 28 of each year, the Superintendent or designee shall provide a report to the Board on the annual update and the budget overview for parents/guardians. The report, which shall be presented to the Board at a regular meeting, shall include all available midyear outcome data related to metrics identified in the current year's LCAP and all available midyear expenditure and implementation data on all actions identified in the current year's LCAP. (Education Code 52062)

By May 15, but in no event later than May 31, the Superintendent or designee shall present the drafts of the LCAP and the annual update to the committees listed in the accompanying board policy for review and comment and shall provide each committee with a reasonable date by which each committee shall provide comments on the drafts. The Superintendent or designee shall respond in writing to comments received from the committee(s) no later than the public hearing on the LCAP and the annual update.

At the same time as the drafts of the LCAP and the annual update are presented to these committees, the Superintendent or designee shall notify members of the public of the opportunity to submit written comments regarding the specific actions and expenditures proposed to be included in the LCAP. The notification shall be provided using the most efficient method of notification possible, which may not necessarily include producing printed notices or sending notices by mail. The notification shall also provide the deadline by which all written comments must be received, which shall be no later than the deadline for comments from the committee(s). All such written notifications shall be provided in the primary language of parents/guardians when required by Education Code 48985. (Education Code 52062)

Availability

The Superintendent or designee shall prominently post the LCAP, any updates or revisions to the LCAP, the annual update, the IDEA Addendum as applicable, and the local control funding formula budget overview for parents/guardians on the homepage of the district's website and the performance overview portion of the Dashboard. (Education Code 52064.1, 52064.3, 52065)

Policy 0500: Accountability

Status: DRAFT

Original Adopted Date: 11/14/2017

The Governing Board recognizes its responsibility to ensure accountability to the public for the performance of the district and each district school. The Board shall regularly review the effectiveness of district programs, personnel, and fiscal operations, with a focus on the capacity to improve student achievement. The Board shall establish appropriate processes and measures to monitor results and to evaluate progress toward accomplishing the district's vision and goals set forth in the local control and accountability plan (LCAP).

District and school performance shall be annually evaluated based on multiple measures specified in the California Accountability and Continuous Improvement System as reported on the California School Dashboard.

The district and each district school shall demonstrate comparable improvement in academic achievement for all numerically significant student subgroups. Numerically significant subgroups include ethnic subgroups, socioeconomically disadvantaged students, English learners, long-term English learners, students with disabilities, foster youth, and students experiencing homelessness, when the subgroup consists of at least 30 students with a valid test score or 15 foster youth, long-term English learners, or students experiencing homelessness. (Education Code 52052)

The Superintendent shall provide regular reports to the Board and the public regarding district and school performance. Opportunities for feedback from students, parents/guardians, staff, and community members shall be made available as part of any review and evaluation of district programs and operations and as part of the development or annual update of the LCAP.

Evaluation results may be used as a basis for revising district or school goals, updating the LCAP or other comprehensive plans, identifying and developing strategies to address disparities in achievement among student subgroups, implementing programmatic changes, determining the need for additional support and assistance, awarding incentives or rewards, and establishing other performance-based consequences.

The district shall accept technical assistance or other intervention that may be required pursuant to Education Code 52071 or 52072. If the County Superintendent of Schools is required to provide technical assistance to the district, the district shall accept the technical assistance by providing timely documentation to, and maintaining regular communication with, the County Superintendent. (Education Code 52071)

Policy 0520: Intervention In Underperforming Schools

Status: DRAFT

Original Adopted Date: 12/10/2019

The Governing Board desires that all district schools provide a high-quality educational program that maximizes the achievement of each district student. The district shall provide assistance to schools to support the continuous improvement of student performance within the priorities identified in the district's local control and accountability plan (LCAP) and to enhance the achievement of low-performing student subgroups.

At its discretion, the Board may submit a request to the County Superintendent of Schools for technical assistance regarding the following: (Education Code 52071)

1. Identifying the district's strengths and weaknesses in regard to state priorities addressed in the LCAP, including collaboration between the district and County Superintendent to review performance data on the state and local indicators included in the California School Dashboard, educator qualifications data, and other relevant local data and to identify effective, evidence-based programs or practices that address any areas of weakness
2. Identifying student subgroups that are low performing or experiencing significant disparities from other subgroups as identified on the California School Dashboard in order to identify and implement effective programs and practices to improve the outcomes and opportunities for these students
3. Securing assistance from an academic, programmatic, or fiscal expert, or team of experts, to identify and implement effective programs and practices that are designed to improve performance in any areas of weakness identified by the district
4. Identifying areas of strengths and weaknesses in the identified goals, actions, and services addressed in the LCAP, with a particular focus on those areas considered to be contributing toward meeting the increased or improved services requirement and all required goals
5. Reviewing the district's data management policies and collection and submission processes, including monitoring and oversight of the student information system, to ensure the submission of accurate data according to the processes and timelines established by the California Department of Education (CDE)

In the event that the County Superintendent requires the district to receive technical assistance based on a determination that one or more numerically significant student subgroups in a district school meet the performance criteria established pursuant Education Code 52064.5, the district shall, for a minimum of two years, maintain regular communication with, and provide timely documentation to, the County Superintendent regarding the district's completion of the activities listed in Items #1-5 above, or substantially similar activities. (Education Code 52071)

The district may, at its own expense, engage another service provider, including, but not limited to, another school district, the county office of education, or a charter school, to act as a partner to the district in filling the district's need for technical assistance. (Education Code 52071)

The district shall consider any recommendations from the California Collaborative for Educational Excellence in order to accomplish the goals set forth in the district's LCAP. (Education Code 52071, 52072, 52074)

If the Superintendent of Public Instruction (SPI) identifies the district as needing intervention, the district shall cooperate with any action taken by the SPI or any academic advisor appointed by the SPI, which may include one or more of the following: (Education Code 52072.1)

1. Revision of the district's LCAP
2. Revision of the district's budget, in conjunction with changes in the LCAP, that would allow the district to improve the outcomes for all student subgroups in regard to state and local priorities
3. A determination to stay or rescind any district action that would prevent the district from improving outcomes for all student subgroups, provided that action is not required by a collective bargaining agreement

In addition, any school identified by CDE for comprehensive support and improvement, targeted support and improvement, or additional targeted support and improvement shall develop and implement a school plan in accordance with 20 USC 6311. Such schools may be required to partner with an external entity, agency, or individual with demonstrated expertise and capacity to identify and implement more rigorous interventions.

Regulation 1220: Citizen Advisory Committees

Status: DRAFT

Original Adopted Date: 11/14/2017 | **Last Revised Date:** 12/10/2019

Committee Charge

When committees are appointed, committee members shall receive written information which includes, but is not limited to:

1. The committee members' names
2. The procedure to be used in the selection of the committee chairperson and other committee officers
3. The name(s) and contact information of staff member(s) assigned to support the work of the committee
4. The goals and specific charge(s) of the committee, including its topic(s) for study
5. The specific period of time that the committee is expected to serve
6. Legal requirements regarding meeting conduct and public notifications
7. Resources available to help the committee perform its tasks
8. Timelines for progress reports and/or final report
9. Relevant Board policies and administrative regulations

Committees Subject to Brown Act Requirements

Brown Act requirements pertaining to open meetings, notices, and public participation pursuant to Government Code 54950-54963 shall be complied with by any committee created by formal action of the Governing Board, including, but not limited to, the following:

1. Advisory committee established pursuant to Education Code 8070 related to career technical education
2. Committee established to assist in development of a student wellness policy pursuant to 42 USC 1758b
3. Committee established pursuant to Education Code 17387-17391 related to the use or disposition of excess real property
4. Citizens' oversight committee established to examine the expenditure of general obligation bond or school facilities improvement bond revenues passed with a 55 percent majority of the voters pursuant to Education Code 15278 and 15359.3

Committees Not Subject to Brown Act Requirements

The following committees shall comply with procedural meeting requirements established in Education Code 35147:

1. Parent advisory committee and English learner parent advisory committee established pursuant to Education Code 52063 to review and comment on the local control and accountability plan
2. School site councils established pursuant to Education Code 65000-65001 to develop and approve a school plan for student achievement
3. District or school advisory committees established pursuant to Education Code 52176 related to programs for English learners
4. School advisory committees established pursuant to Education Code 54425(b) related to compensatory

education

5. Any district advisory committee established pursuant to Education Code 54444.2 related to migrant education programs
6. School committees established pursuant to Education Code 11503 related to parent involvement
7. Advisory committees established pursuant to Education Code 56190-56194 related to special education

Meetings of the above councils or committees shall be open to the public, and any member of the public shall have the opportunity to address the council or committee during the meeting on any item within its subject matter jurisdiction. Notice of the meeting shall be posted at the school site or other appropriate location accessible to the public at least 72 hours before the meeting, specifying the date, time, and location of the meeting and containing an agenda that describes each item of business to be discussed or acted upon. (Education Code 35147)

The above councils or committees shall not take action on any item of business not listed on the agenda until after all members present vote unanimously finding that there is a need to take immediate action and that this need came to the council's or committee's attention after the agenda was posted. In addition to addressing items on the agenda, members of the council, committee, or public may ask questions or make brief statements that do not have a significant effect on district students or employees or that can be resolved solely by providing information. (Education Code 35147)

Any council or committee violating the above procedural requirements must, at the demand of any person, reconsider the item at the next meeting, after allowing for public input on the item. (Education Code 35147)

Any materials provided to a council or committee shall be made available to any member of the public upon request pursuant to the California Public Records Act, Government Code 7920.00-7930.215. (Education Code 35147)

Committees Created by Superintendent

Committees created by the Superintendent or designee that do not report to the Board and are not specified in Education Code 35147, shall not be subject to the requirements of the Brown Act or Education Code 35147.

Policy 1431: Waivers

Status: DRAFT

Original Adopted Date: 11/14/2017 | **Last Revised Date:** 12/10/2019

The Governing Board recognizes that circumstances may arise in the operation of the district that require a waiver from state law or regulation. When it is in the interest of district students, the Board may request that the State Board of Education (SBE) waive any provision of state law or regulation which SBE has authority to waive pursuant to Education Code 33050.

Any waiver request to be submitted to SBE shall first be approved by the Board. The Superintendent or designee shall ensure that each proposed waiver request includes all information necessary for the Board to analyze the need for the waiver and make an informed decision.

If the proposed waiver request affects a program that requires the existence of a school site council, the Superintendent or designee shall obtain the school site council's approval of the request before presenting it to the Board. As appropriate, other councils or advisory committees, including bilingual advisory committees, shall be provided adequate opportunity to review a proposed waiver request, and the request shall include a written summary of any objections to the request by the councils or advisory committees. (Education Code 33051)

In addition, the Superintendent or designee shall consult with the exclusive representative of district employees in the development of the waiver request, and shall include in the request the exclusive representative's position regarding the waiver. (Education Code 33050, 33051)

A request for a waiver related to a regional occupational center or program operated by a joint powers agency shall be submitted as a joint waiver request with other participating school districts upon approval of a unanimous vote of the governing board of the joint powers agency. (Education Code 33050)

To receive public testimony on each proposal for a waiver request, the Board shall hold a properly noticed public hearing during a Board meeting. (Education Code 33050)

The notice, which shall state the time, date, location, and subject of the public hearing and invite public testimony, shall be printed in a newspaper of general circulation, posted at each school and three public places in the district, or published on the district's website.

If the district determines that a waiver is needed for more than one year, the Board shall reapply to SBE. When the Board has requested and received the same general waiver from SBE for two consecutive years, the Board does not subsequently need to reapply annually provided that the information contained on the request remains current, except that the district shall apply annually for the renewal of any waiver regarding teacher credentialing. (Education Code 33051)

Policy 3400: Management Of District Assets/Accounts

Status: DRAFT

Original Adopted Date: 11/14/2017

The Governing Board recognizes its fiduciary responsibility to effectively manage and safeguard the district's assets and resources in order to help achieve the district's goals for student learning. The Superintendent or designee shall establish and maintain an accurate, efficient financial management system that enhances the district's ability to meet its fiscal obligations, produces reliable financial reports, and complies with laws, regulations, policies, and procedures. The Superintendent or designee shall ensure that the district's accounting system provides ongoing internal controls and meets generally accepted accounting standards as specified by the California Department of Education and, as appropriate, the Governmental Accounting Standards Board (GASB). When required by law or as directed by the Board, and in accordance with Board Policy and Administrative Regulation 3460 - Financial Reports and Accountability, the Superintendent or designee shall submit to the Board reports of the district's financial status.

Capital Assets

The Superintendent or designee shall develop a system to accurately identify and value district assets in order to help ensure financial accountability and to minimize the risk of loss or misuse. District assets with a useful life of more than one year and an initial acquisition cost of \$5,000 or more shall be considered capital assets. The Superintendent or designee shall determine the estimated useful life of each capital asset and shall calculate and report the estimated loss of value or depreciation during each accounting period for all capital assets.

Internal Controls/Fraud Prevention

The Board expects Board members, employees, consultants, vendors, contractors, and other parties maintaining a business relationship with the district to act with integrity and due diligence in dealings involving the district's assets and fiscal resources.

Board members and district employees involved in the making of contracts on behalf of the district shall comply with the district's conflict of interest policy as specified in Board Bylaw 9270 - Conflict of Interest.

The Superintendent or designee shall develop internal controls which aid in the prevention and detection of fraud, financial impropriety, or irregularity within the district, assist with effective and efficient operation of the district, produce reliable financial information, and ensure compliance with all applicable laws and regulations. These internal controls may include, but are not limited to, segregating and monitoring employee duties relating to authorization, custody of assets, and recording or reporting of transactions; providing detailed, written job descriptions explaining the segregation of functions; adopting an integrated financial system; developing timely reconciliations of budgets, ledgers, and accounts; conducting background checks on business office employees; and requiring continuous in-service training for business office staff and board members on the importance of fraud prevention, financial management, budget, and governance.

All employees shall be alert for any indication of fraud, financial impropriety, or irregularity within their area of responsibility. Any employee who suspects fraud, impropriety, or irregularity shall immediately report those suspicions to the employee's immediate supervisor and/or the Superintendent or designee. In addition, the Superintendent or designee shall establish a method for employees and outside persons to anonymously report any suspected instances of fraud, impropriety, or irregularity.

The Superintendent or designee shall have primary responsibility for any necessary investigations of suspected fraud, impropriety, or irregularity, in coordination with legal counsel, the district's auditors, the Fiscal Crisis and Management Assistance Team (FCMAT), law enforcement agencies, or other governmental entities, as appropriate.

The Superintendent or designee shall provide regular reports to the Board on the status of the district's internal control procedures and recommend any necessary revisions to related Board policies or administrative regulations.

Regulation 3400: Management Of District Assets/Accounts

Status: DRAFT

Original Adopted Date: 11/14/2017

Accounts

The district's accounting system shall fully comply with the definitions, instructions and procedures set forth in the California Department of Education (CDE) School Accounting Manual. (Education Code 41010)

The district shall utilize CDE's standardized account code structure (SACS) software to develop financial reports. The district's accounting system shall comply with generally accepted accounting principles prescribed by the Governmental Accounting Standards Board (GASB) and meet other state and federal reporting guidelines.

The Superintendent or designee shall ensure that funds are encumbered in the district accounting records immediately after an expenditure is committed for subsequent payment.

Fraud and Misappropriation of Funds

Fraud, financial improprieties, or irregularities include but are not limited to:

1. Forgery or unauthorized alteration of any document or account belonging to the district
2. Forgery or unauthorized alteration of a check, bank draft, or any other financial document
3. Misappropriation of funds, securities, supplies, or other assets
4. Impropriety in the handling of money or reporting of financial transactions
5. Profiteering as a result of insider knowledge of district information or activities
6. Disclosing confidential and/or proprietary information to outside parties
7. Disclosing investment activities engaged in or contemplated by the district
8. Accepting or seeking anything of material value from contractors, vendors, or persons providing services or materials to the district
9. Destroying, removing, or inappropriately using of records, furniture, fixtures, or equipment
10. Failing to provide financial records to authorized state or local entities
11. Overstating income, expenses, or misreporting time
12. Failing to report a conflict of interest
13. Any other dishonest or fraudulent act

District Investigation

The Superintendent or designee shall investigate reports of fraudulent activity in a manner that protects the confidentiality of the parties and the facts. All employees involved in the investigation shall be advised to keep information about the investigation confidential.

If an investigation substantiates the occurrence of a fraudulent activity, the Superintendent or designee shall issue a report to appropriate personnel and to the Governing Board. The final disposition of the matter, any decision to file a criminal complaint or refer the matter to the appropriate law enforcement and/or regulatory agency for independent investigation, and discussing or disclosing the result of any investigation shall be made in consultation with legal counsel.

County Office of Education Investigation

The district shall cooperate with the County Superintendent of Schools, Fiscal Crisis and Management Assistance Team (FCMAT), law enforcement, or other governmental entities that conduct a fraud investigation, in accordance with law. (Education Code 1241.5)

Policy 5131.2: Bullying

Status: DRAFT

Original Adopted Date: 11/14/2017 | **Last Revised Date:** 01/14/2020

This policy shall apply to all acts constituting bullying related to school activity or to school attendance occurring within a district school, to acts which occur off campus or outside of school-related or school-sponsored activities but which may have an impact or create a hostile environment at school, and to all acts of the Governing Board and the Superintendent in enacting policies and procedures that govern the district.

The Board recognizes the harmful effects of bullying on student well-being, student learning, and school attendance and desires to provide a welcoming, safe, and supportive school environment that protects students from physical, mental, and emotional harm. No individual or group shall, through physical, written, verbal, visual, or other means, harass, sexually harass, threaten, intimidate, cyberbully, cause bodily injury to, or commit hate violence against any student or school personnel, or retaliate against them for filing a complaint or participating in the complaint resolution process.

The Superintendent or designee shall develop strategies for addressing bullying in district schools with the involvement of students, parents/guardians, and staff. As appropriate, the Superintendent or designee may also collaborate with social services, mental health services, law enforcement, courts, and other agencies and community organizations in the development and implementation of effective strategies to promote safety in schools and the community.

Such strategies shall be incorporated into the comprehensive safety plan and, to the extent possible, into the local control and accountability plan and other applicable district and school plans.

Any complaint of bullying shall be investigated and, if determined to be discriminatory, resolved in accordance with law and the district's uniform complaint procedures specified in Administrative Regulation 1312.3. If, during the investigation, it is determined that a complaint is about nondiscriminatory bullying, the principal or designee shall inform the complainant and shall take all necessary actions to resolve the complaint.

If the Superintendent or designee believes it is in the best interest of a student who has been the victim of an act of bullying, as defined in Education Code 48900, the Superintendent or designee shall advise the student's parents/guardians that the student may transfer to another school. If the parents/guardians of a student who has been the victim of an act of bullying requests a transfer for the student pursuant to Education Code 46600, the Superintendent or designee shall allow the transfer in accordance with law and district policy on intradistrict or interdistrict transfer, as applicable.

District families are encouraged to model respectful behavior, contribute to a safe and supportive learning environment, and monitor potential causes of bullying.

Any employee who permits or engages in bullying or retaliation related to bullying shall be subject to disciplinary action, up to and including dismissal.

Regulation 5131.2: Bullying

Status: DRAFT

Original Adopted Date: 01/14/2020

Examples of Prohibited Conduct

Bullying is an aggressive behavior that involves a real or perceived imbalance of power between individuals with the intent to cause emotional or physical harm. Bullying can be physical, verbal, or social/relational and may involve a single severe act or repetition or potential repetition of a deliberate act. Bullying includes, but is not limited to, any act described in Education Code 48900(r).

Cyberbullying includes the electronic creation or transmission of harassing communications, direct threats, or other harmful texts, sounds, or images, which may be shared, sent, or posted publicly. Cyberbullying may include, but is not limited to, personal or private information that causes humiliation, false or negative information to discredit or disparage, or threats of physical harm. Cyberbullying may also include breaking into another person's electronic account or assuming that person's online identity in order to damage that person's reputation.

Examples of the types of conduct that may constitute bullying and are prohibited by the district include, but are not limited to:

1. Physical bullying: An act that inflicts harm upon a person's body or possessions, such as hitting, kicking, pinching, spitting, tripping, pushing, taking or breaking someone's possessions, or making cruel or rude hand gestures
2. Verbal bullying: An act that includes saying or writing hurtful things, such as teasing, name-calling, inappropriate sexual comments, taunting, or threats to cause harm
3. Social/relational bullying: An act that harms a person's reputation or relationships, such as leaving a person out of an activity on purpose, influencing others not to be friends with someone, spreading rumors, or embarrassing someone in public
4. Cyberbullying: An act that occurs on electronic devices such as computers, tablets, or cell phones, such as sending demeaning or hateful text messages, direct messages or public posts on social media apps, gaming forums, or emails, spreading rumors by email or by posting on social networking sites, shaming or humiliating by allowing others to view, participate in, or share disparaging or harmful content, or posting or sharing embarrassing photos, videos, website, or fake profiles

Measures to Prevent Bullying

The Superintendent or designee shall implement measures to prevent bullying in district schools, including, but not limited to, the following:

1. Developing a strategic plan for school connectedness and social skills with benchmark tracking, which may include providing regular opportunities and spaces for students to develop social skills and strengthen relationships and promoting adult support from family and school staff, peer-led programs, and partnerships with key community groups; implementing socially based educational techniques such as cooperative learning projects that can improve educational outcomes as well as peer relations, creating a supportive school environment that fosters belonging through equitable classroom management, mentoring, and peer support groups that allow students to lean on each other and learn from each other's experiences, and building social connection into health education courses including information on the consequences of social connection on physical and mental health, key risk and protective factors, and strategies for increasing social connection
2. Ensuring that each school establishes clear rules for student and staff conduct and implements strategies to promote a positive, supportive, and collaborative school climate
3. Providing information to students, through student handbooks, district and school websites and social media, and other age-appropriate means, about district and school rules related to bullying, mechanisms available for reporting incidents or threats, and the consequences for engaging in bullying

4. Encouraging students to notify school staff when they are being bullied or when they suspect that another student is being bullied, and providing means by which students may report threats or incidents confidentially and anonymously
5. Conducting an assessment of bullying incidents at each school and, if necessary, increasing supervision and security in areas where bullying most often occurs, such as playgrounds, hallways, restrooms, and cafeterias
6. Annually notifying district employees that, pursuant to Education Code 234.1, any school staff who witnesses an act of bullying against a student has a responsibility to immediately intervene to stop the incident when it is safe to do so

Staff Development

The Superintendent or designee shall annually make available to all certificated staff and to other employees who have regular interaction with students the California Department of Education (CDE) online training module on the dynamics of bullying and cyberbullying, including the identification of bullying and cyberbullying and the implementation of strategies to address bullying. (Education Code 32283.5)

The Superintendent or designee shall provide training to teachers and other school staff to raise their awareness about the legal obligation of the district and its employees to prevent discrimination, harassment, intimidation, and bullying of district students. Such training shall be designed to provide staff with the skills to:

1. Discuss the diversity of the student body and school community, including their varying immigration experiences
2. Discuss bullying prevention strategies with students, and teach students to recognize the behavior and characteristics of bullying perpetrators and victims
3. Identify the signs of bullying or harassing behavior
4. Take immediate corrective action when bullying is observed
5. Report incidents to the appropriate authorities, including law enforcement in instances of criminal behavior

Information and Resources

The Superintendent or designee shall post on the district's website, in a prominent location and in a manner that is easily accessible to students and parents/guardians, information on bullying and harassment prevention which includes the following: (Education Code 234.6)

1. The district's policy on student suicide prevention, including a reference to the policy's age appropriateness for students in grades K-6
2. The definition of sex discrimination and harassment as described in Education Code 230, including the rights set forth in Education Code 221.8
3. Title IX information included on the district's website pursuant to Education Code 221.61, and a link to the Title IX information included on CDE's website pursuant to Education Code 221.6
4. District policies on student sexual harassment, prevention and response to hate violence, discrimination, harassment, intimidation, bullying, and cyberbullying
5. A section on social media bullying that includes all of the references described in Education Code 234.6 as possible forums for social media
6. A link to statewide resources, including community-based organizations, compiled by CDE pursuant to Education Code 234.5

7. Any additional information the Superintendent or designee deems important for preventing bullying and harassment

Student Instruction

As appropriate, the district shall provide students with instruction, in the classroom or other educational settings, that promotes social-emotional learning, effective communication and conflict resolution skills, character development, respect for cultural and individual differences, self-esteem development, assertiveness skills, digital and media literacy skills, and appropriate online behavior.

The district shall also educate students about the negative impact of bullying, discrimination, intimidation, and harassment based on actual or perceived immigration status, religious beliefs and customs, or any other individual bias or prejudice.

Students should be taught the difference between appropriate and inappropriate behaviors, how to advocate for themselves, how to help another student who is being bullied, and when to seek assistance from a trusted adult. As role models for students, staff are responsible for teaching and modeling respectful behavior and building safe and supportive learning environments, and are expected to demonstrate effective problem-solving and anger management skills.

To discourage cyberbullying, teachers may advise students to be cautious about sharing passwords, personal data, or private photos online and to consider the consequences of making negative comments about others online.

Reporting and Filing of Complaints

Any student, parent/guardian, or other individual who believes that a student has been subjected to bullying or who has witnessed bullying may report the incident to a teacher, the principal, a compliance officer, or any other available school employee.

When a report of bullying is submitted, the principal or a district compliance officer shall inform the student or parent/guardian of the right to file a formal written complaint in accordance with Administrative Regulation 1312.3 - Uniform Complaint Procedures. The student who is the alleged victim of the bullying shall be given an opportunity to describe the incident, identify witnesses who may have relevant information, and provide other evidence of bullying.

Within one business day of receiving such a report, a staff member shall notify the principal of the report, regardless of whether a uniform complaint is filed. In addition, any school employee who observes an incident of bullying involving a student shall, within one business day, report such observation to the principal or a district compliance officer, regardless of whether the alleged victim files a complaint.

Within two business days of receiving a report of bullying, the principal shall notify the district compliance officer identified in Administrative Regulation 1312.3.

Any individuals with information about cyberbullying activity shall save and print any electronic or digital messages that they feel constitute cyberbullying and shall notify a teacher, the principal, or other employee so that the matter may be investigated. When an investigation concludes that a student used a social networking site or service to bully or harass another student, the Superintendent or designee may report the cyberbullying to the social media platform and may request the material be removed.

Discipline/Corrective Actions

Corrective actions for a student who commits an act of bullying of any type may include counseling, behavioral intervention, and education, and, if the behavior is severe or pervasive as defined in Education Code 48900, may include suspension or expulsion in accordance with district policies and regulations.

When a student has been suspended, or other means of correction have been implemented against the student, for

an incident of racist bullying, harassment, or intimidation, the principal or designee shall engage both the victim and perpetrator in a restorative justice practice suitable to the needs of the students. The principal or designee shall also require the perpetrator to engage in a culturally sensitive program that promotes racial justice and equity and combats racism and ignorance and shall regularly check on the victim to ensure that the victim is not in danger of suffering from any long-lasting mental health issues. (Education Code 48900.5)

When appropriate based on the severity or pervasiveness of the bullying, the Superintendent or designee shall notify the parents/guardians of victims and perpetrators and may contact law enforcement.

Support Services

The Superintendent, principal, or designee may refer a victim, witness, perpetrator, or other student affected by an act of bullying to a school counselor, school psychologist, social worker, child welfare attendance personnel, school nurse, or other school support service personnel for case management, counseling, and/or participation in a restorative justice program as appropriate. (Education Code 48900.9)

If any student involved in bullying exhibits warning signs of suicidal thought or intention or of intent to harm another person, the Superintendent or designee shall, as appropriate, implement district intervention protocols which may include, but are not limited to, referral to district or community mental health services, other health professionals, and/or law enforcement, in accordance with Board Policy and Administrative Regulation 5141.52 - Suicide Prevention.

Regulation 5141.21: Administering Medication And Monitoring Health Conditions

Status: DRAFT

Original Adopted Date: 11/14/2017 | **Last Revised Date:** 01/14/2020

Definitions

Authorized health care provider means an individual who is licensed by the State of California to prescribe or order medication, including, but not limited to, a physician or physician assistant. (Education Code 49423; 5 CCR 601)

Other designated school personnel means any individual employed by the district, including a nonmedical school employee, who has volunteered or consented to administer medication or otherwise assist the student and who may legally administer the medication to the student or assist the student in the administration of the medication. (5 CCR 601, 621)

Medication may include not only a substance dispensed in the United States by prescription, but also a substance that does not require a prescription, such as over-the-counter remedies, nutritional supplements, and herbal remedies. (5 CCR 601)

Epinephrine auto-injector means a disposable delivery device designed for the automatic injection of a premeasured dose of epinephrine into the human body to prevent or treat a life-threatening allergic reaction. (Education Code 49414)

Anaphylaxis means a potentially life-threatening hypersensitivity to a substance, which may result from an insect sting, food allergy, drug reaction, exercise, or other cause. Symptoms may include shortness of breath, wheezing, difficulty breathing, difficulty talking or swallowing, hives, itching, swelling, shock, or asthma. (Education Code 49414)

Opioid antagonist means naloxone hydrochloride or another drug approved by the federal Food and Drug Administration that, when administered, negates or neutralizes in whole or in part the pharmacological effects of an opioid in the body and that has been approved for the treatment of an opioid overdose. (Education Code 49414.3)

Albuterol means a bronchodilator used to open the airways by relaxing the muscles around the bronchial tubes. (Education Code 49414.7)

Inhaler means a device used for the delivery of prescribed asthma medication that is inhaled. (Education Code 49414.7)

Notifications to Parents/Guardians

At the beginning of each school year, the Superintendent or designee shall notify parents/guardians of the options available to students who need to take prescribed medication during the school day and the rights and responsibilities of parents/guardians regarding those options. (Education Code 49480)

In addition, the Superintendent or designee shall inform the parents/guardians of any student on a continuing medication regimen for a nonepisodic condition of the following: (Education Code 49480)

1. The parent/guardian is required to inform the school nurse or other designated employee of the medication being taken, the current dosage, and the name of the supervising physician.
2. With the parent/guardian's consent, the school nurse or other designated employee may communicate with the student's physician regarding the medication and its effects and may counsel school personnel regarding the possible effects of the medication on the student's physical, intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose.

When a student requires medication during the school day in order to participate in the educational program, the Superintendent or designee shall, as appropriate, inform the student's parents/guardians that the student may qualify for services or accommodations pursuant to the Individuals with Disabilities Education Act (20 USC 1400-1482) or Section 504 of the federal Rehabilitation Act of 1973 (29 USC 794).

Parent/Guardian Responsibilities

The responsibilities of the parent/guardian of any student who may need medication during the school day shall include, but are not limited to:

1. Submitting the parent/guardian written statement and the authorized health care provider's written statement each school year as described in the sections "Parent/Guardian Statement" and "Health Care Provider Statement" below. The parent/guardian shall provide a new authorized health care provider's statement if the medication, dosage, frequency of administration, or reason for administration changes. (Education Code 49414.5, 49423, 49423.1; 5 CCR 600, 626)
2. If the student is on a continuing medication regimen for a nonepisodic condition, informing the school nurse or other designated certificated employee of the medication being taken, the current dosage, and the name of the supervising physician, and updating the information when needed. (Education Code 49480)
3. Providing medications in properly labeled, original containers along with the authorized health care provider's instructions. For prescribed or ordered medication, the container also shall bear the name and telephone number of the pharmacy, the student's identification, and the name and phone number of the authorized health care provider. (5 CCR 606)

Parent/Guardian Statement

When district employees are to administer medication to a student, the parent/guardian's written statement shall:

1. Identify the student
2. Grant permission for an authorized district representative to communicate directly with the student's authorized health care provider and pharmacist, as may be necessary, regarding the health care provider's written statement or any other questions that may arise with regard to the medication
3. Contain an acknowledgment that the parent/guardian understands how district employees will administer the medication or otherwise assist the student in its administration
4. Contain an acknowledgment that the parent/guardian understands the responsibilities to provide a written statement from the authorized health care provider, to ensure that the medication is delivered to the school in a proper container by an individual legally authorized to be in possession of the medication, and to provide all necessary supplies and equipment
5. Contain an acknowledgment that the parent/guardian understands the right to terminate the consent for the administration of the medication or for otherwise assisting the student in the administration of medication at any time

In addition to the requirements in Items #1-5 above, if a parent/guardian has requested that the student be allowed to carry and self-administer prescription auto-injectable epinephrine or prescription inhaled asthma medication, the parent/guardian's written statement shall: (Education Code 49423, 49423.1)

1. Consent to the self-administration
2. Release the district and school personnel from civil liability if the student suffers an adverse reaction as a result of self-administering the medication

In addition to the requirements in Items #1-5 above, if a parent/guardian wishes to designate an individual who is not an employee of the district to administer medication to the student, the parent/guardian's written statement shall clearly identify the individual and shall state:

1. The individual's willingness to accept the designation
2. That the individual is permitted to be on the school site
3. Any limitations on the individual's authority

Health Care Provider Statement

When any district employee is to administer prescribed medication to a student, or when a student is to be allowed to carry and self-administer prescribed medication during school hours, the authorized health care provider's written statement shall include:

1. Clear identification of the student (Education Code 49423, 49423.1; 5 CCR 602)
2. The name of the medication (Education Code 49423, 49423.1; 5 CCR 602)
3. The method, amount, and time schedules by which the medication is to be taken (Education Code 49423, 49423.1; 5 CCR 602)
4. If a parent/guardian has requested that the student be allowed to self-administer medication, confirmation that the student is able to self-administer the medication (Education Code 49414.5, 49423, 49423.1; 5 CCR 602)
5. For medication that is to be administered by unlicensed personnel, confirmation by the student's health care provider that the medication may safely and appropriately be administered by unlicensed personnel (Education Code 49423, 49423.1; 5 CCR 602)
6. For medication that is to be administered on an as-needed basis, the specific symptoms that would necessitate administration of the medication, allowable frequency for administration, and indications for referral for medical evaluation
7. Possible side effects of the medication
8. Name, address, telephone number, and signature of the student's authorized health care provider

For self-administration of inhaled asthma medication, the district shall accept a written statement from a physician or surgeon contracted with a health plan licensed pursuant to Health and Safety Code 1351.2. Such written statement shall be in English and Spanish and shall include the name and contact information for the physician or surgeon. (Education Code 49423.1)

District Responsibilities

The Superintendent or designee shall ensure that any unlicensed school personnel authorized to administer medication to a student receives appropriate training from the school nurse or other qualified medical personnel.

The school nurse or other designated school personnel shall:

1. Administer or assist in administering medication in accordance with the authorized health care provider's written statement
2. Accept delivery of medications from parents/guardians and count and record them upon receipt
3. Maintain a list of students needing medication during the school day, including those authorized to self-administer medication, and maintain on the list the type of medication and the times and dosage to be administered
4. Maintain for each student a medication log which may:
 - a. Specify the student's name, medication, dose, method of administration, time of administration during the regular school day, date(s) on which the student is required to take the medication, and the authorized health care provider's name and contact information
 - b. Contain space for daily recording of the date, time, and amount of medication administered, and the signature of the individual administering the medication
5. Maintain for each student a medication record which may include the authorized health care provider's written

statement, the parent/guardian's written statement, the medication log, and any other written documentation related to the administration of medication to the student

6. Ensure that student confidentiality is appropriately maintained
7. Coordinate and, as appropriate, ensure the administration of medication during field trips and other school-related activities
8. Report to a student's parent/guardian and the site administrator any refusal by the student to take the medication
9. Keep all medication to be administered by the district in a locked drawer or cabinet
10. As needed, communicate with a student's authorized health care provider and/or pharmacist regarding the medication and its effects
11. Counsel other designated school personnel regarding the possible effects of a medication on a student's physical, intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose
12. Ensure that any unused, discontinued, or outdated medication is returned to the student's parent/guardian at the end of the school year or, if the medication cannot be returned, dispose of it in accordance with state laws and local ordinances
13. In the event of a medical emergency requiring administration of medication, provide immediate medical assistance, directly observe the student following the administration of medication, contact the student's parent/guardian, and determine whether the student should return to class, rest in the school office, or receive further medical assistance
14. Report to the site administrator, the student's parent/guardian, and, if necessary, the student's authorized health care provider any instance when a medication is not administered properly, including administration of the wrong medication or failure to administer the medication in accordance with authorized health care provider's written statement

Emergency Epinephrine Auto-Injectors and Emergency Albuterol Inhalers

The Superintendent or designee shall provide epinephrine auto-injectors to school nurses or other trained personnel who have volunteered to administer them in an emergency and have received training. The school nurse, or when a school nurse or physician is unavailable, a trained volunteer may administer an epinephrine auto-injector to provide emergency medical aid to any person suffering, or reasonably believed to be suffering, from potentially life-threatening symptoms of anaphylaxis at school or a school activity. A trained volunteer may include the holder of an Activity Supervisor Clearance Certificate who has received specified training. (Education Code 49414)

Additionally, the Superintendent or designee may make emergency stock albuterol inhalers available to school nurses and trained personnel who have volunteered to be used to provide medical aid to person(s) suffering, or reasonably believed to be suffering, from respiratory distress. (Education Code 49414.7)

At least once per school year, the Superintendent or designee shall distribute to all employees a notice requesting volunteers to be trained to administer epinephrine auto-injectors and/or stock albuterol inhalers for emergency aid to individuals exhibiting signs of anaphylaxis reaction or respiratory distress. Such notice shall also describe the training that the volunteers will receive. (Education Code 49414, 49414.7)

The principal or designee at each school may designate one or more volunteers to receive initial and annual refresher training, which shall be provided by a school nurse or other qualified person designated by a physician and surgeon authorized pursuant to Education Code 49414 or 49414.7, and shall be based on the standards developed by the Superintendent of Public Instruction (SPI). Written materials covering the required topics for training shall be retained by the school for reference. (Education Code 49414, 49414.7)

A school nurse or other qualified supervisor of health, or a district administrator if the district does not have a qualified supervisor of health, shall obtain a prescription for epinephrine auto-injectors or stock albuterol inhalers for each school from an authorized physician and surgeon. Such prescription may be filled by local or mail order pharmacies or manufacturers. (Education Code 49414, 49414.7)

Elementary schools shall, at a minimum, be provided one adult (regular) and one junior epinephrine auto-injector. Secondary schools shall be provided at least one adult (regular) epinephrine auto-injector, unless there are any students at the school who require a junior epinephrine auto-injector. (Education Code 49414)

The district shall store emergency epinephrine auto-injectors and stock albuterol inhalers in an accessible location, and shall specify such location in annual notices to staff.

If either medication is used, the school nurse or other qualified supervisor of health shall restock the medication as soon as reasonably possible, but no later than two weeks after it is used. In addition, all medications shall be restocked before their expiration date. (Education Code 49414, 49414.7)

Any volunteer or trained personnel who administers either medication shall initiate emergency medical services or other appropriate medical follow up in accordance with the training materials retained by the school. (Education Code 49414, 49414.7)

Information regarding defense and indemnification provided by the district for any and all civil liability for volunteers administering epinephrine auto-injectors and/or stock albuterol inhalers shall be provided to each volunteer and retained in the employee's personnel file. (Education Code 49414, 49414.7)

A school may accept gifts, grants, and donations from any source for the support of the school in carrying out the requirements of Education Code 49414 or 49414.7, including, but not limited to, the acceptance of epinephrine auto-injectors and/or emergency albuterol inhalers from a manufacturer or wholesaler. (Education Code 49414, 49414.7)

The Superintendent or designee shall maintain records regarding the acquisition and disposition of the described medications for a period of three years from the date the records were created. (Business and Professions Code 4119.2)

Emergency Medication for Opioid Overdose

The district may elect to make emergency naloxone hydrochloride or another opioid antagonist available at schools for the purpose of providing emergency medical aid to persons suffering, or reasonably believed to be suffering, from an opioid overdose. In determining whether to make this medication available, the Superintendent or designee shall evaluate the emergency medical response time to the school and determine whether initiating emergency medical services is an acceptable alternative to providing an opioid antagonist and training personnel to administer the medication. (Education Code 49414.3)

Additionally, if the district accepts emergency naloxone hydrochloride or another opioid antagonist from the county office of education (COE), the Superintendent or designee shall maintain at least two units of the medication at each district middle, junior high, high, and adult school. (Education Code 49414.8)

When available at the school site, the school nurse shall provide emergency naloxone hydrochloride or another opioid antagonist for emergency medical aid to any person exhibiting potentially life-threatening symptoms of an opioid overdose at school or a school activity. Other designated personnel who have volunteered and have received training may administer such medication when a school nurse or physician is unavailable and shall only administer the medication by nasal spray or auto-injector. (Education Code 49414.3)

At least once per school year, the Superintendent or designee shall distribute to all staff a notice requesting volunteers to be trained to administer naloxone hydrochloride or another opioid antagonist, describing the training

that the volunteer will receive, and explaining the right of the volunteer to rescind the offer to volunteer at any time, including after receiving training. The notice shall also include a statement that no benefit will be granted to or withheld from any employee based on the offer to volunteer and that there will be no retaliation against any employee for rescinding the offer to volunteer. (Education Code 49414.3)

The principal or designee shall designate two or more volunteer employees to receive initial and annual refresher training, based on standards adopted by the SPI, regarding the storage and emergency use of naloxone hydrochloride or another opioid antagonist. The training shall be provided at no cost to the employee, conducted during regular working hours, and be provided by a school nurse or other qualified person designated by an authorizing physician and surgeon. Written materials provided during the training shall be retained at the school for reference. (Education Code 49414.3, 49414.8)

Each volunteer shall meet the minimum standards of training for the administration of an emergency opioid antagonist as specified in Education Code 49414.3 or shall have undergone opioid overdose prevention and treatment training and reviewed material available on the California Department of Public Health's website. (Education Code 49414.8)

Any prescription for naloxone hydrochloride or another opioid antagonist shall be obtained by a school nurse, other qualified supervisor of health, or, if the district does not have a qualified supervisor of health, a district administrator from an authorized physician and surgeon. Such prescription may be filled by local or mail order pharmacies or manufacturers. (Education Code 49414.3)

If the medication is used, the school nurse, other qualified supervisor of health, or district administrator, as applicable, shall restock the medication as soon as reasonably possible, but no later than two weeks after it is used. In addition, the medication shall be restocked before its expiration date. (Education Code 49414.3, 49414.8)

Employees and volunteers that render emergency treatment at the scene of an opioid overdose or suspected opioid overdose by administering an opioid antagonist shall not be liable for civil damages resulting from an act or omission, unless such act constitutes gross negligence or willful or wanton misconduct. (Health and Safety Code 1799.113)

Information regarding defense and indemnification provided by the district for any and all civil liability for volunteers administering naloxone hydrochloride or another opioid antagonist for emergency aid shall be provided to each volunteer in writing and retained in the employee's personnel file. (Education Code 49414.3)

A school may accept gifts, grants, and donations from any source for the support of the school in carrying out the requirements of Education Code 49414.3, including, but not limited to, the acceptance of the naloxone hydrochloride or another opioid antagonist from a COE, manufacturer, or wholesaler. (Education Code 49414.3)

The Superintendent or designee shall maintain records regarding the acquisition and disposition of naloxone hydrochloride or another opioid antagonist for a period of three years from the date the records were created. (Business and Professions Code 4119.8)

Anti-Seizure Medication

A school nurse or, if a school nurse is not onsite or available, a volunteer designated by the district may administer emergency anti-seizure medication to a student diagnosed with seizures, a seizure disorder, or epilepsy who has been prescribed such medication from the student's health care provider and is suffering from a seizure. (Education Code 49468.2)

Upon receipt of a request from the parent/guardian of a student diagnosed with seizures, a seizure disorder, or epilepsy who has been prescribed emergency anti-seizure medication, the Superintendent or designee may designate one or more volunteer(s) at the student's school to receive initial and annual refresher training regarding the emergency use of anti-seizure medication. (Education Code 49468.2)

In order to solicit volunteers, the district shall distribute a notice at least once, but no more than two times per school year, to all staff that includes the following information: (Education Code 49468.2)

1. A description of the volunteer request stating that the request is for volunteers to be trained to recognize and respond to seizures, including training to administer emergency anti-seizure medication to a student diagnosed

with seizures, a seizure disorder, or epilepsy if the student is suffering from a seizure

2. A description of the training that the volunteer will receive
3. The right of an employee to rescind the offer to volunteer
4. A statement that there will be no retaliation against any individual for rescinding the offer to volunteer, including after receiving training

A volunteer may rescind the offer to administer emergency anti-seizure medication at any time, including after receipt of training. (Education Code 49468.2)

If a volunteer rescinds the offer to volunteer or is no longer able to act as a volunteer for any reason, or if the placement of a student changes and the student no longer has access to a trained volunteer, the district may distribute an additional two notices per school year to all staff. (Education Code 49468.2)

Volunteer employees shall receive initial and annual refresher training, based on standards adopted by the SPI, regarding the recognition and response to seizures and the administration of emergency anti-seizure medication. The training shall be provided at no cost to the employee, conducted during regular working hours, and be provided by a school nurse or other qualified person designated by an authorizing physician and surgeon. Written materials provided during the training shall be retained at the school for reference. (Education Code 49468.2)

Before administering emergency anti-seizure medication or therapy prescribed to treat seizures in a student diagnosed with seizures, a seizure disorder, or epilepsy, the district shall obtain from the student's parent/guardian a seizure action plan as specified in Education Code 49468.3. The school or district nurse shall collaborate with the parent/guardian of each student diagnosed with seizures, a seizure disorder, or epilepsy in the development of a plan if the student does not have an individualized education plan or Section 504 plan. (Education Code 49468.3)

If the school obtains written consent from the student's parent/guardian, in accordance with 34 CFR 99.30, the seizure action plan shall be distributed to any school staff or volunteers responsible for the supervision or care of the student. (Education Code 49468.3)

Upon receipt of a request from a parent/guardian of a student diagnosed with seizure, a seizure disorder, or epilepsy, the district shall notify the parent/guardian that the student may qualify for services or accommodations pursuant to Section 504 of the federal Rehabilitation Act of 1973 or an individualized education program and shall assist the parent/guardian with the exploration of that option. (Education Code 49468.2)

Additionally, if there are no volunteers at the student's school, the Superintendent or designee shall notify the student's parent/guardian of the student's right to be assessed for services and accommodations guaranteed under Section 504 of the federal Rehabilitation Act of 1973 and the federal Individuals with Disabilities Education Act, and may ask the parent/guardian to sign such notices. (Education Code 49468.2)

The principal or designee shall notify the school nurse assigned to the school, or if a school nurse is not assigned to the school or district, the Superintendent or designee, if an employee administers an emergency anti-seizure medication. (Education Code 49468.3)

The notification described above and the seizure action plan shall be kept on file in the office of the school nurse or a school administrator, in compliance with all applicable state and federal privacy laws. (Education Code 49468.3)

The district shall provide volunteers defense and indemnification for any and all civil liability, with information stating such being provided to the volunteer in writing and retained in the volunteer's personnel file. (Education Code 49468.5)

Trained volunteers who administer emergency anti-seizure medication or medication prescribed for seizure disorder symptoms to a student diagnosed with seizures, a seizure disorder, or epilepsy who appears to be experiencing a seizure shall not be subject to professional review, be liable in a civil action, or be subject to criminal prosecution for acts or omissions in administering the emergency anti-seizure medication. (Education Code 49468.5)

Policy 6142.8: Comprehensive Health Education

Status: DRAFT

Original Adopted Date: 11/14/2017 | **Last Revised Date:** 04/13/2021

The Governing Board believes that health education should foster the knowledge, skills, and attitudes that students need in order to lead healthy lives and avoid high-risk behaviors, and that creating a safe, supportive, inclusive, and nonjudgmental environment is crucial in promoting healthy development for all students. The district's health education program shall be part of a coordinated school health system which recognizes that mental health and social connection are critical to student's overall health, well-being, and academic success, supports the physical, mental, and social well-being of students, reflects the importance of digital and media literacy, and is linked to district and community services and resources.

Goals for the district's health education program shall be designed to promote student wellness and shall include, but not be limited to, goals for nutrition promotion and education, physical activity, and other school-based activities that promote student well-being.

Any health education course offered to middle or high school students shall include instruction in mental health that meets the requirements of Education Code 51925-51926, and as specified in Administrative Regulation 6143 - Courses of Study.

The district shall provide a planned, sequential, research-based, and developmentally appropriate health education curriculum for students in grades K-12 which is aligned with the state's content standards and curriculum framework and integrated with other content areas of the district's curriculum. The Superintendent or designee shall determine the grade levels and subject areas in which health-related topics will be addressed, in accordance with law, Board policy, and administrative regulation.

As appropriate, the Superintendent or designee shall involve school administrators, teachers, school nurses, health professionals representing various fields of health care, parents/guardians, community-based organizations, and other community members in the development, implementation, and evaluation of the district's health education program. Health and safety professionals may be invited to provide related instruction in the classroom, school assemblies, and other instructional settings.

The Superintendent or designee shall provide professional development as needed to ensure that health education teachers are knowledgeable about academic content standards, the state curriculum framework, and effective instructional methodologies.

The Superintendent or designee shall provide periodic reports to the Board regarding the implementation and effectiveness of the district's health education program, which may include, but not be limited to, a description of the district's program and the extent to which it is aligned with the state's content standards and curriculum framework, the amount of time allotted for health instruction at each grade level, student achievement of district standards for health education, and the manner in which the district's health education program supports the physical, mental, and social well-being of students.

Regulation 6142.8: Comprehensive Health Education

Status: DRAFT

Original Adopted Date: 11/14/2017 | **Last Revised Date:** 04/13/2021

Content of Instruction

The district's health education program shall include instruction at the appropriate grade levels in the following content areas:

1. Alcohol, tobacco, and other drugs
2. Human growth, development, and sexual health
3. Injury prevention and safety

Instruction related to injury prevention and safety may include, but is not limited to, first aid, protective equipment such as helmets, violence prevention, topics related to bullying and harassment, emergency procedures, and Internet safety, and as required by law.

4. Mental, emotional, and social health

Health education courses offered to middle and/or high school students shall include mental health instruction that meets the requirements of Education Code 51925-51927, as specified in Administrative Regulation 6143 - Courses of Study.

5. Nutrition and physical activity
6. Personal and community health

Instruction in personal and community health may include, but is not limited to, oral health, personal hygiene, sun safety, vision and hearing protection, transmission of germs and communicable diseases, symptoms of common health problems and chronic diseases, and the effect of behavior on the environment, and as required by law.

Within each of the above content areas, instruction shall be designed to assist students in developing:

1. An understanding of essential concepts related to enhancing health
2. The ability to analyze internal and external influences that affect health
3. The ability to access and analyze health information, products, and services
4. The ability to use interpersonal communication skills, decision-making skills, and goal-setting skills to enhance health
5. The ability to practice behaviors that reduce risk and promote health
6. The ability to promote and support personal, family, and community health

High School Health Education

Whenever the Board requires a course in health education for graduation from high school, the district's high school health education course(s) shall include instruction in:

1. Sexual harassment and violence, including, but not limited to, the affirmative consent standard as defined in Education Code 67386. When delivering such instruction, teachers shall consult information related to sexual harassment and violence in the Health Education Framework for California Public Schools. (Education Code 51225.36)

2. Compression-only cardiopulmonary resuscitation (CPR), which is based on national evidence-based emergency cardiovascular care guidelines for the performance of compression-only CPR and includes instruction relative to the psychomotor skills necessary to perform compression-only CPR. (Education Code 51225.6)

Students Excused from Health Instruction

Upon written request from a parent/guardian, a student shall be excused from any part of health instruction that conflicts with the student's religious training and beliefs, including personal moral convictions. (Education Code 51240)

The district shall excuse a student from instruction in comprehensive sexual health education and HIV prevention education if the student's parent/guardian requests in writing that the student be excused. However, pursuant to Education Code 51932, such parental request shall not excuse a student from instruction, materials, presentations, or programming that discuss gender, gender identity, gender expression, sexual orientation, discrimination, harassment, bullying, intimidation, relationships, or family and do not discuss human reproductive organs and their functions. (Education Code 51938)

In addition, the district shall excuse a student from instruction in sexual abuse and/or sexual assault awareness and prevention if the student's parent/guardian requests in writing that the student be excused. (Education Code 51900.6)

The district shall not administer any exam, survey, or questionnaire which contains questions about the student's or the student's family's personal beliefs or practices in sex, family life, morality, or religion unless the student's parent/guardian has given written permission. (Education Code 51513)

However, the district may administer anonymous, voluntary, and confidential tests, questionnaires, and surveys containing age-appropriate questions about students' attitudes concerning or practices relating to sex, as long as parents/guardians are notified of the right to request in writing that the student be excused from participation. A student shall be excused from participating in any such research or evaluation tools if the student's parent/guardian requests in writing to excuse the student from participation. (Education Code 51938)

Involvement of Health Professionals

Health care professionals, health care service plans, health care providers, and other entities participating in a voluntary initiative with the district are prohibited from communicating about a product or service in a way that is intended to encourage persons to purchase or use the product or service. However, the following activities may be allowed: (Education Code 51890)

1. Health care or health education information provided in a brochure or pamphlet that contains the logo or name of a health care service plan or health care organization, if provided in coordination with the voluntary initiative
2. Outreach, application assistance, and enrollment activities relating to federal, state, or county-sponsored health care insurance programs if the activities are conducted in compliance with the statutory, regulatory, and programmatic guidelines applicable to those programs

Policy 6170.1: Transitional Kindergarten

Status: DRAFT

Original Adopted Date: 11/14/2017 | **Last Revised Date:** 01/11/2022

The Governing Board desires to offer a high-quality transitional kindergarten (TK) program for eligible children who do not yet meet the minimum age criterion for kindergarten. The TK program shall assist students in developing the academic, social, and emotional skills needed to succeed in kindergarten and beyond.

The district's TK program shall be the first year of a two-year kindergarten program. (Education Code 48000)

The Board encourages ongoing collaboration among district preschool staff, other preschool providers, elementary teachers, administrators, and parents/guardians in the development, implementation, and evaluation of the district's TK program.

Eligibility

The district's TK program shall admit children as follows: (Education Code 48000):

1. For the 2023-24 school year, children whose fifth birthday is between September 2 and April 2
2. For the 2024-25 school year, children whose fifth birthday is between September 2 and June 2
3. For the 2025-26 school year, and in each school year thereafter, children who turn four by September 1

A child's eligibility for TK enrollment shall not impact family eligibility for a preschool or childcare program, including, but not limited to, a Head Start program, a childcare center serving children through an alternative payment program, a general childcare and development program, a California State Preschool Program (CSPP), a migrant childcare and development program, childcare and development services for children with special needs, or a program serving children through a CalWORKs Stage 1, Stage 2, or Stage 3 program. (Education Code 48000)

Parents/guardians of eligible children shall be notified of the availability of the TK program and of the age, residency, immunization, and any other enrollment requirements. Enrollment in the TK program shall be voluntary.

On a case-by-case basis, a child whose fifth birthday is on or before September 1 may be admitted into the district's TK program upon request of a child's parents/guardians, if the Superintendent or designee, determines that it is in the child's best interest.

At any time during the school year, the district may admit into the TK program a child whose fifth birthday is after the date specified for admittance for the applicable year as described above, provided that upon the recommendation of the Superintendent or designee, the Board determines that enrollment in a TK program is in the child's best interest and the child's parents/guardians approve. Prior to such enrollment, the child's parents/guardians shall be provided information regarding the advantages and disadvantages and any other explanatory information about the effect of early admittance. (Education Code 48000)

Additionally, the district may enroll an early enrollment child in TK whose fourth birthday is between June 3 and September 1, inclusive, preceding the school year during which they are enrolled in TK. The Superintendent or designee shall maintain any classroom that includes an early enrollment child with a classroom enrollment that does not exceed 20 students and an adult-to-student ratio of at least one adult to every 10 students. Additionally, if an early enrollment child is enrolled in TK, the district shall concurrently offer enrollment to the child in the district's CSPP, subject to available space. (Education Code 48000.15)

Curriculum and Instruction

The district's TK program shall be based on a modified kindergarten curriculum that is age and developmentally appropriate. (Education Code 48000)

The program shall be aligned with the preschool learning foundations and preschool curriculum frameworks developed by the California Department of Education (CDE). It shall be designed to facilitate students' development in essential knowledge and skills related to language and literacy, mathematics, physical development, health, visual and performing arts, science, history-social science, English language development, and social-emotional development.

The Board shall establish the length of the school day in the district's TK program, which shall be at least three hours but no more than four hours long, including recess but excluding noon intermission, except for TK students enrolled in expanded learning opportunity programs provided by the district pursuant to Education Code 46120. If the district has adopted an extended-day kindergarten, the length of the school day for the TK program may be different than the length of the school day for the kindergarten program either at the same or different school sites. The Superintendent or designee shall annually report to CDE as to whether the district's TK programs are offered full day, part day, or both. (Education Code 8973, 37202, 46111, 46115, 46117, 48003)

The Superintendent or designee shall collaborate with parents/guardians and relevant community groups, in accordance with the plan developed for how all children in the attendance area of the district will have access to full-day learning programs the year before kindergarten that meet the needs of parents/guardians, including through partnerships with the district's expanded learning offerings, the After School Education and Safety Program, CSPP, Head Start programs, and other community-based early learning and care programs.

TK students may be placed in the same classrooms as kindergarten students when necessary, provided that the instructional program is differentiated to meet student needs.

TK students may be commingled in the same classroom with four-year-old students from a CSPP program as long as the commingled program meets all of the requirements of each program as well as the following requirements: (Education Code 8207, 48000):

1. The classroom does not include students enrolled in TK for a second year or students enrolled in a regular kindergarten
2. An early childhood environment rating scale, as specified in 5 CCR 18281, is completed for the classroom
3. All children enrolled for 10 or more hours per week are evaluated using the Desired Results Developmental Profile, as specified in 5 CCR 18272
4. The classroom is taught by a teacher that holds a credential issued by the Commission on Teacher Credentialing (CTC) in accordance with Education Code 44065 and 44256
5. The classroom is in compliance with the adult-child ratio specified in Education Code 8241
6. Contractors of the district report the services, revenues, and expenditures for children in the preschool program in accordance with 5 CCR 18068 except for contractors of the TK program

The district shall maintain an average TK class enrollment of not more than 24 students for each school site, not including students who are continuously enrolled in and meet the minimum day requirement for independent study for more than 14 school days in a school year. (Education Code 48000)

Staffing

The Superintendent or designee shall ensure that teachers assigned to teach in TK classes possess a teaching credential or permit from CTC that authorizes such instruction.

A credentialed teacher who is first assigned to a TK class after July 1, 2015, shall, by August 1, 2025, have at least 24 units in early childhood education and/or child development, comparable professional experience in a preschool setting, and/or a child development teacher permit or an early childhood specialist credential issued by CTC. (Education Code 48000)

The Superintendent or designee may provide professional development as needed to ensure that TK teachers are knowledgeable about the standards and effective instructional methods for teaching young children, including, but not limited to, developing competencies in serving inclusive classrooms and dual language learners.

The district shall maintain an average of at least one adult for every 12 students for TK classrooms and, contingent upon an appropriation of funding, maintain an average of at least one adult for every 10 students commencing with the 2025-26 school year. (Education Code 48000)

Continuation to Kindergarten

Students who complete the TK program shall be eligible to continue in kindergarten the following school year. Parents/guardians of such students shall not be required to submit a signed Kindergarten Continuance Form for kindergarten attendance.

However, whenever children who would otherwise be age-eligible for kindergarten are enrolled in TK, the Superintendent or designee shall obtain a Kindergarten Continuance Form signed by the parent/guardian near the end of the TK year consenting to the child's enrollment in kindergarten the following year.

A student shall not attend more than two years in kindergarten or a combination of TK and kindergarten. (Education Code 46300)

Assessment

The Superintendent or designee may develop or identify appropriate formal and/or informal assessments of TK students' development and progress. The Superintendent or designee shall monitor and regularly report to the Board regarding program implementation, the progress of students in meeting related academic standards, and student preparedness for future education.

Bylaw 9321: Closed Session

Status: DRAFT

Original Adopted Date: 12/10/2019

The Governing Board is committed to complying with state open meeting laws and modeling transparency in its conduct of district business. The Board shall hold a closed session during a regular, special, or emergency meeting only for purposes authorized by law.

Each agenda shall contain a general description of each closed session item to be discussed at the meeting as required by law and provided in the accompanying Exhibit (1). (Education Code 35145, Government Code 54954.2, 54954.5, 54957)

In the open session preceding the closed session, the Board shall disclose the items to be discussed in closed session as specified in this bylaw. The Board may either state the information on the agenda or refer the public to the item(s) as listed by number or letter on the agenda. In the closed session, the Board may consider only those items covered in its statement. (Government Code 54957, 54957.7)

After the closed session, the Board shall reconvene in open session before adjourning the meeting and, when applicable, shall publicly disclose any actions taken in the closed session, the votes or abstentions thereon, and other disclosures as specified in this bylaw. Such reports may be made in writing or orally at the location announced in the agenda for the closed session as required by law and provided in the accompanying Exhibit (2). (Education Code 32281; Government Code 54957.1, 54957.7)

When an action taken during a closed session involves final approval or adoption of a document, such as a contract or settlement agreement, that becomes public upon such approval or adoption, the Superintendent or designee shall provide a copy of the document to any person present at the conclusion of the closed session who submitted a written request. If the action taken results in one or more substantive amendments, the Superintendent or designee shall make the document available the next business day or when the necessary changes to the document are completed. Whenever copies of an approved agreement will not be immediately released due to an amendment, the Board president shall orally summarize the substance of the amendment for those present at the end of the closed session. (Government Code 54957.1)

Confidentiality

A Board member shall not disclose confidential information received in closed session unless the Board authorizes the disclosure of that information or the information has been publicly reported by the District. (Government Code 54963)

The Board shall not disclose any information that is protected by state or federal law. In addition, no victim or alleged victim of tortious sexual conduct or child abuse shall be identified in any Board agenda, notice, announcement, or report required by the Brown Act, unless the identity of the person has previously been publicly disclosed. (Government Code 54957.7, 54961)

Personnel Matters: Appointment, Employment, Performance Evaluation, or Discipline/Dismissal/Release

The Board may hold a closed session under the "personnel exception" to consider the appointment, employment, performance evaluation, discipline, dismissal, or change in employment status of an employee. Such a closed session shall not include discussion or action on proposed compensation except for a reduction of compensation that results from the imposition of discipline. (Government Code 54957, 54957.1)

Personnel Matters: Specific Complaints or Charges

The Board may hold a closed session to hear complaints or charges brought against an employee, unless the employee who is the subject of the complaint requests an open session. Before the Board holds a closed session on specific complaints or charges brought against an employee, the Superintendent or designee shall ensure that the employee receives written notice of the right to have the complaints or charges heard in open session. This notice

shall be delivered personally or by mail at least 24 hours before the time of the closed session. (Government Code 54957)

Personnel Matters: Application for Early Withdraw of Funds in Deferred Compensation Plan

The Board may hold a closed session to discuss an employee's application for early withdrawal of funds in a deferred compensation plan when the application is based on financial hardship arising from an unforeseeable emergency due to illness, accident, casualty, or other extraordinary event, as specified in the deferred compensation plan. (Government Code 54957.10)

Negotiations/Collective Bargaining

The Board may meet in closed session to review the Board's position and/or instruct its designated representative(s) regarding salaries, salary schedules, or compensation paid in the form of fringe benefits of its represented and unrepresented employees, and, for represented employees, any other matter within the statutorily provided scope of representation. A closed session regarding salaries, salary schedules, or compensation paid in the form of fringe benefits may include discussions of the district's available funds and funding priorities, but only insofar as they relate to providing instructions to the Board's designated representative. Final action on the proposed compensation of one or more unrepresented employees shall not be taken in closed session. (Government Code 54957.6)

The Board also may meet in closed session with a state conciliator who has intervened in proceedings regarding any of the purposes enumerated in Government Code 54957.6.

Pursuant to Government Code 54957.1, approval in closed session of an agreement regarding labor negotiations with represented employees pursuant to Government Code 54957.6 shall be reported after the agreement is final and has been accepted or ratified by the other party. However, the Board may, at its sole discretion, vote on such an agreement in open session. (Government Code 54957.1)

Pursuant to Government Code 3549.1, the Board may, without following the requirements of the Brown Act, meet in closed session exclusively for the purpose of discussing its position regarding any matter within the scope of representation or for the purpose of instructing its designated representatives. The Board shall not discuss any other item at any such closed session. (Government Code 3549.1)

Matters Related to Students

If a public hearing would lead to the disclosure of confidential student information such as grades or discipline information, the Board shall meet in closed session to consider a suspension, disciplinary action, any other action against a student except expulsion, or a challenge to a student record. At least 72 hours prior to the start of the meeting of which the closed session is a part, the Superintendent or designee, on behalf of the Board, shall, in writing, by registered or certified mail or by personal service, notify the student and the student's parent/guardian of the intent of the Board to hear the item in closed session. If a written request for open session is received from the student or the student's parents/guardians within 48 hours of receiving the notice, the meeting shall be public, except that any discussion at that meeting which may be in conflict with the right to privacy of any other student shall remain in closed session. (Education Code 35146, 48912, 49070)

If the Board conducts an expulsion hearing pursuant to Board Policy 5144.1 - Suspension and Expulsion/Due Process, the Board shall do so in closed session unless the student submits a written request at least five days before the date of the hearing that the hearing be held in open session. Regardless of whether the expulsion hearing is conducted in open or closed session, the Board shall meet in closed session for the purpose of deliberating and determining whether the student should be expelled. (Education Code 48918)

In order to protect student privacy rights provided in 20 USC 1232g or other applicable laws, the identity of a student shall not be listed in the agenda and, unless the item is heard in open session, shall not be included in any report after closed session. Additionally, a student matter shall be listed in the open session portion of the agenda with the same description and numbering system as it was on the closed session portion of the agenda.

Security Matters

The Board may meet in closed session with the Governor, Attorney General, District Attorney, district legal counsel, sheriff or chief of police, or their respective deputies, or a security consultant or a security operations manager, on matters posing a threat to the security of public buildings; to the security of essential public services, including water, drinking water, wastewater treatment, natural gas service, and electric service; or to the public's right of access to public services or public facilities. Such discussions may be held in closed session during an emergency meeting called pursuant to Board Bylaw 9320 - Meetings and Notices and Board Bylaw/Exhibit (1) 9323.2 - Actions By The Board.

The Board may also meet in closed session to consult with law enforcement officials on the development of a plan for tactical responses to criminal incidents and to approve the plan. (Education Code 32281)

Real Property Negotiations

The Board may meet in closed session with its real property negotiator prior to the purchase, sale, exchange, or lease of real property by or for the district in order to grant its negotiator authority regarding the price and terms of payment for the property. (Government Code 54956.8)

Anticipated Litigation/Initiation of Litigation

Based on the advice of its legal counsel, the Board may hold a closed session to confer with or receive advice from its legal counsel regarding anticipated litigation or whether to initiate litigation when discussion of either matter in open session would prejudice the district's position with respect to such litigation. For this purpose, "litigation" means any adjudicatory proceeding, including eminent domain, before a court, administrative body exercising its adjudicatory authority, hearing officer, or arbitrator. (Government Code 54956.9)

Litigation is considered to be "anticipated" when, in the Board's opinion based on the advice of its legal counsel regarding the existing facts and circumstances, there is a significant exposure to litigation against the district or against a district officer or employee based on prior or prospective activities or alleged activities during and potentially during the course and scope of that office or employment. (Government Code 54956.9)

Existing facts and circumstances are limited to the following: (Government Code 54956.9)

1. Facts and circumstances that might result in litigation against the district but which the district believes are not yet known to potential plaintiff(s)
2. Facts and circumstances including, but not limited to, an accident, disaster, incident, or transactional occurrence which might result in litigation against the district, which are already known to potential plaintiff(s)
3. The receipt of a claim pursuant to the Government Claims Act or a written threat of litigation from a potential plaintiff
4. A threat of litigation made by a person in an open meeting on a specific matter within the responsibility of the Board
5. A threat of litigation made by a person outside of an open meeting on a specific matter within the responsibility of the Board, provided that the district official or employee receiving knowledge of the threat made a record of the statement before the meeting

Each agenda item related to anticipated litigation shall only contain one such matter. For an anticipated litigation item that is anticipated based on Items #2, #3, or #5 above, the agenda item shall also include the facts or circumstances that might result in litigation, the claim or written threat of litigation, or the record of the threat. However, the agenda item shall not identify the alleged victim of unlawful or tortious sexual conduct or anyone making the threat on the alleged victim's behalf, or identify a public employee who is the alleged perpetrator of any unlawful or tortious conduct upon which a threat of litigation is based, unless the identity of the person has been publicly disclosed. (Government Code 54956.9)

Existing Litigation

Based on the advice of its legal counsel, the Board may hold a closed session to confer with or receive advice from its legal counsel regarding existing litigation when discussion of the matter in open session would prejudice the district's position with respect to such litigation. Litigation is considered to be "existing" when the district has been named a party to the litigation or a district officer or employee has been named a party to the litigation based on prior or prospective activities or alleged activities during the course and scope of that office or employment, including litigation in which involves whether an activity is outside the course and scope of the office or employment. For this purpose, "litigation" means any adjudicatory proceeding, including eminent domain, before a court, administrative body exercising its adjudicatory authority, hearing officer, or arbitrator. (Government Code 54956.9)

Tort, Public, or Workers' Compensation Liability

The Board may meet in closed session to discuss a claim for the payment of tort liability losses, public liability losses, or workers' compensation liability incurred by a joint powers agency (JPA) formed for the purpose of insurance pooling or self-insurance authority of which the district is a member. (Government Code 54956.95)

Joint Powers Agency Issues

When the board of the JPA has so authorized and upon advice of district legal counsel, the Board may meet in closed session in order to receive, discuss, and take action concerning information that has direct financial or liability implications for the district and that was obtained in a closed session of a JPA of which the district is a member. During the Board's closed session, a Board member serving on the JPA board may disclose confidential information acquired during a closed session of the JPA to fellow Board members. (Government Code 54956.96))

Review of Audit Report from California State Auditor's Office

Upon receipt of a confidential final draft audit report from the California State Auditor's Office and before the report has been made public, the Board may meet in closed session to discuss its response to that report. After public release of the report from the California State Auditor's Office, any Board meeting to discuss the report shall be conducted in open session, unless exempted from that requirement by some other provision of law. (Government Code 54956.75)

Review of Assessment Instruments

The Board may meet in closed session to review the contents of any student assessment instrument approved or adopted for the statewide testing system. Before any such meeting, the Board shall agree by resolution to accept any terms or conditions established by the State Board of Education for this review. (Education Code 60617)

Exhibit 9321-E(1): Closed Session

Status: DRAFT

Original Adopted Date: Pending

BOARD MEETING AGENDA DESCRIPTIONS FOR CLOSED SESSION ITEMS

The Governing Board meeting agenda shall include the following description of a closed session item, as applicable:

Personnel Matters

PUBLIC EMPLOYEE APPOINTMENT
Government Code 54957

Title: _____
(Specify position to be filled)

PUBLIC EMPLOYMENT
Government Code 54957

Title: _____
(Specify position to be filled)

PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Government Code 54957

Title: _____
(Specify title of employee being evaluated)

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Government Code 54957
(Due to employee privacy rights, no additional information may be provided.)

SPECIFIC COMPLAINT OR CHARGE AGAINST EMPLOYEE
Government Code 54957
(Due to employee privacy rights, no additional information may be provided.)

EMPLOYEE APPLICATION FOR EARLY WITHDRAWAL OF FUNDS IN DEFERRED COMPENSATION PLAN
Government Code 54957.10
(No additional information may be provided.)

Negotiations/Collective Bargaining

CONFERENCE WITH LABOR NEGOTIATORS
Government Code 54957.6

District-Designated Representatives: _____
(Specify names of representatives attending the closed session. If circumstances necessitate the absence of a specified designated representative, an agent or designee may participate in place of the absent representative as long as the name of the agent or designee is announced at an open session held prior to the closed session.)

Employee Organization: _____
(Specify name of employee organization with which negotiations are being held.)

or

Unrepresented Employee(s): _____
(Specify position of unrepresented employee(s) who are the subject of the negotiations.)

Matters Related to Students

STUDENT SUSPENSION/OTHER DISCIPLINARY ACTION
Education Code 35146

Tracking/Identification Number: _____
(Due to student privacy rights, no additional information may be provided. The district may use other means to identify the student for record-keeping purposes.)

STUDENT EXPULSION
Education Code 48912

Tracking/Identification Number: _____
(Due to student privacy rights, no additional information may be provided. The district may use other means to identify the student for record-keeping purposes.)

STUDENT GRADE CHANGE APPEAL
Education Code 49070

Tracking/Identification Number: _____
(Due to student privacy rights, no additional information may be provided. The district may use other means to identify the student for record-keeping purposes.)

CONFIDENTIAL STUDENT MATTER

Action Under Consideration: _____
(If the Board is considering a confidential student matter other than those listed above, specify type of action.)

Tracking/Identification Number: _____
(Due to student privacy rights, no additional information may be provided. The district may use other means to identify the student for record-keeping purposes.)

Security Matters

THREAT TO PUBLIC SERVICES OR FACILITIES
Government Code 54957

Consultation With: _____
(Specify name of law enforcement agency and title of officer, or name of applicable agency representative and title, with whom the Board will consult.)

DEVELOPMENT/APPROVAL OF TACTICAL RESPONSE PLAN
Education Code 32281

Consultation With: _____
(Specify name of law enforcement agency and title of officer, or name of applicable agency representative and title, with whom the Board will consult.)

Real Property Negotiations

CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Government Code 54956.8

Property: _____
(Specify street address or, if no street address, the parcel number or other unique reference of the real property under negotiation.)

District Negotiator: _____
(Specify names of negotiators attending the closed session. If circumstances necessitate the absence of a specified negotiator, an agent or designee may participate in place of the absent negotiator as long as the name of the agent or designee is announced at an open session held prior to the closed session.)

Party With Whom District Is Negotiating: _____

(Specify name of party, not agent.)

Under Negotiation: _____
(Specify whether instruction to negotiator will concern price, terms of payment, or both.)

Anticipated Litigation/Initiation of Litigation

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code 54956.9(d)(2) or (3)

(If applicable) Existing Facts And Circumstances: _____

CONFERENCE WITH LEGAL COUNSEL - INITIATION OF LITIGATION
Initiation of litigation pursuant to Government Code 54956.9(d)(4)

(If applicable) Existing Facts And Circumstances: _____

Existing Litigation

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Government Code 54956.9(d)(1)

Name Of Case: _____
(Specify by reference to claimant's name, names of parties, or case or claim numbers.)

or

Case name unspecified, as identification of the case would jeopardize service of process or existing settlement negotiations

Tort, Public, or Workers' Compensation Liability

LIABILITY CLAIMS
Government Code 54956.95

Name Of Claimant(s): _____
(Specify name, except when the claimant is a victim or alleged victim of tortious sexual conduct or child abuse unless the identity of the person has been publicly disclosed.)

Name Of Agency Against Which Claim Is
Made: _____

Joint Powers Authority Issues

INFORMATION FROM A JOINT POWERS AGENCY WITH DIRECT FINANCIAL OR LIABILITY IMPLICATIONS FOR
DISTRICT
Government Code 54956.96

Name Of JPA: _____

Discussion Will Concern: _____
(Specify closed session description used by the JPA.)

Name Of District Representative On JPA
board: _____

Review of Audit from State Auditor's Office

AUDIT BY CALIFORNIA STATE AUDITOR'S OFFICE
Government Code 54956.75
(No additional information is required.)

Review of Assessment Instruments

REVIEW OF STUDENT ASSESSMENT INSTRUMENT

Education Code 60617

(Reference resolution in which board agreed to accept the terms or conditions established by rules and regulations of the State Board of Education.)

Exhibit 9321-E(2): Closed Session

Status: DRAFT

Original Adopted Date: Pending

REPORTS OF CLOSED SESSION ACTIONS

Following a closed session during any Governing Board meeting, the Board shall reconvene in open session to present, orally or in writing, a report of any of the following actions taken during the closed session, as applicable:

Personnel Matters

PUBLIC EMPLOYEE APPOINTMENT

Title: _____
(Specify position to be filled)

Appointment Made: (Yes; otherwise no action taken)

Ayes: _____
Nays: _____
Abstentions: _____
Absent: _____
Recused: _____
(Enter names of Board members)

PUBLIC EMPLOYMENT

Title: _____
(Specify position to be filled)

Decision to Employ: (Yes; otherwise no action taken)

Ayes: _____
Nays: _____
Abstentions: _____
Absent: _____
Recused: _____
(Enter names of Board members)

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: _____
(Specify title of employee being evaluated)

(If applicable) Board evaluated an employee in the above listed position.

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Title: _____
(Specify position affected)

(If applicable) Decision to Dismiss/Release: (Yes; otherwise no action taken)

Ayes: _____
Nays: _____
Abstentions: _____
Absent: _____
Recused: _____

(Enter names of Board members)

SPECIFIC COMPLAINT OR CHARGE AGAINST EMPLOYEE

(If applicable) Board heard/discussed a specific complaint or charge against an employee.

EMPLOYEE APPLICATION FOR EARLY WITHDRAWAL OF FUNDS IN DEFERRED COMPENSATION PLAN

(If applicable) Board received/discussed an employee's application for early withdrawal of funds in deferred compensation plan.

Negotiations/Collective Bargaining

(If applicable) Agreement Reached With: _____
(Specify Employee Organization)

Ayes: _____

Nays: _____

Abstentions: _____

Absent: _____

Recused: _____

(Enter names of Board members)

Matters Related to Students

STUDENT SUSPENSION/OTHER DISCIPLINARY ACTION

Tracking/Identification Number: _____

(If applicable) Board heard/discussed this matter and will vote in open session as indicated in the agenda.

STUDENT EXPULSION

Tracking/Identification Number: _____

(If applicable) Board heard/discussed this matter and will vote in open session as indicated in the agenda.

STUDENT GRADE CHANGE APPEAL

Tracking/Identification Number: _____

(If applicable) Board heard/discussed this matter.

CONFIDENTIAL STUDENT MATTER

Action Under Consideration: _____

Tracking/Identification Number: _____

(If applicable) Board heard/discussed this matter.

Security Matters

THREAT TO PUBLIC SERVICES OR FACILITIES

(If applicable) Board consulted with: _____

(Specify name of law enforcement agency and title of officer, or name of applicable agency representative and title, with whom the Board will consult.)

DEVELOPMENT/APPROVAL OF TACTICAL RESPONSE PLAN

(If applicable) Board approved a Tactical Response Plan.

Ayes: _____

Nays: _____

Abstentions: _____

Absent: _____

Recused: _____

(Enter names of Board members)

Real Property Negotiations

(If applicable) Board approved an agreement concluding real estate negotiations and the agreement is final.

Substance Of Agreement: _____

Ayes: _____

Nays: _____

Abstentions: _____

Absent: _____

Recused: _____

(Enter names of Board members)

Anticipated Litigation/Initiation of Litigation

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

(If applicable) Board has given approval to legal counsel to defend the district against anticipated litigation.

Ayes: _____

Nays: _____

Abstentions: _____

Absent: _____

Recused: _____

(Enter names of Board members)

or

(If applicable) Board approved an agreement concluding this matter and the agreement is final.

Adverse Party(s): _____

Substance Of Agreement: _____

Ayes: _____

Nays: _____

Abstentions: _____

Absent: _____

Recused: _____

(Enter names of Board members)

CONFERENCE WITH LEGAL COUNSEL - INITIATION OF LITIGATION

(If applicable) Board has given approval to legal counsel to initiate litigation.

Ayes: _____

Nays: _____

Abstentions: _____

Absent: _____

Recused: _____
(Enter names of Board members)

or

(If applicable) Board approved an agreement concluding this matter and the agreement is final.

Adverse Party(s): _____

Substance Of Agreement: _____

Ayes: _____

Nays: _____

Abstentions: _____

Absent: _____

Recused: _____

(Enter names of Board members)

Existing Litigation

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

(If applicable) Board has given approval to legal counsel to defend the district, seek or refrain from seeking appellate review or relief, or to enter as an amicus curiae in this litigation.

Ayes: _____

Nays: _____

Abstentions: _____

Absent: _____

Recused: _____

(Enter names of Board members)

or

(If applicable) Board approved an agreement concluding this litigation and the agreement is final.

Substance Of Agreement: _____

Ayes: _____

Nays: _____

Abstentions: _____

Absent: _____

Recused: _____

(Enter names of Board members)

Tort, Public, or Workers' Compensation Liability

LIABILITY CLAIMS

(If applicable) Board approved disposing of this claim and that disposition is final.

Substance Of Claim, Including Amount Of Payment To Claimant: _____

Ayes: _____

Nays: _____

Abstentions: _____

Absent: _____

Recused: _____

(Enter names of Board members)

Joint Powers Agency Issues

INFORMATION FROM A JOINT POWERS AGENCY WITH DIRECT FINANCIAL OR LIABILITY IMPLICATIONS FOR DISTRICT

(If applicable) Board heard/discussed this matter.

Review of Audit from State Auditor's Office

AUDIT BY CALIFORNIA STATE AUDITOR'S OFFICE

(If applicable) Board heard/discussed this matter.

Review of Assessment Instruments

REVIEW OF STUDENT ASSESSMENT INSTRUMENT

(If applicable) Board reviewed the assessment in compliance with the applicable board resolution.